

## MALVERN VILLAGE REGULAR COUNCIL MEETING

October 21, 2019

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Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** DeLong, Thompson, Brittany Burgess, Barb Burgess, Holmes, and Morena. Hubbard was absent. Also in attendance were Benson, Murdock and Neading.

Motion by Morena, second by Thompson to approve the minutes from the regular meeting of October 7, 2019. All council members approved.

### **CITIZEN COMMENTS:**

Scott Bowling, Brown Local Schools Superintendent, was in attendance to discuss projects they are working on. Mr. Griffin is working on replacing all four dugouts between the baseball and softball fields. The baseball dugouts will be completed prior to the start of the season, but they expect the softball dugouts to start after the season. The Booster Club is supporting the upgrades and donating approximately \$30,000 for the project to be completed. Additionally, they are working on field improvements prior to the start of the season as they were in rough shape. They are planning on hosting a track meet this year, but still need to improve the shotput and discus area. They are also in the planning phase to construct a bus garage on campus. Bowling is expecting the project to be underway next year. Mayor DeLong asked Bowling if he could let the Village know when they were done with the water at the stadium and the Village would get it shut off.

**SERVICE DEPARTMENT:** Mayor DeLong presented council with a letter of resignation from Steve Felton effective October 14, 2019. Thompson made a motion to accept the resignation of Steve Felton, second by Morena. Thompson, Brittany Burgess, Barb Burgess, and Morena voted yes, Holmes voted no. Barb Burgess made a motion to appoint Jamie Shoemaker as Interim Street Superintendent, second by Thompson. All council members voted yes.

DeLong provided the service department report submitted by Shoemaker. There was a water leak repaired on Church Street. McGarvey completed maintenance on heaters and replaced a heater at the Water Plant. Shoemaker got a quote for the vent in the Chlorine room, it will cost approximately \$500 to replace. The service department rented a lift and repaired lights on the walking path in the park. They started leaf cleanup. The patch was ordered and delivered. The cracks were sealed on Porter Street. Shoemaker needs to order a load of sand and gravel. DeLong discussed the old trailer at the service garage. It has not been used since the new trailer was purchased and the service department asked if it could be disposed of. Barb Burgess made a motion to put the old trailer on consignment to be sold, second by Morena. All council members approved. DeLong discussed moving forward with scheduling the annual maintenance for the generator to ensure it is functioning properly. Shoemaker will be completing hydrant flushing this week. DeLong discussed Shoemaker needing new work boots, Benson noted he discussed with Shoemaker and that he would obtain them from Tractor Supply. Shoemaker also discussed with DeLong the breathing apparatus in the chlorine room and asked if it needed updated. Benson explained that the vent/lever system works better than the masks and the Village would be better off to maintain that system.

**PARK:** Barb Burgess explained the park committee would like to hold a single movie night in the summer and advertise it more. They have set the date for June 19<sup>th</sup>, with a rain makeup on June 26<sup>th</sup> and plan on showing the Avengers movie. Shirley discussed potential concert nights, but will try to find someone and determine what dates they have available prior to setting a date. The park committee will not be meeting until spring.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided the Fund Status, Receipts, and Payments (as of 10/21/19). She noted she worked on cleaning up purchase orders for the 4<sup>th</sup> quarter. She also had discussed moving money around within various funds, but after reviewing appropriations and purchase orders, she believes they are in a good position for the remainder of the year. Neading asked if the number of portable restrooms needs to be reduced at the park. It was agreed that November 1<sup>st</sup>, they should reduce to just the one handicap accessible restroom. Neading will have the temporary appropriation ready for the next meeting to be able to put them through the three readings and submit to the county prior to year end. She also discussed that she ordered cleaning supplies for all three locations and some general supplies for the Service Department including gloves and safety glasses. She also noted the final audit was released and she had a printed copy available for review.

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**VILLAGE ADMINISTRATOR:** Benson reported he had been working with Murdock on preparing the contract for the new Citrus Park owners. He is obtaining a quote from Superior Paving for the water plant. He is working on obtaining an updated quote from Riley Sweeping for this fall. He contacted an electrician to provide a quote to remove the transformers in the park and bury the electric line. He attended the Regional Planning meeting where they discussed the Route 9 water plant, which was interesting. He is also going to start looking into replacing the mini excavator with something a little larger.

**MAYOR:** DeLong reported he contacted the sheriff for trick or treat, they will have extra patrol in town. He also discussed the scout event held in the park and noted they had a good turnout and the event went well. On Tuesday, he met with Cora Weaver and Dr. Osborne from the Malvern Group that travels to the Malverns around the world. They presented him with a book and letter and were very nice. Jason from the historical society was also meeting with Cora and Dr. Osborne and gave them a tour around town.

### **COUNCIL:**

Holmes discussed his disappointment and frustrations with Steve's resignation. He felt as though something more needed to be done and that he should not have felt like he was going to be fired.

Barb Burgess made a motion to enter into executive session for the compensation of a public employee or official, second by Thompson. All council members approved. All council members, Murdock, Benson and Neading entered into executive session at 7:24. The meeting resumed at 7:37. Barb Burgess made a motion to take Teri Foster's salary to \$13.25 per hour and Linda Clapper to \$9.50 per hour effective with the pay period ending 10/26/2019, second by Holmes. All council members approved. Barb Burgess made a motion to advertise for a full time street employee starting at \$12.50 with insurance benefits to run two weeks and close on November 13<sup>th</sup>. Second by Brittany Burgess, all council members approved.

**LEGISLATURE:** Motion to suspend rule 731.17 by Morena, second by Thompson. All council members voted yes. Motion by Morena, second by Thompson to adopt Resolution 2019-14, a resolution declaring the employment of a seasonal laborer in the Service Department, the Village of Malvern, Carroll County, Ohio (Vincent Osborn). All council members approved.

Motion by Thompson second by Brittany Burgess for the first reading of Resolution 2019-15, a resolution authorizing the Mayor to purchase gift cards for employees for Thanksgiving and Christmas in appreciation of the work they do for the Village of Malvern, Carroll County, Ohio, with a correction to reduce the number of employees by one and the total gift cards purchased by two. All council members approved.

Motion by Morena second by Holmes for the first reading of Ordinance 7-2019, an ordinance increasing the compensation for the office of Mayor for the term beginning January 1, 2020, the Village of Malvern, Carroll County, Ohio. All council members approved.

**FINANCE:** Motion by Barb Burgess, second by Holmes to pay the village bills from the appropriate funds for \$6,052.10 in vendor invoices, pre-approved by the Finance Committee 10/21/19; plus \$6,404.86 in payroll pre-approved by the Finance Committee and paid 10/17/19. All council members approved.

### **QUESTIONS:**

**ADJOURNMENT:** Motion by Thompson, second Brittany Burgess to adjourn. All council members approved.

**Next regular council meeting will be Monday, November 4, 2019 @ 7:00 p.m.**

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Mayor

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Fiscal Officer