MALVERN VILLAGE REGULAR COUNCIL MEETING

May 18, 2026

Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, McCort, Hubbard, Wackerly, Holmes, and Wadsworth were in attendance. Kaltenbaugh and Neading were also in attendance with Murdock attending via Teams. Burgess was absent.

Motion by Holmes, second by Hubbard to approve the absence of Burgess. All council members approved.

Motion by Holmes, second by Wackerly to approve the minutes from the regular meeting of May 4, 2026. All council members approved.

CITIZEN COMMENTS: Prior to citizens comments, Holmes asked that citizens limit their concerns to issues with the Village and not with specific employees. He also noted that Council is not required to allow the public to comment, but they voluntarily allow for public participation (Ohio's Open Meetings Act, R.C. 121.22), and asked that comments be limited to five minutes.

John Champer was in attendance to discuss various concerns within the Village. He noted that there has been progress made throughout town. He noted that work had been completed on the curbs, but the sod and debris had not been cleaned up. He asked that the grass and weeds be tended to around the basketball and tennis court fencing. He also discussed cleaning up the grindings from the stump removal and planting grass seed. He inquired about the catch basins in need of repair. Champer voiced concerns with the expenditures to the repair of the backhoe due to lack of maintenance.

Nolan Champer was in attendance. He discussed a maintenance plan for completing outstanding work. He voiced concerns with the mowing of the park. He expressed that he continues to ask for a maintenance plan to be communicated. He also asked Council if they were confident in the capabilities of the employees.

Jan Davis was in attendance. He asked if there was an update on the Recycling Center. Hubbard explained that it is a Township initiative, and the Frontier telephone pole is the issue. The Township has been very active in trying to get the project completed, but safety concerns with the pole have caused the project to be paused. Frontier has been contacted multiple times, but has not addressed the pole. Davis also discussed that he had not seen an update on the paving for the Village for 2026 and that when the project is set, it goes better than the previous project completed in the Fall.

Quinn Parker, the representative for medical insurance, called in to answer questions in regards to the proposed medical insurance plans. Parker provided council with a comparison of Aultcare and Medical Mutual Products. McCort asked when insurance would start. He explained that the pricing is effective for a July 1st effective date. If the Village wanted to extended to August, pricing would update, and be slightly higher. He also noted that the rates are locked for 1-year, meaning if the Village hired a new employee, they would be able to enroll at the current rate once eligible. He explained that deductibles reset on January 1st each year. McCort also asked how many other municipalities Parker represented. Currently, Parker has three other municipalities. Neading asked if the Village would be required to join a group to lock in pricing. Parker explained that if the Aultcare plan was selected, the Village would need to join the Canton Chamber of Commerce and if the Medical Mutual Plan was selected membership with COSI would be required. Parker explained that if the Village chooses to proceed, a waiting period for new hires must be determined and cannot exceed 90 days and also, the Village has to determine how much of the single premium they would be paying and it cannot be less than 50%.

LEGISLATURE: Motion by Holmes, second by Hubbard for the third reading of Resolution 2026-5, A Resolution Authorizing the Mayor to apply for financial assistance under the NatureWorks Grant Program. All council members approved. Motion by Holmes, second by Hubbard to adopt Resolution 2026-5.

Motion to suspend rule 731.17 by Hubbard, second by Holmes for Resolution 2026-8 for Backhoe Repairs. All council members approved.

Motion by Hubbard, second by Holmes to adopt Resolution 2026-8 A Resolution authorizing the Village Administrator to contract to repair the Road Department backhoe for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion to suspend rule 731.17 by Hubbard, second by Wackerly for Resolution 2026-9 for the Fence in Park. Hubbard, Wackerly, and McCort voted yes, Holmes and Wadsworth voted no.

Motion by Hubbard, second by Wackerly to adopt Resolution 2026-9, A Resolution authorizing the Village Administrator to contract for fencing at the Village Park for the Village of Malvern, Carroll County, Ohio. Hubbard, Wackerly, and McCort voted yes, Holmes and Wadsworth voted no.

PARK: Hubbard discussed that the painting of equipment still needs to be completed when the weather permits. She also noted that the mulching was completed. Hubbard noted that she was working to get signatures of support from the community to accompany the Nature Works grant application. Neading discussed that she spoke with Scott Campbell and he provided an email with ideas regarding the disc golf course and possible expansion to 18 holes. Neading noted that he wanted to know if Council would be interested in continuing the conversation and if so, he would like to attend a future meeting. Council discussed and determined they would be willing to further discuss the disc golf area in the park. Holmes discussed the Basketball court. He looked at the court on cleanup day and noticed several cracks in the asphalt that need addressed prior to the court being sealed. He asked that Kaltenbaugh look into obtaining quotes on the repairs. McCort asked that Vasco be contacted for a quote for the project. The Park Advisory Board was discussed, there has been interest from one person in the community and one from the school. McCort asked that it be put on the website and Facebook to see if there is any additional interest. McCort asked that the stump grindings be cleaned up and grass seed spread.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the RITA, Fund Status, Payments and Receipts as of 5/18/2026. Neading reported that the 2023-2024 audit has been received. There were no recommendations or findings. She provided council with a copy of the final report. Neading submitted renewal information to Whitaker Myers Insurance Group for the upcoming renewal. They will be attending the June 15th meeting to further discuss. She submitted a SmartProcure public records request, for all current employees and departments. Neading provided Council with a copy of the NatureWorks grant to review prior to submission. She is working on responses to the Ohio Plan from the most recent discussions with Patrick Hickey. Neading reported that she will not be at the June 1st meeting due to a scheduled vacation and Teri Foster will be sitting in to take minutes.

