MALVERN VILLAGE REGULAR COUNCIL MEETING

August 3, 2026

Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, McCort, Hubbard, Wackerly, Holmes, and Wadsworth were in attendance. Kaltenbaugh and Neading were also in attendance with Murdock attending via Teams. Burgess was absent.

Motion by Wackerly, second by Holmes to approve the minutes from the regular meeting of July 20, 2026. All council members approved.

CITIZEN COMMENTS:

LEGISLATURE: Motion by McCort, second by Hubbard for the third reading of Ordinance 4-2026, An Ordinance establishing that all purchases by the Village administrator for the Village of Malvern, Carroll County, Ohio, over $10,000 be made by Council approval and only after obtaining at least three quotes, as further outlined in the attached Procurement and Purchasing Policy, and except as otherwise permitted by the Ohio Revised Code; further, establishing the attached policies for financial management and conflict of interest. McCort, Hubbard, Wadsworth and Wackerly voted yes; Holmes voted no.

Motion by Wackerly, second by Holmes for the first reading of Resolution 2026-13, A Resolution authorizing the mayor to apply for a loan with OWDA for Phase 2 Waterline Project for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Wackerly, second by Holmes for the first reading of Resolution 2026-14, A Resolution authorizing the Village Administrator to enter into a paving agreement for certain streets within the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Holmes, second by Hubbard to suspend rule 731.17 for Resolution 2026-15 (Jake Wilson – Pay Increase). All council members approved.

Motion by Holmes, second by Hubbard to adopt Resolution 2026-15, A Resolution increasing the hourly wage to Jake Wilson, laborer, in the Service Department, the Village of Malvern, Carroll County, Ohio. All council members approved.

PARK: McCort asked that the pavilion nearest the playground have the electric checked, he expressed concerns with the GFI continuously tripping. Kaltenbaugh will have it checked.

Kaltenbaugh noted that Sheets would be checking the poles and lines in the park, he is concerned about the age of the existing poles and the possibility of them coming down in a storm. Wadsworth asked that the pole at the back of the walking track, that holds the transformers, be checked, it is leaning and the tether lines look worn.

Wadsworth reported the merry-go-round does not spin and believes the bearing are the issue. It was discussed that the equipment will likely need to be removed. Kaltenbaugh will look into pricing for a replacement.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the appropriations, revenue, fund status, payments, and receipts as of 8/3/26. Neading reported that she attended the required Budget Hearing at the

County for the 2027 Budget. Neading also noted that the annual OMAC Financial and Informational report was updated and submitted.

VILLAGE ADMINISTRATOR: Kaltenbaugh reported the State is unwilling to change the speed limit on State Route 183 from the intersection of 43 to the Village to 35 mph. The State came to inspect the sink hole in State Route 183 at the intersection of N. Reed. Kaltenbaugh explained that the State is responsible for the structural integrity of the roadway. Kaltenbaugh had Jake Wilson check the catch basins throughout the Village and make a list of those in need of repairs. He explained that there are several that need repaired or replaced. Kaltenbaugh is concerned that the Service Department will be unable to complete the necessary repairs. The employees do not have the experience in the repairs or replacement of the catch basins. McCort suggested contacting Jim Cinson, who retired from the Service Department. He suggested if Cinson was interested, he might be able to provide the knowledge and expertise on the repairs. Kaltenbaugh will reach out to Cinson and also obtain pricing. Kaltenbaugh discussed the drainage issues on Easton Street. He received a quote from Jake Green Excavating. The repairs include constructing a headwall, installing a new drainage pipe, and placing concrete down the slope to the creek to prevent future erosion. Kaltenbaugh was asked to obtain additional quotes and timeframes to complete the repairs. Kaltenbaugh discussed that the ADA compliant picnic tables would be installed soon, they will be installing anchors to keep the tables in place. He noted that the curbs are complete and he has instructed the Service Department to paint the crosswalks prior to the start of the school year. He received a quote from Sheets for the lighting project on the bridge. The cost is over $30,000. It was agreed that the situation might improve with the resurfacing of the bridge and that the lighting will be reevaluated after the paving project is complete. Kaltenbaugh discussed the Phase 2 Waterline project and explained that the Village obtained grant funds to replace lead lines. He asked that property owners allow RCAP to complete line assessments once they begin. He discussed that if lines are not replaced, new lines will not be connected and then the replacement cost will be the responsibility of the property owner.

Wackerly asked when the paving project was starting. Kaltenbaugh explained that in the bid package, it was set to be completed prior to September 18th. He also asked if there was a start date yet for the fencing. It should be soon, but no firm date has been set. He asked if there was a location determined for the poles that are being removed. Kaltenbaugh explained that they will be placed by the Service Garage.

MAYOR: DeLong provided Council with photos of the Village Hall basement foundation via email. There is an issue with the foundation moving. DeLong asked for an update on the status of the backhoe. McCort explained that OhioCat had sent the wrong parts twice. They were using the model number from the backhoe, not the updated part number for the piece that had already been replaced. Once the new part is delivered, the repairs will be complete. He also discussed that the Village received quotes for the damage to Michael Lambert's retaining wall. The quotes were approximately $6,000. Holmes made a motion to offer $1,500 to Michael Lambert to assist with the repairs of the retaining wall, second by Wadsworth. All council members approved. DeLong reported that the new street signs are all installed, but Wilson was making a list of additional signs that still need replaced. He also asked that if residents notice street lights that are burnt out, that they contact Village Hall with the pole number for a work order to be submitted. He also noted that all current submissions are still showing as active work orders. DeLong asked about the Veteran Banner project that the American Legion is organizing. He asked if the Village is responsible for any of the costs. McCort explained that it is a joint project with MCDF and MCDF is providing a donation to offset costs. The Village has no financial responsibility.

COUNCIL: Hubbard reported that she attended the most recent Fire Board meeting. There were 7 incidents since last meeting. A new member, Greg Hole, was added to the roster. Hubbard noted that hydrant flushing was discussed. Kaltenbaugh noted they are flushed twice a year, with the next flushing being in September.

Wackerly reported that he attended the most recent Ambulance Board meeting. There were 90 calls since the last meeting. They also held a special meeting to approve the repair of the air conditioning unit.

McCort discussed that there are several low limbs hanging on Easton Street. He explained that delivery trucks are catching the limbs. Kaltenbaugh will have the Service Department look at the limbs. McCort noted that the Township has a bucket truck and chipper and might be willing to work with the Village on trimming the limbs. McCort was contacted regarding 223 E. Porter Street. The house is abandoned, rodent infested, and no working utilities. Kaltenbaugh will contact the Health Department. McCort also noted that there is a sidewalk downtown across from the post office that needs repaired.

Wadsworth discussed that Tap Root, the arborist, will be in the park to look into the trees on August 4th at 3:00.

UNFINISHED BUSINESS: Sidewalks will remain on the agenda; grants will be looked at near the fall.

FINANCE: Motion by Hubbard, second by Wadsworth to pay the village bills from the appropriate funds for: $5,868.16 approved by the Finance Committee on 8/3/26. Also, bi-weekly payroll of $4,656.15 paid 7/30/26 and monthly payroll of $14,568.00 paid on 7/31/26. All council members approved.

QUESTIONS:

ADJOURNMENT: Motion by Holmes, second by Hubbard to adjourn. All council members approved.

Next regular council meeting will be Monday, August 17, 2026 at 7:00 p.m. at the Malvern Village Hall.

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Mayor Fiscal Officer