

MALVERN VILLAGE REGULAR COUNCIL MEETING

January 4, 2023

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Burgess, Craig DeLong, Thompson, Hubbard, and Holmes were in attendance. Wackerly was absent. Murdock was in attendance via Zoom. Kaltenbaugh and Neading were also in attendance.

Motion by Burgess, second by Thompson to approve the minutes from the regular meeting of December 19, 2022. All council members voted yes.

Motion by Holmes, second by Hubbard to approve the Standing Rules of Council. All council members voted yes.

Motion by Craig DeLong to nominate Burgess as Council President, second by Thompson. Craig DeLong, Thompson, Holmes, and Hubbard voted yes, Burgess abstained.

CITIZEN COMMENTS:

PARK:

LEGISLATURE: Motion by Holmes, second by Burgess to suspend rule 731.17 for Resolution 2022-20. All council members approved. Motion by Holmes, second by Hubbard to adopt Resolution 2022-20, A Resolution authorizing a pay increase for the fiscal officer of the Village of Malvern, Carroll County, Ohio.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the appropriations, revenue, fund status, receipts and payment reports as of 1/3/2023. She reported that year end is progressing well. She submitted the annual financial report to the State, all tax forms and reports have been submitted at the State and Federal levels. W-2s are prepared and ready to be given to employees. She has submitted the end of the year certificate to the County for approval. She emailed the notice for review of Financial Statements to the paper, and the Financials will be available for review prior to the February 6th meeting or by appointment. Neading noted that she paid the annual Workers Compensation premium in full for 2023, there is a 2% cost savings to paying in full. She also completed the Workers Compensation Payroll True-up reports for year end. Neading also submitted the annual CPIM exemption certification with the State, it is submitted showing that the Village only has funds in a checking account and not in other investments.

VILLAGE ADMINISTRATOR: Kaltenbaugh discussed the snow plowing and explained that the process will improve. It was difficult with the extreme cold, as the salt does not work at certain temperatures, but as it did start to work, they should have been out to remove what could be removed. He also noted that the waterline project is still on pace to start mid-February. He discussed that the Village has received notice from Brown Township regarding Sycamore Road. The issue will be going to court for a determination and Albers and Albers will be handling the case due to being specialized in annexations. Kaltenbaugh further discussed that there was an issue with the outdoor lighting at the Water Plant, he is going to have Eick come in and address the issues and install a new eye so that the lights are not on at all times. He further discussed that the Village does not currently have a connection fee for properties wishing to connect to the Village water. He explained that the standard fee is typically \$350. It would be a one time connect fee to properties that are located where there is already a waterline and tap, but the property has not tied into the water source. Burgess made a motion to put in place a connection fee of \$350, for properties to connect to Village water, second Holmes. All council members approved.

MAYOR: DeLong noted that the service department has been working on the leaf vac. They are breaking it down and making repairs in the off season.

COUNCIL: Thompson asked if the village will be responsible for holding the insurance funds for the home that had the recent fire. DeLong believes the Village will, and will disburse funds once cleanup is complete.

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Holmes discussed the parking lot by the Firehouse. The holes need addressed and possibly something needs done along the back of the lot where the stone ends to allow water to runoff down the hill. Kaltenbaugh will look into a solution.

FINANCE: Motion by Burgess, second by Hubbard to pay the village bills from the appropriate funds for \$10,006.50 pre-approved by the Finance Committee 12/31 and \$42,325.79 pre-approved by the Finance Committee 1/4/2023. Also, \$9,023.60 in payroll pre-approved by the Finance Committee and paid 1/5/2023

QUESTIONS:

ADJOURNMENT: Motion by Thompson, second by Hubbard to adjourn. All council members approved.

Next regular council meeting will be Wednesday, January 18, 2023 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer