

## MALVERN VILLAGE REGULAR COUNCIL MEETING

October 6, 2025

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Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** Mayor DeLong, Burgess, Craig DeLong, Hubbard, Wackerly, Holmes, and Wadsworth were in attendance. Kaltenbaugh and Neading were also in attendance with Murdock attending via Zoom.

Motion by Holmes, second by Burgess to approve the minutes from the regular meeting of September 3, 2025. Holmes, Burgess, Craig DeLong, Wadsworth and Wackerly voted yes. Hubbard abstained.

Motion by Wackerly, second by Holmes to approve the minutes from the regular meeting of September 15, 2025. Wackerly, Holmes, Wadsworth, and Hubbard voted yes. Burgess and Craig DeLong abstained.

**CITIZEN COMMENTS:** Vince Slabaugh was in attendance to discuss his term as Citizen Member of the B&M Ambulance Board. His term expires in December, and he would like to continue serving. Wackerly made a motion to appoint Vince Slabaugh as the Citizen Member of the B&M Ambulance Board for another term, starting January 2026, second by Burgess. All council members approved.

Slabaugh also discussed the removal of certain trees on his property, including trees located in the curb line. Kaltenbaugh explained that he does not need permission to remove the trees, but once removed, no other trees can be planted in the curb line to replace those being removed.

**LEGISLATURE:** Motion by Holmes, second by Hubbard for the first reading of Resolution 2025-13, a Resolution authorizing the Mayor to purchase gift cards for employees for Thanksgiving and Christmas in appreciation of the work they do for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Holmes, second by Hubbard for the first reading of Resolution 2025-14, a Resolution recognizing the volunteer work of Justin Lucas and Brandon Melville in helping the Service Department for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Holmes, second by Hubbard for the first reading of Resolution 2025-15, a Resolution declaring the reemployment of Stephanie Good as a part-time laborer to perform certain cleaning jobs for the Village of Malvern, Carroll County, Ohio. All council members approved.

**PARK:** Hubbard discussed a low hanging wire near the Dairy Queen in the park. Wadsworth explained that he believes it is a support wire. Derik will have it checked. It was also discussed that all but two (2) portable restrooms in the park could be removed. Hubbard asked if Kaltenbaugh had made progress on the installation of the crosswalk sign. Kaltenbaugh is working on it. It was also discussed that the drop box for old flags had fallen apart and it was questioned who was responsible for replacing it, as it gets a lot of use. Kaltenbaugh explained that he is not certain who is responsible, but the Village will look into replacing it. Craig DeLong discussed that drainage work was being done on the softball field, he is concerned that the water is now shifted to the field in the hole and could be a potential issue.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided council with the revenue, appropriations, fund status, payments and receipt reports as of 10/6/25. She reported that the Public Unit Attestation for the Ohio Pooled Collateral System was completed. She further explained it is an annual requirement that is to be completed after 9/30/2025, the Village is required to verify any bank accounts, authorized signers, and the bank balance as of 9/30. She also discussed that she watched a webinar on the Cyber Security updates. Neading reported that all quarterly reports and withholdings have been filed. She has not heard back from the auditors at this time.

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**VILLAGE ADMINISTRATOR:** Kaltenbaugh reported the Service Department flushed hydrants, repaired three water leaks, and started leaf cleanup. There was an issue with the leaf vac and it was down for two days. The Ferris mower is currently down and needs repaired. The camper was removed. The EOG agreement is back and forth between the attorneys. Burgess asked how much longer we were going to allow it to go unsigned, Kaltenbaugh explained that we should not allow them to go much longer. Kaltenbaugh discussed lighting downtown, there are a few fixtures that are out and he is going to have Sheets replace them with LED kits and install new bulbs. He also discussed the lights on the bridge and explained that having the lights on the ends of the bridge should provide enough lighting to keep the walkway safe. He received a quote from Bowman's Tree Service to cut back the branches and trees along the north side of the State Route and they quoted \$2,700 for the cleanup. Kaltenbaugh told them to proceed with the project. He also discussed that Bowman's Tree Service provided a quote of \$16,000 to remove all trees from the canal in the park. Wackerly made a motion to allow Bowman's Tree Service to proceed with the removal of the trees in the canal not to exceed \$16,000, second by Craig DeLong. Wackerly, Craig DeLong, Hubbard, and Holmes voted yes; Burgess and Wadsworth voted no. Kaltenbaugh will be meeting with Superior Paving to finalize the plans for the resurfacing project and have a better estimate of when the job will be completed. He reported that the cleanup at the former Perfect Products is complete. He explained that if the Village wants to move forward with the building, the first step would be a new roof and garage doors to secure the building. The office space would also need renovated. He discussed that the next meeting to discuss the police district will be October 20<sup>th</sup> at 6:00 at Village Hall, prior to the Council Meeting. Kaltenbaugh also noted that he has been struggling to obtain quotes for the fencing in the park, he asked multiple people, but they are not interested.

**MAYOR:** Mayor DeLong discussed the tornado/safety siren and asked if it will go off for a fire call. Kaltenbaugh explained that the Sheriffs Department would need contacted to set off the siren when calls come in. DeLong also discussed the equipment that is not used. Kaltenbaugh suggests that Council consider selling the backhoe, because the mini-excavator will do any digging needed and possibly purchasing a bobcat for additional uses, such as loading trucks with salt.

**COUNCIL:** Holmes noted that he mowed a portion of the park that is behind his property.

Wackerly discussed that there were 106 calls since the last Ambulance Board Meeting. He also noted that the addition to the building is progressing nicely.

Craig DeLong reported that there were 14 incidents since the last Fire Board Meeting. He also discussed the recycling bins and that they are moving along. Brock had asked if the Village would be willing to cover the costs of the WI-FI at the building for the cameras to run off of. Council agreed that it is important and will be willing to cover the costs.

**FINANCE:** Motion by Burgess, second by Craig DeLong to pay the village bills from the appropriate funds for: \$10,256.26 approved by the Finance Committee 9/15/25, \$13,800.19 on 9/30 and \$3,217.47 on 10/6. Also, bi-weekly payrolls of \$6,602.50 paid 9/11/25, \$6,442.50 on 9/25, and \$6,235.53 on 10/9 and monthly payroll of \$12,140.00 paid on 9/30. All council members approved.

**QUESTIONS:**

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**ADJOURNMENT:** Motion by Holmes, second by Hubbard to adjourn. All council members approved.

**Next regular council meeting will be Monday, October 20<sup>th</sup>, 2025 at 7:00 p.m. at the Malvern Village Hall.**

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Mayor

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Fiscal Officer