MALVERN VILLAGE REGULAR COUNCIL MEETING

August 17, 2026

Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Burgess, McCort, Hubbard, Wackerly, Holmes, and Wadsworth were in attendance. Kaltenbaugh and Neading were also in attendance with Murdock attending via Teams.

Motion by Holmes, second by Hubbard to approve the minutes from the regular meeting of August 3, 2026. All council members approved.

CITIZEN COMMENTS: John Dustman, Brown Township Trustee, was in attendance to discuss a joint police district. Dustman explained that the first step would be to approve establishing a Police District and then the second step would be a levy to fund the district. He provided Council with attorney rates, including a $5,000 retainer and various hourly rates. It is unclear how many legal hours would be needed to establish the Police District, but he asked if the Village and Township proceed, the cost be split. He also noted that Lake Mohawk cannot participate in the joint venture due to being a private entity. He asked that Council consider the information and follow-up with the Township.

John Champer was in attendance to discuss the state of the Village. He noted that the curbs are painted, but there are a lot of weeds growing along the curbs. He also discussed the idea of outsourcing the repairs of the catch basins and feels that the Service Department should be able to complete the necessary repairs. He also expressed his frustrations with the vegetation growth near the bridge and by the creek.

Nolan Champer was in attendance to express his concerns with the Village. He discussed that there are weeds and branches growing out onto the walkway going across the bridge. He discussed that his child had wrecked his bike while trying to avoid the branches and was frustrated by the situation. He also discussed the crosswalk sign by the park. He had concerns with the post being loose and the sign not being secure. Kaltenbaugh explained that all bolts and screws were checked and tightened. He also noted that there were missing screws that were replaced, but the sign is still not completely tight. He also discussed that the sign was installed properly per the installation guide. Holmes discussed the sign is catching wind and the semi-truck traffic is compounding the issues. Champer discussed contacting the manufacturer. Holmes will also check the sign again.

LEGISLATURE: Motion by Wackerly, second by Burgess for the second reading of Resolution 2026-13, A Resolution authorizing the mayor to apply for a loan with OWDA for Phase 2 Waterline Project for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Wackerly, second by Holmes for the second reading of Resolution 2026-14, A Resolution authorizing the Village Administrator to enter into a paving agreement for certain streets within the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Holmes, second by Wackerly to suspend rule 731.17 for Resolution 2026-16, Mike Lambert Retaining Wall Damage. All council members approved.

Motion by Hubbard, second by Wackerly to adopt Resolution 2026-16, A Resolution declaring the Village of Malvern's intent to contribute $1,500 to Michael Lambert to aid in the repair of his retaining wall. All council members approved.

Motion by Wackerly, second by Hubbard to suspend rule 731.17 for Resolution 2026-16, Carroll County Tax Levy. All council members approved.

Motion by Hubbard, second by Wackerly to adopt Resolution 2026-17, a Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor. All council members approved.

PARK: Neading provided council with information from the Long Family rental that took place over the weekend. The photo provided showed the cable, which blocks the walking track from vehicles, was removed. Also, there were reports of a silver truck that had crossed the walking track to reach the pavilions. Motion by Hubbard to not refund the deposit, second by Wackerly. All council members approved.

It was discussed that the electric line across the front of the park is hanging low again. DeLong also discussed there is an issue with the electric on the stage, it appears to be running at half power. McCort added that there was a similar issue with the pavilion closest to the playground, which he discussed at the previous meeting. It was discussed that the issues need to be resolved prior to Dancing in the Park.

DeLong discussed that there was an issue in the park on Sunday. He received a call from the track coach, there were people in the park doing donuts. The track coach confronted them and then they were loitering on the softball field and arguing with the coach. Kaltenbaugh asked that any time there is an issue in the park like this, to take a photo of a license plate and the vehicle and report it to the Sheriffs Department.

