

## MALVERN VILLAGE REGULAR COUNCIL MEETING

October 18, 2021

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Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** Mayor DeLong, Barb Burgess, Hubbard, Thompson, Craig DeLong, and Wackerly were in attendance. Brittany Burgess was absent. Kaltenbaugh and Neading were also in attendance.

Motion by Wackerly, second by Hubbard to approve the minutes from the regular meeting of October 4, 2021. All council members approved.

Motion by Barb Burgess to enter into executive session for the employment of a public employee, second Craig DeLong. All council members approved. All council members, Mayor DeLong, Kaltenbaugh, and Neading entered into executive session at 7:01 PM. The meeting resumed at 7:07, Barb Burgess made a motion to hire Ryan Lawson for the full-time service position effective 10/18/2021, second by Craig DeLong. All council members approved.

### **CITIZEN COMMENTS:**

**PARK:** Wackerly noted that the memorial bench had been placed on the concrete pad and asked if the service department could attach it.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided council with the fund status, receipts, and payments reports as of 10/18/2021. She also included a Cyber Security best practice information handout for Cyber Security Awareness month. Neading noted she supplied the auditors with the last of the information they had requested and believe the audit should be completed soon.

**VILLAGE ADMINISTRATOR:** Kaltenbaugh discussed the service department has been mowing, picking up leaves and patching roads. Southeastern Equipment allowed the Village to use a demo hot box. The new hot box should be available for pickup by the end of the week. Kaltenbaugh has not heard back regarding the grant awards, but expects to hear something very soon.

**MAYOR:** DeLong and Kaltenbaugh met with Brown Local Schools to discuss the lease agreement. The school is in favor of proceeding with the road resurfacing in the park. Pricing will be obtained for chip and seal and asphalt as well as a combination of the two. The school would like to expand the parking lot between the football stadium and the basketball courts and also line the lot to improve parking. Kaltenbaugh noted he would like to see the main access road remain asphalt as the heavier trucks use the road, especially those accessing the sewer department, but he believes other areas would hold up with the chip and seal surface. The Commissioners will also need to be on board with the project as the sewer department uses the main road.

Mayor DeLong asked if council was in agreement with the proposed lease. All council members agreed that the lease was acceptable and the Village should proceed.

Kaltenbaugh also noted that the school was concerned with safety during baseball and softball games and they suggested installing a gate possibly to limit cars traveling past the fields during games. The gate would remain open at all other times.

Mayor DeLong received a thank you from Diane Yost for installing the “no semi-truck” sign at the corner of her street.

**COUNCIL:** Thompson asked if the school had contacted Village Hall for permission to have the bonfire in the park. DeLong had spoken with the school and gave permission. She noted the truck at Crowl Auto was still very close to the road. She also discussed that the basketball court needs roped off during the next home football game as cars were driving over the court.

Barb Burgess discussed the last Dancing on the Bridge meeting. All of the final totals will be reported to the paper once final calculations are complete. It was also discussed that the committee would like to host the event in the park again next year. She further discussed that Joseph Oprean dropped off a business card. He would like to have a farmers market in town. Burgess will obtain additional information, but would assume the farmers market would not be until next year.

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Wackerly discussed that there are still issues with gravel on the sidewalks from where Miller Pipeline has been working and he is having issues accessing the sidewalks. Kaltenbaugh will contact Millers.

**LEGISLATURE:**

Motion by Barb Burgess, second by Hubbard for the second reading of Ordinance 7-2021, An Ordinance amending the regulation of trees and shrubbery within or that abut the public streets and sidewalks of the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Barb Burgess, second by Wackerly for the second reading of Resolution 2021-23, A Resolution authorizing the Mayor to purchase gift cards for employees for Thanksgiving and Christmas in appreciation of the work they do for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Barb Burgess, second by Hubbard for the second reading of Resolution 2021-24, A Resolution authorizing the Mayor to enter into the Sycamore Road Repaving Agreement with Brown Township for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Barb Burgess, second by Wackerly to suspend rule 731.17. All council members approved. Motion by Wackerly, second by Hubbard to adopt Resolution 2021-25, A Resolution authoring the Village Administrator to purchase an asphalt "hot box" for road repair work for the Village of Malvern, Carroll County, Ohio. All council members approved.

**FINANCE:** Motion by Barb Burgess, second by Thompson to pay the village bills from the appropriate funds for \$5,492.50 in vendor invoices, pre-approved by the Finance Committee 10/18, and \$6,992.43 in payroll pre-approved by the Finance Committee and paid 10/14/2021. All council members approved.

**QUESTIONS:**

Thomas confirmed that the new hire was Ryan Lawson and that he would be paid a rate of \$14.00 per hour.

**ADJOURNMENT:** Motion by Thompson, second Hubbard to adjourn. All council members approved.

**Next regular council meeting will be Monday, November 1, 2021 at 7:00 p.m. at the Malvern Village Hall.**

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Mayor

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Fiscal Officer