

MALVERN VILLAGE REGULAR COUNCIL MEETING

January 6, 2020

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: DeLong, Thompson, Brittany Burgess, Morena, Barb Burgess, Wackerly, and Hubbard. Also in attendance were Murdock, Benson, Shoemaker, and Neading.

Motion by Morena, second by Brittany Burgess to approve the minutes from the regular meeting of December 16, 2019. All council members approved.

Motion by Barb Burgess, second by Morena to approve the Standing Rules of Council. All council members approved.

Motion by Morena, second by Brittany Burgess to nominate Barb Burgess as council president. Morena, Brittany Burgess, Wackerly and Hubbard voted yes, Barb Burgess abstained.

CITIZEN COMMENTS:

SERVICE DEPARTMENT: Jamie Shoemaker was in attendance and presented the service department report. He noted that the new building was secured and they have been working on removing overgrowth around the building and have been working on cleaning out the building. He also reported all of the repair clamps were ordered and are now restocked. The service department repaired a leak on Cherry Avenue. Shoemaker introduced Michael Howell, the new Service Department employee. He noted Christmas trees can be disposed of by the tennis courts, and if needed, citizens can put the trees by the curbs and notify them and they can pick them up and take them down. Shoemaker reported the new excavator was delivered. He also discussed that the water plant is running well. He asked council if they wanted the Christmas decorations removed. They agreed they could come down any time. Truck #1 had a tire replaced and Shoemaker was able to obtain a spare rim from Fox's Auto to have on hand.

Thompson asked if the new equipment had arrived, and Shoemaker reported they had received it. Morena asked if they were going to continue painting crosswalks as weather permit. Shoemaker said they would resume in the spring, the paint doesn't dry as well in the colder weather. Barb Burgess asked if Shoemaker had an opportunity to look into the dip in the road. He said that he had not, but believes Castellucci will also have to be involved, he believes it could be with the service lines. She also asked if the AEP pole light outages had been called in. Shoemaker explained they had been, but AEP usually waits until they have 4-5 lights out before they will come to make the repairs.

PARK:

FISCAL OFFICER/TAX DEPARTMENT: Neading provided the RITA, Appropriations, Revenue, Fund Status, Receipts, and Payments (as of 12/31/19 and 1/6/20). She highlighted the Village finished the end of the year exceeding budget projections, they controlled expenses and had good carryforward in the funds, and are in a good, stable financial position going into 2020. She discussed that she was working with Whitaker and Marcus on adding the new property to the insurance, they had several questions they wanted answered. She is also working with Carroll County to ensure the property taxes on the new property are at the government rate, and had received the paperwork today. She reported all of the budgetary and other financial information was entered into UAN for 2020. Purchase orders were prepared for the 1st quarter. She noted W2s were completed, 1099s were completed, RITA, State and Fed filings for year-end are completed and mailed, BWC payroll true-up was completed with no additional payment due, she completed the Hinkle notes and Financial Statement and submitted report to the State. She noted that she will need to publish that the Annual Financial Report is Available for review in the paper to finish the year end items. She submitted the Certification of Sources Available for Expenditures to the county. She also submitted the annual certification of exemption for the CPIM with the State verifying that we do not have any investments. Neading reported that the website was updated with new council members and new committee members. Neading also reported that Teri had asked her to note that the water payment due date for January should be 1/21/2020, instead of 1/20/2020, which would be Martin Luther King Jr. Day and the Village will be closed.

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VILLAGE ADMINISTRATOR: Benson reported the trade in and drop off of the excavator is complete. He ordered the truck, it will take between 6-8 weeks to get it in. Once the truck is in, he can proceed with building it out with a plow, stainless steel bed, and other items at an approximate cost of \$28,000. He followed up on recent vehicle violations. He has been working on the IRS tax levy on Perfect Products, there are a lot of forms and phone calls trying to get to the correct people, but he is making progress. He contacted the Map Office regarding Gween Drive, but had not heard back from them on what they have determined. He also reminded council that the Village is committed to filling 70% of the salt order before then end of the season, which at this time, we have not needed to use much at all.

MAYOR:

COUNCIL:

Barb Burgess welcomed Mike Howell and told Shoemaker that he is doing a great job.

Wackerly asked what needs to be done to proceed with the sidewalks to the school and who needs pushed. Benson noted that it is an ODOT project that is set to be completed this spring or summer. Barb Burgess noted that ODOT has their own plans, and it is progressing, but ODOT is funding and in control of the project.

LEGISLATURE:

Motion by Barb Burgess, second by Morena for the second reading of Ordinance 9-2019, and Ordinance granting franchise to Ohio Power Company, its successors and assigns, the right to acquire, construct, maintain, and operate in the streets, thoroughfares, alleys, bridges, and public places of the Village of Malvern, State of Ohio, and its successors, lines for the transmission and distribution of electric energy to the Village of Malvern, State of Ohio, and the inhabitants thereof for light, heat, power, and other purposes, and for the transmission and distribution of the same within, through, or across said Village of Malvern. All council members approved.

Motion by Barb Burgess, second by Morena to suspend rule 731.17. All council members approved. Motion by Barb Burgess, second by Morena to adopt Resolution 2019- 20, A Resolution authorizing the Village Administrator to purchase a 2020 Ford F550 cab and chassis for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Barb Burgess, second by Morena to suspend rule 731.17. All council members approved. Motion by Barb Burgess, second by Morena to adopt Resolution 2019-21, A Resolution authorizing the Village Administrator to purchase a John Deere 35G compact excavator with attachments for the Village of Malvern, Carroll County, Ohio. All council members approved.

FINANCE: Motion by Barb Burgess, second by Morena to pay the village bills from the appropriate funds for \$ 25,508.07 in vendor invoices, pre-approved by the Finance Committee 1/6/20; plus \$ 6,862.24 in payroll pre-approved by the Finance Committee and paid 12/26/19, and \$ 5,892.53 in payroll paid 1/9/2020. All council members approved.

QUESTIONS: Thomas asked if DeLong, Wackerly, and Thompson could stay after for a picture.

ADJOURNMENT: Motion by Thompson, second Brittany Burgess to adjourn. All council members approved.

Next regular council meeting will be Wednesday, January 22, 2020 @ 7:00 p.m.

Mayor

Fiscal Officer