Wadsworth reported that he met with Tap-Root the arborist from Waynesburg. They have two assessment options to evaluate trees. The base assessment is $50 per tree and the enhanced assessment is $100. Council agreed that the $50 options for the trees near the walking track would be sufficient. Hubbard made a motion to proceed with hiring Tap-Root to complete the assessment of 12 trees around the walking track area at a cost of $600.00, second by Burgess. All council members approved.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the RITA, fund status, payment and receipt reports as of 8/17/26. Neading discussed the upcoming BWC Payroll True Up audit. The audit has been changed from in person to virtual. Neading uploaded all documents and the audit will be completed at the end of the month. Neading presented council with a proposal from Virtual Edge, the company who has the copier lease. The contract is nearing the end, and they are proposing a similar machine with better, updated technology. The cost will be $169 per month, saving the Village $10 per month over the existing lease. The lease will continue to provide all maintenance and toner for the device. Motion by Holmes, second by Burgess to proceed with the new copier lease agreement at a cost of $169 per month. All council members approved.

VILLAGE ADMINISTRATOR: Kaltenbaugh reported that the service department will be cutting the limbs on Easton Street. They will rent a chipper to mulch the debris. The Vac Truck is going to be used to clean catch basins this week. Wilson is compiling a list of catch basins to clear. Kaltenbaugh is meeting with the paving company on Thursday to review the project. They are concerned that additional roads will need grinding prior to putting down new asphalt. The roads without curbs did not include grinding, but they are concerned that it will be a large drop off. Wackerly made a motion to increase the paving project with the Shelly Co. an additional $15,000 to accommodate additional grinding, second by McCort. All council members approved. Kaltenbaugh is working with Engineering Associates on the filters at the plant. There is no record of maintenance or replacement, which is

an EPA requirement. They are currently working on replacement costs for the filters. Kaltenbaugh is still working on scheduling Pittsburgh Tank for the tower repairs. Kaltenbaugh is working on a grant with OMEGA for the park. It would cover the walking track, parking lot, and roadway in the park at a cost of $750,000. He discussed the catch basins on the State Route. He explained that the tops are broken and he is working to obtain pricing on replacing just the tops. He also contacted the County regarding reducing the tonnage on the bridge. They are not willing to change it, as the bridge is rated for 80,000 lbs.

Kaltenbaugh discussed the service department working at night to complete the painting of the crosswalks, when traffic is significantly lighter.

MAYOR: DeLong discussed that the backhoe is back and working perfectly. The repair work was very good. McCort discussed making sure the lockout pin was used when driving the backhoe to prevent damage to the arm. DeLong discussed that there are currently 12 street lights out on Reed to Kopp Road. He asked that the service department check the lights and collect tag numbers when they are working on crosswalks. DeLong discussed that the water was off in the park at the spigot. He turned it back on, but there was only a trickle of water. Kaltenbaugh explained that the access to water would need to be modified, there are certain allowable connections for the public space. DeLong was contacted by Aqua Ohio, they are working on an agreement to provide water. He also discussed current water rates for the Village. It was noted that this is the first year that the $1.00 increase did not occur. Kaltenbaugh added that it is only a matter of time until the EPA pushes for the Village to meter all water usage and bill based on usage. He also feels like Malvern's water rates are good at this time in comparison to other local communities. DeLong asked each committee chair if they had anything to report from recent meetings. There was no new information to report from the committees. DeLong discussed that a new stop sign had been installed on W. Porter and was already hit and knocked down.

COUNCIL: Wackerly reported that he attended the most recent Ambulance Board meeting. There were 93 calls since the last meeting. He also discussed the mowing of the canals and asked if the service department could tend to the canals more regularly. Kaltenbaugh noted that there was an issue with the scagg mower again.

McCort discussed that he is not in favor with proceeding with the police district. He expressed concerns with additional liability and costs. He discussed that the last time it was on the ballot, it failed badly. He also discussed that the cost to maintain without a levy will be much higher than in the past and there will be a lot of cost in establishing the district.

UNFINISHED BUSINESS: Sidewalks will remain on the agenda; grants will be looked at near the fall.

FINANCE: Motion by Burgess, second by Hubbard to pay the village bills from the appropriate funds for: $21,962.66 approved by the Finance Committee 8/17/26. Also, bi-weekly payroll of $4,880.51 paid on 8/13 All council members approved.

QUESTIONS: Clapper asked if Tap-Root would check for bats. Wadsworth explained that they would.

ADJOURNMENT: Motion by Holmes, second by Hubbard to adjourn. All council members approved.

Next regular council meeting will be Wednesday, September 9, 2026 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer