

MALVERN VILLAGE REGULAR COUNCIL MEETING

June 16, 2025

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Craig DeLong, Hubbard, Wackerly and Wadsworth were in attendance. Burgess and Holmes were absent. Kaltenbaugh and Neading were also in attendance with Murdock attending via Zoom.

Motion by Wackerly, second by Craig DeLong to accept the absence of Burgess and Holmes. All council members approved.

Motion by Hubbard, second by Wackerly to approve the minutes from the regular meeting of June 2, 2025. Hubbard, Wackerly and Wadsworth voted yes, Craig DeLong abstained.

CITIZEN COMMENTS: Rick Krider of West Grant Street was in attendance to discuss various concerns throughout the Village. He explained that there is a large pot hole in front of his home, along with others around town. He also discussed that there is a lot of gravel collecting on the streets, especially on Reed Street along the businesses. He noted that in front of Gordon's Printing, where a recent waterline repair was done, the area has settled a lot. Kaltenbaugh will report the problem areas to the Service Department and have them addressed. He will also contact the street sweeping company. It was also discussed that there is an issue with a catch basin near 623 Wilson Street, the grate is broken. Krider offered to volunteer for the Village to address some of the items if it is permissible. Kaltenbaugh provided Krider with his contact information. Kaltenbaugh also noted that any concerns can be called into him at any time, or if he can not be reached, problems can be reported through the Sheriff's non-emergency line and they will contact him.

LEGISLATURE: Motion by Wackerly, second by Hubbard for the first reading of Ordinance 2-2025, An Ordinance adopting the Village of Malvern Cyber Incident Management Response Plan for the Village of Malvern, Carroll County, Ohio

PARK: Hubbard asked about the lights in the park and if they had been checked. Kaltenbaugh reported that Burgess was looking into the timer, but he would contact Sheets to come check and see what is causing them to run at all times. She also asked about the low hanging wire at the front of the park. He will have Sheets check the wire also. Wackerly asked about the signage for mental health awareness that is currently located at the top of the canal. He discussed that it is hard to get past and that there is not room on either side of the sign. Mayor DeLong explained that he gave permission for the sign to be put up, but they had not discussed the exact location. Kaltenbaugh will ask the Service Department to move it to a better location that is still visible. It was discussed that there was a fruit tree near the back of the walking track that came down and there were a lot of bees that had collected around the down portion. Craig DeLong sprayed them, but the tree needs cleaned up and the remaining part needs to be cut down. Wadsworth asked if the drinking fountain was working or if it had been repaired. It was explained that the water was shut off at this time. Kaltenbaugh is going to have Smith's Piping come make the necessary repairs. Hubbard discussed the "Welcome to Malvern" sign and discussed that the pine trees need removed, and possibly some landscaping needs to be done around the base, it is in need of attention. Craig DeLong spoke with Youth Baseball and reported that the portable restrooms at the Field in the Hole and the T-Ball field could be removed and the restroom at Field #1 could be moved over by the basketball court.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the RITA report, Fund Status, Payments, and Receipts as of 6/16/2025. She reported that the auditors had submitted an extension for the audit due to scheduling and collecting information. The new deadline is 9/30/25 and there were no changes to the costs. Neading reminded council that the Budget Hearing will take place prior to the next Council Meeting. She also noted that she received information from EOG to sign up for direct deposit for royalty payments. Neading would like to

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proceed with the direct deposit to ensure checks do not get lost in the mail and the funds will be deposited quicker. Craig DeLong made a motion to sign up for direct deposit with EOG, second by Hubbard. All council members approved. She discussed the upcoming insurance renewal and reported that she received information back from USI Insurance but has not heard back from Whitaker or Wichert.

VILLAGE ADMINISTRATOR: Kaltenbaugh reported that the control box for the fire siren was shipped to the installer who is located in Kentucky. It should be installed within the next two weeks. Kaltenbaugh discussed the EPA grant for Phase 2 and reported that the Village did not receive funding. He will be meeting with Josh and Pam to determine the best way to proceed with a smaller scale project to continue working on the waterline replacement and utilize the \$1,899,000 that the Village has secured in funding. He noted that he will continue to seek out grants for the Waterline projects. He discussed the park paving project with the Commissioners. They are spearheading the project and looking to pave the roads from the entrance back to the sewer plant along with installing proper drainage. Currently, the cost of the project is \$500,000 but they are working on grants to help reduce the total cost. The project would include the Commissioners, the School, and the Village. He spoke with EOG regarding the annexation agreement and their attorney is still reviewing the documents. Kaltenbaugh asked that any questions from the EOG attorney be asked to Murdock so the agreement can get completed. He also discussed State Route 183 going out of town. In 2022 the Village had trees cut back on the south side, and now the trees on the north side are becoming an issue. He contacted the State to see if they would assist in the cleanup. He also discussed that some of the EOG trucks have been driving on Cabin Road, but they are supposed to be on Wicker Road as it was built up and resurfaced to accommodate the truck traffic. Kaltenbaugh discussed that the EPA came to Perfect Products and met with Mayor DeLong to make a project plan. They anticipate starting cleanup the week of July 9th. Kaltenbaugh discussed the need to place a Police Levy on the next ballot to help enforce the legislation and public safety concerns. He estimates that anywhere from \$700,000-800,000 would be needed to operate a police force. He also discussed that it would be necessary to have the information in by August to proceed. Kaltenbaugh is going to reach out to the courthouse to get more information on the process. Kaltenbaugh will be in Canada next week.

MAYOR: Mayor DeLong reported that the Service Department met with ODOT regarding the start of a sink hole starting under the traffic light. They will continue to monitor the area. They will eventually need to cut the asphalt and fill the area with concrete to establish a sound base and prevent future sinking. Mayor DeLong and Craig DeLong will not be at the July 7th meeting.

COUNCIL: Hubbard discussed the area across from the Firehouse Grill and asked if the space could be mowed down and cleaned up around the bench.

Wackerly reported that he attended the recent Ambulance Board meeting. There were 107 calls reported. He updated council on the addition project and noted that cement has been poured in the new space. He also discussed that there will be a renewal levy for the Ambulance District on the next ballot.

Craig DeLong attended the most recent Fire Board meeting. He reported that there had been 11 incidents since the last meeting.

Wadsworth reminded Council that Flight Fest would be taking place over the weekend.

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FINANCE: Motion by Hubbard, second by Craig DeLong to pay the village bills from the appropriate funds for \$11,613.04 pre-approved by the Finance Committee 6/16/25. Also \$8,211.14 in bi-weekly payroll paid 6/18/25 and monthly payroll of \$8,456.67 paid 6/30/25. All council members approved.

QUESTIONS:

ADJOURNMENT: Motion by Hubbard, second by Craig DeLong to adjourn. All council members approved.

Next regular council meeting will be Monday, July 7, 2025 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer