

## MALVERN VILLAGE REGULAR COUNCIL MEETING

**July 7, 2025**

**Page 1 of 2**

Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** Burgess, Hubbard, Wackerly, Holmes, and Wadsworth were in attendance. Mayor DeLong and Craig DeLong were absent. Kaltenbaugh and Neading were also in attendance with Murdock attending via Zoom.

Motion by Hubbard, second by Wackerly to accept the absence of Mayor DeLong and Craig DeLong. All council members approved.

Motion by Hubbard, second by Wackerly to approve the minutes from the regular meeting of June 16, 2025. Hubbard, Wackerly and Wadsworth voted yes, Holmes abstained. Minutes to be approved at the next Council meeting, due to lack of votes.

**CITIZEN COMMENTS:** Joel Bender of Whitaker-Myers was in attendance to discuss the annual insurance renewal. He highlighted that the total cost would be \$16,378, down \$117 from the previous year.

**LEGISLATURE:** Motion by Wackerly, second by Hubbard for the second reading of Ordinance 2-2025, An Ordinance adopting the Village of Malvern Cyber Incident Management Response Plan for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Holmes, second by Hubbard to suspend rule 731.17 for Resolution 2025-9 (2026 Budget). All council members approved.

Motion by Holmes, second by Hubbard to adopt Resolution 2025-9, A Resolution adopting a budget for 2026 for the Village of Malvern, Carroll County, Ohio, and declaring an emergency. All council members approved.

**PARK:** Hubbard, on behalf of council, thanked the American Legion Post 375 for their cleanup efforts in the park around the memorial and flag area. She discussed that there are four (4) swing seats with cracked or chipped seats. Neading will order replacement seats. Hubbard asked if the low hanging wire had been looked at. Kaltenbaugh noted that Sheets is still working on the electrical items from the previous meeting. She also noted that the weeds at the Legion pavilion are bad and need sprayed. She asked about the gates at the park entrance, they are rusted and an eye sore. Kaltenbaugh discussed removing the gates. Hubbard discussed the Malvern sign, and noted that it looked really nice after the shrub removal. She asked if edging and then mulch or stone could be put down to finish the space.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided council with the Appropriations, Revenue, Fund Status, Payments and Receipt reports as of 7/7/2025. Neading reminded council that appropriations and revenue should be near 50% for this time of year. She also reported that the SAM.gov annual renewal was completed.

**VILLAGE ADMINISTRATOR:** Kaltenbaugh reported that Bob had met with the EPA on the Perfect Products cleanup project and that they will start their cleanup the week of July 14<sup>th</sup>. The control box for the safety siren has been installed and tested, it worked and was able to be controlled remotely by Carroll County 911. Kaltenbaugh will be reaching out to Carroll County 911 to verify that they are able to connect in and that there are no issues. He explained that two (2) mowers went down since the last meeting and needed repaired, they were able to complete the necessary repairs for one (1) mower, but are still waiting for parts on the other. He discussed that the service department has been working on alleys, patching, and mowing. There was an issue with a breaker at the Water Treatment Plant that has been resolved. Sheets is going to be looking into the lights on the bridge, there are three (3) lights not working again. He will also be looking into the light issues in the park. The tank has been scheduled to be cleaned on Monday by Pittsburgh Tank. Kaltenbaugh discussed the EPA grant for Phase 2, and explained that the Village did not receive the EPA funding. He is going to meet with Josh and Pam to further discuss option on scaling the project back utilizing the funds that have been received.

**MAYOR:**

**COUNCIL:** Holmes asked that the street between Dairy Queen and Rocky be patched. He also asked if there was a finish mower for the New Holland tractor, and discussed using it to mow the State Highway, as it has 4-wheel drive and wouldn't get stuck. He also discussed using a trailer to haul the mowers to the Water Treatment Plant instead of driving through town, he is concerned with safety.

MALVERN VILLAGE REGULAR COUNCIL MEETING

July 7, 2025

Page 2 of 2

Hubbard discussed the road going up the hill from Crowl’s, N. Plain Street, to the Lutheran Church, she is concerned with the large low hanging branches. Kaltenbaugh will check into the limbs. He also noted that he is looking into pricing to get the trees cut back along with State Highway.

Wackerly discussed issues with the Post Office and the Water Bills. He had received his bill after it was already due. Neading discussed that Foster mails out the bills either the last day of the month, or the first day to ensure that they are delivered in a timely manner. Wackerly also discussed the Ambulance District will have a renewal levy on the ballot this year, and explained that it is not new money, just a renewal. He stressed the importance of the renewal and maintaining ambulance services for the Village.

Wadsworth asked about the recycling bins and if there was anything that could be done to get them back into the Village. Kaltenbaugh explained that there were a lot of conditions that had to be met to have the bins and that the organization did not want to put them back in after they were removed due to the issues with trash being disposed of in the bins. Wadsworth also asked about the work trailers off of State Route 183 located between Consumers Bank and Bowman’s Tree Service. Kaltenbaugh will look into them, but is unsure if they are within the Village limits.

**FINANCE:** Due to absences, only one (1) Finance Committee member was in attendance who would be able to vote on the finances, approvals will be obtained at the July 21<sup>st</sup> meeting.

Council circled back to the insurance renewal, due to the July 20<sup>th</sup> renewal date, they determined that waiting on the final quote could not happen. They discussed the options and determined that staying with Whitaker-Myers Group would be in the best interest for the Village. Wackerly made a motion to accept the insurance renewal as presented by Joel Bender from Whitaker-Myers Group with 75% being paid from the General Fund and 25% being paid from the Water Fund with a total cost not to exceed \$16,378, second by Holmes. All council members approved.

**QUESTIONS:** Clapper clarified the status of the safety siren. Kaltenbaugh explained that everything should be good, but wanted to confirm with 911 that they were good on their side.

**ADJOURNMENT:** Motion by Holmes, second by Hubbard to adjourn. All council members approved.

**Next regular council meeting will be Monday, July 21<sup>st</sup>, 2025 at 7:00 p.m. at the Malvern Village Hall.**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Fiscal Officer