

MALVERN VILLAGE REGULAR COUNCIL MEETING

January 23, 2019

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: DeLong, Thompson, Hubbard, Barb Burgess, Holmes, and Morena. Brittany Burgess absent. Also in attendance were Benson, Murdock and Neading.

Motion by Morena to approve the minutes from the regular meeting of January 7, 2019, second by Barb Burgess. All council members approved.

CITIZEN COMMENTS:

SERVICE DEPARTMENT: Felton provided the Service Department report. He noted the service department has prepared 12,000 gallons of brine for the roads, but it can only be used preventatively when roads are already dry. They have used 39 tons of salt this winter. The heater at the water plant was swapped out and is running well and has been able to dry everything as it should. They were able to relocate the fuel tank at the garage to the inside of the fence. The service department flushed dead end hydrants. There was an issue with the traffic light. It went out in the middle of the night and it may be time to upgrade. Benson noted he had received a quote in 2018 and the cost was between \$5,000 and \$6,000. He will work on an updated quote. Felton also reported the water would be shut off on Carrollton Street to change a valve and install the updated hydrant.

PARK: Morena noted he tried to contact Sandy Tucker again, but has not been able to reach her. The next park meeting will be February 21st at 7:00 at Village Hall.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided the Fund Status, Receipts, and Payments (as of 1/21/19) and the RITA Report for January. She has been waiting to hear back from the County on the Certification of Final Balances to prepare the new permanent appropriations. She has been working with Steve Broerman from US Bank of resubmitting the credit card application. There was a delay when Neading changed her name. They had updated the application and required the year end financials. Neading completed the application and provided the appropriate documents to US Bank. She contacted the State to determine who will be completing the audit for 2017/2018 and Mike Ruffin reported it would be the State again. She has been working on developing a template for the CCR report for the water department so the only updates needed will be the results table. Neading asked for councils approval for Benson and her to attend the Local Government Conference in Columbus March 7th and 8th. Barb Burgess made a motion to allow Benson and Neading to attend the conference not to exceed \$650.00, second by Morena. All council approved. DeLong asked Neading if she knows the cost of the audit. Neading does not know yet, but will be sure to appropriate sufficiently.

VILLAGE ADMINISTRATOR: Benson reported the new dialer was installed at the water plant and is working well. He noted they have been working on the Asset Management Plan. All paperwork has been updated and filed with the EPA. Monthly EPA reports were completed and submitted. The service department did notify residents of a boil alert in conjunction with the water being off for the valve swap and St. Francis Xavier project. DiPetro would also be replacing a hydrant for the Village while doing the work for St. Francis Xavier. He contacted the Carroll County Health Department regarding the Nichols property. They explained there is still nothing that can be done, and they are also frequently checking on the status of the property. Benson reported he sent out two violation letters. He attended the Regional Planning meeting and there was nothing new. The camera project is set to begin next week. He is looking into a new mower. The current mower needs replaced and the last estimate he received was \$6,000-\$8,000. He will work on updated pricing.

MAYOR: DeLong asked if it was necessary to put out an ad for mowing the park. Benson said we should put it back out, the deadline will be March 1st. Barb Burgess asked if the schedule could be changed to mow closer to the weekends when the pavilions were being used. DeLong asked Benson if anything could be done about the old Balloon Factory. Benson explained nobody could get in contact with the owner. DeLong also asked Benson about paving. He reported he would like to focus on Wood, Grant (between Morges and Reed) and Main and anticipates spending approximately what was spent last year, maybe a little more. He will work on getting quotes.

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COUNCIL: Holmes thanked the service department for their work plowing.

Barb Burgess made a motion to enter into executive session for compensation of a public employee or official, second Holmes. All council members approved. All council members, Benson, Murdock and Neading entered into executive session at 7:27. The meeting resumed at 7:32.

LEGISLATURE:

Motion by Morena, second by Barb Burgess for the third reading of Ordinance 20-2018, An Ordinance extending the contract for legal services for the Village of Malvern, Carroll County, Ohio. All council members approved. Motion by Morena, second by Barb Burgess to adopt Ordinance 20-2018. All council members approved.

Mudock highlighted he included a proposed dog leash ordinance for council members to review. If it fits the needs, it can be added to the next meeting.

DeLong noted he received an email regarding the dog park and the citizen was upset because it was not voted on by the public.

DeLong is going to invite the individual to the council meeting for further discussion.

FINANCE: Motion by Barb Burgess, second by Holmes to pay the village bills from the appropriate funds for \$8,883.98 in vendor invoices, pre-approved by the Finance Committee 1/23/19; plus \$6,196.63 in payroll pre-approved by the Finance Committee and paid 1/14/19. All council members approved.

QUESTIONS: Thomas asked to clarify if there was any action taken during executive session. Barb Burgess clarified that no action was taken.

ADJOURNMENT: Motion by Barb Burgess, second Thompson to adjourn. All council members approved.

Next regular council meeting will be Monday, February 4, 2019 @ 7:00 p.m.

Mayor

Fiscal Officer