

## MALVERN VILLAGE REGULAR COUNCIL MEETING

**September 3, 2025**

**Page 1 of 3**

Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** Mayor DeLong, Burgess, Craig DeLong, Wackerly, Holmes, and Wadsworth were in attendance. Hubbard was absent. Kaltenbaugh and Neading were also in attendance with Murdock attending via Zoom.

Motion by Craig DeLong, second by Holmes to accept the absence of Hubbard. All council members approved.

Motion by Burgess, second by Holmes to approve the minutes from the regular meeting of August 18, 2025. All council members approved.

**CITIZEN COMMENTS:** Austin Ross was in attendance to discuss the alley at Porter and 2<sup>nd</sup> Street. He expressed concerns and explained that there are several large holes in the alley. He also believes it is past just grading and needs a load of stone. He also noted that he had reached out to the service department a few weeks prior to try to get the issues resolved. Kaltenbaugh will discuss with the service department and have them address the issues.

**LEGISLATURE:** Motion by Holmes, second by Burgess for the third reading of Resolution 2025-10, a Resolution adopting the Policy on Virtual Attendance at Public Meetings for the Village of Malvern (ORC 121.221). All council members approved. Motion by Holmes, second by Burgess to adopt Resolution 2025-10. All council members approved.

Motion by Holmes, second by Burgess to suspend Rule 731.17 for Resolution 2025-11, the Carroll County Tax Levy; and Resolution 2025-12, the paving approval.

Motion by Holmes, second by Burgess to adopt Resolution 2025-11, a Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor. All council members approved.

Motion by Wackerly, second by Craig DeLong to adopt Resolution 2025-12, A Resolution authorizing the Village Administrator to enter into a paving agreement for certain streets within the Village of Malvern, Carroll County, Ohio. All council members approved.

**PARK:** Neading provided council with information from the 8/16 Hockenberry park rental and discussed that two vehicles from the group drove across the walking track. Holmes made a motion to not refund the \$100 park rental deposit due to breach of contract, second by Burgess. All council members approved.

Kaltenbaugh noted that he was trying to obtain two quotes for fencing.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided council with the Revenue, Appropriations, Fund Status, Payments and Receipts as of 9/3/2025. Neading reported that she received a records request from Smart Procure for purchasing records, she completed and submitted the request. It was also discussed that the Auditor of State released Bulletin 2025-007 which addresses the adoption of a Cybersecurity Program. They are requiring that all Villages have a Cybersecurity Program in place by the end of the year. Neading discussed that she will be working through the program that the Village recently adopted to ensure it aligns with the requirements the State has provided. She also has signed up for a webinar later in the month through the Ohio Fair Plan that is going to discuss the program in detail. She also discussed that the Audit should be in the final stages and is ready for review at the audit firm. They extended the due date to 9/30/25, but Neading is hopeful that this will be the last extension.

## MALVERN VILLAGE REGULAR COUNCIL MEETING

**September 3, 2025**

**Page 2 of 3**

**VILLAGE ADMINISTRATOR:** Kaltenbaugh reported the service department has been preparing for Dancing in the Park. They have tested the lighting and receptacles throughout the park. He explained that Superior Paving is currently working on a State project and then will be making their way back into the area to work on a project for Carrollton, Brown Township and the Village. He also noted that the service department is going to borrow the Carrollton paint sprayer to paint the curbs and crosswalks. He is still waiting on the agreement from EOG. He has not heard anything back from the State on the Porter Street Property. Kaltenbaugh discussed that Sheets is going to provide pricing to replace lights inside Village Hall, Teri's lights are starting to have issues and need replaced, and he is also having them quote replacing the other light fixtures.

Wackerly asked about the lights on the bridge. Kaltenbaugh explained that he is waiting for Sheets to come test options for the bridge and determine if using only the lights on the ends will provide enough lighting. He also asked if the parking on Reed, in front of the former US Bank building could be changed to allow for parking. Kaltenbaugh will look into it, he is unsure that it can be changed due to distance from the alley.

Holmes discussed the camper and the trash that is now outside of it. Kaltenbaugh explained that Rocky's will be removing the camper.

Burgess discussed a property near the old school that has a lot of trash outside. Wadsworth believes it is a rental of Nolan Champer, it is listed as Lodi Properties Rental.

**MAYOR:** Mayor DeLong discussed that Jeremy Mayer, the cross county coach, reached out to him regarding a dirt bike and jeep driving through the park. Kaltenbaugh believes if we can get photos, he can turn it into the Sheriffs department for destruction of property. DeLong also discussed that he addressed a younger individual who was doing donuts in the parking lot at the park. DeLong passed around photos of the former Perfect Products building to show the progress of the cleanup. He also noted that they should be done with the cleanup in 1-2 weeks. Kaltenbaugh added that the EPA is going to connect him with Brownfield for a potential grant to renovate the space into a useable working area. It was also discussed that work is being done to replace the chlorine valves at the Water Treatment Plant. Due to the use of gas chlorine, they need to be replaced annually. DeLong discussed Halloween and Trick-or-Treat and it was determined that Trick-or-Treat would be on Thursday October 30<sup>th</sup> from 5-6:30. DeLong reported that the leaf vac has been tested and is working properly.

**COUNCIL:** Wackerly discussed a property owner at the corner of Cherry and Gascon complaining about the water not being clear. Kaltenbaugh will have the hydrant flushed, and it was also discussed that the issue could be on the property owner side, such as a line issue or the hot water tank needing flushed.

Craig DeLong reported that he attended the most recent Fire Board meeting and that there had been nine (9) incidents since the last meeting.

**FINANCE:** Motion by Burgess, second by Craig DeLong to pay the village bills from the appropriate funds for \$12,845.72 approved by the Finance Committee 8/31/25 and \$4,563.53 on 9/3/25. Also, \$5,784.50 in bi-weekly payroll paid 8/28/25 and \$12,140.00 in monthly payroll paid on 8/29/25. All council members approved.

**MALVERN VILLAGE REGULAR COUNCIL MEETING**

**September 3, 2025**

**Page 3 of 3**

**QUESTIONS:**

**ADJOURNMENT:** Motion by Holmes, second by Wadsworth to adjourn. All council members approved.

**Next regular council meeting will be Monday, September 15<sup>th</sup>, 2025 at 7:00 p.m. at the Malvern Village Hall.**

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Mayor

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Fiscal Officer