VILLAGE ADMINISTRATOR: Kaltenbaugh discussed the recent waterline break that was located under the Sandy Creek. He contracted Leak Seekers to assist in locating the break. All repairs were completed for the break. Kaltenbaugh thanked Richard Sheets, Mark Manfold, Justin Lucas, Strouble Water Hauling, Aqua Ohio with the water connection to help supply water, and the Sewer Department for the assist with mowing the park. He reported that the curbs were being cleaned and will be ready to be painted. The remainder of the mulch was spread. The

service department has been working on patching holes. It has been difficult to get tasks completed the last two weeks. Tucci was off with Military training, DeLong was out with a virus, and Wilson had a death in the family. Kaltenbaugh is working with the Citrus Road Trailer Park on a plan. They are going to be installing new lines, repairing the road, bringing in additional trailers, and making overall improvements to the park. He also has been working with the Health Department on the Wallace Property. The Health Department will be sending a letter to Wallace addressing the condition of the structure and listing the improvements that are necessary. McCort asked if anything had been filed with the courts. Kaltenbaugh explained that the Health Department would be filing if improvements were not made. It is a nuisance property, but now it is under the Health Department to further address. Kaltenbaugh reported that Senior banners were taken down and flags went up downtown. He contacted Rich Mitchell from the State regarding a sink hole concern. Kaltenbaugh discussed a recent EPA report regarding the tank. Significant maintenance needs to be completed, including: cleaning, painting, new bolts, new vents, and several other items. The cost estimate from Pittsburgh Tank is $338,000. It will also require temporary water holding tanks be brought in while the repairs are completed. It was also discussed that the cleaning should occur every 5 years. It was also discussed that many of the parts are original and are over 30 years old. Holmes made a motion to approve the necessary repairs to the tank to be completed by Pittsburgh Tank along with the use of portable water holding tanks which will serve as a temporary water supply not to exceed $400,000, second by Wackerly. All council members approved. Kaltenbaugh further discussed the concept of splitting lots. He explained that the Village could utilize the county, the property owner would go through Regional Planning for approval. Kaltenbaugh will obtain the pricing from Regional Planning.

MAYOR: Mayor DeLong discussed cleanup day and thanked everyone for their help. He reported that the parts for the backhoe are in. He also discussed that one of the tires on the backhoe came off the rim and the tires might need addressed. It was discussed that Cliff Burwell always donates his time to assist with cleanup day and in the past, the Village has purchased a gift card as thanks. Holmes made a motion to purchase a $100.00 gift card to Grinders for Cliff Burwell in appreciation of his time and equipment for Village cleanup day, second by Hubbard. All council members approved.

COUNCIL: Holmes made a motion to enter into executive session for the discipline of a public employee or official, second by Hubbard. All council members approved. At 8:00 all council members, the mayor, and Murdock entered into executive session. The meeting resumed at 8:13.

Hubbard discussed that there is a property on E. Grant Street where someone is digging a large hole in their backyard. There were concerns from surrounding property owners when they could smell sewer. DeLong noted that he did check on the property, but when he was there, the smell was gone. He also noted that they were digging on their private property, and the Village cannot stop them from digging. He also reminded everyone to call 811 prior to digging.

McCort asked for an update on paving and asked if the measurement had been obtained. Kaltenbaugh is finalizing the measurements. It was discussed that time would be needed to advertise the project. McCort wants to be on the schedule soon. He discussed that a portion of Easton Street needs to be mowed. He also discussed that the branches need moved and the area needs cleaned up and maintained. The right of way for the area was also discussed. McCort suggested contacting the Township to have them use the boom mower to clear the area, which will remove the smaller branches and brush and then the Village can maintain it. Kaltenbaugh will contact the Township.

McCort asked that Canton Street off of West Grant be addressed, there are several potholes. He asked when the alleys would be graded. Kaltenbaugh explained that the curbs were the primary focus currently, and then they can move on to alleys. McCort also asked about using grindings in the alleys. It was discussed that the supply is getting low, but will be replenished once paving begins. McCort asked if the catch basins could be repaired by the service department or if the job needed to be contracted. Kaltenbaugh explained that the Village employees were able to complete the repairs. McCort discussed that he would like to see 6-month reviews on the service employees including days off and number of days late.

Wadsworth asked if there is a plan for patch, such as largest holes or street by street. Kaltenbaugh explained that he told the service department to address the largest holes first. He will keep them moving on patching and progress will be made. Kaltenbaugh also noted that he has two employees working on curbs and two working on patching.

UNFINISHED BUSINESS: Sidewalks will remain on the agenda; grants will be looked at near the fall.

Hubbard discussed the medical insurance for the employees and asked if council wanted to proceed. Council discussed the various options as presented by Quinn Parker. McCort made a motion to provide single coverage health insurance benefits to full time employees, accepting the Aultcare 1000B plan with the Village paying 80% of the premium and the employee paying 20%, with an effective date of July 1st with a total monthly cost of $564.64, second by Wackerly. All council members approved. Hubbard will contact Parker and Neading will follow up to complete necessary applications.

FINANCE: Motion by Hubbard, second by Wadsworth to pay the village bills from the appropriate funds for: $23,827.72 approved by the Finance Committee 5/18/26. Also, bi-weekly payroll of $5851.00 paid 5/21/26. All council members approved.

QUESTIONS: Clapper asked about the details of the Memorial Day Parade. It was discussed that the parade would start at 9:00 at the gazebo.

ADJOURNMENT: Motion by Holmes, second by Wackerly to adjourn. All council members approved.

Next regular council meeting will be Monday, June 1, 2026 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer