

MALVERN VILLAGE REGULAR COUNCIL MEETING

January 22, 2020

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: DeLong, Wackerly, Hubbard, Barb Burgess, Morena, and Thompson. Brittany Burgess was absent. Also in attendance were Murdock, Benson, Neading, and Shoemaker.

Motion by Thompson, second by Wackerly to approve the minutes from the regular meeting of January 6, 2020, with the correction to roll call, Morena was listed twice. All council members approved.

CITIZEN COMMENTS:

SERVICE DEPARTMENT: Jamie Shoemaker was in attendance and presented the service department report. He noted that nine (9) ton of patch has been put down on roads and alleys. Painting is being completed at the Water Treatment Plant as time permits. He would like to flush the dead end lines by the end of the week, weather permitting. He reported they have used approximately 24 tons of salt this winter. There is an issue with the pump in truck #2, the pump went out and there was no heat in the truck. The traffic light was going out in the middle of the night, Shoemaker was able to replace the switches and is hoping that will resolve the issue. Wackerly asked Shoemaker about the salt situation as it was discussed at the previous meeting. Shoemaker and Benson explained that they would continue to use from the reserves, Shoemaker will try to make room in the bin for additional salt as the winter season ends, but the Village will be required to fill 70% of the original order placed by the end of the season. Also, Benson highlighted they could bring in a stacker which would be able to better pile to the salt within the bin if necessary. DeLong asked if all equipment was working properly. Shoemaker explained the accessory generator on the Water Truck is not working properly, but there is a portable generator that can be used at this time. Barb Burgess asked if Mike was plowing. Shoemaker reported that he did plow the last snow and did well for his first time plowing the Village. Shoemaker also went with Mike to show him areas he had missed.

PARK: Meetings will resume February 20th at 7:00 and will be held at Village Hall.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided the Fund Status, Receipts, and Payments (as of 1/22/20). She discussed that she started working on the appropriations for the year, but is waiting to get final numbers back from the County. She explained that she received a letter from RITA regarding the collection of two accounts totaling approximately \$2,300 combined. She explained there are three (3) options – 1. They will take them to court and pursue the money 2. They will turn it back over to the Village for Collection or 3. Do nothing and they will continue to send them past due notices. Council asked if Neading could find out if it is a flat rate or if they will pursue on a contingency basis. Due to the amount, if the charges would exceed the total due, it wouldn't be worth it to move forward. Neading will contact RITA for additional information. She also discussed the LogMeIn software is up for renewal at a cost of approximately \$900. She noted the program allows the water plant to be checked on by employees from anywhere. She received a letter from RITA regarding being changed from monthly to quarterly files for withholdings. She reported she received a census request for Permit for New Housing. She submitted the Application for Tax Exemption for Real Estate Taxes for the new building. She also discussed that the Public Records Training needs to be completed through the Attorney Generals Office for free. Murdock highlighted that Foster, as the designee, should be the one to complete the training.

VILLAGE ADMINISTRATOR: Benson reported that he did three (3) on-site backflows checks for businesses. He noted all three (3) need installs completed. He also noted that his Backflow License expires at the end of the year, and he needs to get it renewed to continue to do the inspections. There is a training in Columbus in April for \$240. He discussed Gween Drive, and explained he is working with the Map Office to determine responsibility for the road. They have determined it is not the County or Townships responsibility, but it is still unclear if it is considered private. He has been working with the County and Omega on grant opportunities for water projects for this year. They will help him put together the bid package, but everything is currently hinging on funding. He explained a total system upgrade for the entire Village would cost between \$1 and \$1.25 million to complete. He will continue working with AEP to get the older section of electric discontinued at Perfect Products, and the building will need to be inspected to get

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a new service line put in for electric. Benson noted Shoemaker did well cleaning up around the building. He discussed that the packet for the IRS Tax Liens for the property is almost complete, and hopefully the IRS will be willing to dismiss the liens.

Barb Burgess made a motion to allow Benson to attend the Backflow Refresher Course in Columbus for \$240 plus travel and food not to exceed \$350. Second by Morena. All council members approved.

MAYOR: DeLong reported that he received a Map of the Village from the Census Bureau and it looks good. He discussed the Nichols property, and believes Council needs to revisit the situation. Murdock discussed that someone would need to probate the property and take control. Barb Burgess noted she believes the Village should look into probating the property and moving forward. Murdock will pull information together for the process.

COUNCIL:

Morena reported there will be a Street Committee meeting on February 3rd at 6:00, before the Council Meeting.

Hubbard thanked the Service Department for their work on the alleys.

Wackerly discussed that he attended the Regional Planning meeting where they discussed extending Route 30. They have \$20 million allocated to the project and they are going to move forward with acquiring properties. They are also going to have quarterly meetings, unless there is something that needs addressed and they would call a special meeting at that time. They also discussed that they believe oil wells are going to start pumping again, but there is nothing validating their assumption at this time. The next meeting will be in May.

LEGISLATURE:

Motion by Morena, second by Barb Burgess for the third reading of Ordinance 9-2019, an Ordinance granting franchise to Ohio Power Company, its successors and assigns, the right to acquire, construct, maintain, and operate in the streets, thoroughfares, alleys, bridges, and public places of the Village of Malvern, State of Ohio, and its successors, lines for the transmission and distribution of electric energy to the Village of Malvern, State of Ohio, and the inhabitants thereof for light, heat, power, and other purposes, and for the transmission and distribution of the same within, through, or across said Village of Malvern. All council members approved. Motion by Morena, second by Barb Burgess to adopt Ordinance 9-2019. All council members approved.

FINANCE: Motion by Barb Burgess, second by Morena to pay the village bills from the appropriate funds for \$ 34,779.49 in vendor invoices, pre-approved by the Finance Committee 1/22/20; plus \$ 6,570.95 in payroll pre-approved by the Finance Committee and paid 1/23/20. All council members approved.

QUESTIONS:

ADJOURNMENT: Motion by Thompson, second Wackerly to adjourn. All council members approved.

Next regular council meeting will be Monday, February 3, 2020 @ 7:00 p.m.

Mayor

Fiscal Officer