

## MALVERN VILLAGE REGULAR COUNCIL MEETING

October 7, 2019

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Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** DeLong, Hubbard, Brittany Burgess, Barb Burgess, Holmes, and Morena. Thompson was absent. Also in attendance were Benson, Murdock and Neading.

Motion by Morena, second by Holmes to approve the minutes from the regular meeting of September 16, 2019. All council members approved.

### **CITIZEN COMMENTS:**

Vince Slabaugh was in attendance to discuss the Ambulance Board. Mr. Slabaugh currently serves as the Chairman of the Board and is the representative for the Village. His term will expire this year, but it is dependent upon the upcoming Fire District Levy. If given the opportunity, Slabaugh would like to remain on the board. However, if either Brown Township or the Village withdraw their support, the Ambulance Board will cease to remain. Mr. Slabaugh explained the ambulance services are operated at a cost of approximately \$87,000 per year and are funded by a levy. He explained that the Board is managing the Ambulance District the best they can. He also noted B & M Ambulance Services has been making additional efforts to be present and operate out of the station more in recent months. Barb Burgess asked what Slabaugh meant by withdrawing from the District. He explained that if the levy passes, Brown Township has already discussed their intent to withdraw from the district and the district is unable to exist with only one entity. Council will need to determine if they would like Slabaugh to continue to serve on the Ambulance Board if the Fire Levy does not pass. Slabaugh provided council with the original resolution for the Ambulance Board which outlined how the Board was to be established and who would be represented on the Board.

**SERVICE DEPARTMENT:** Felton reported that he had been on vacation and had taken personal time in recent weeks. The service department intends to complete the semi-annual fire hydrant flush the week of October 21<sup>st</sup>. He also noted they were starting to pick up leaves and would continue to pick up through the end of November as weather permits. Felton also introduced Vincent Osborn, the new seasonal employee. Benson noted leaves need to be raked to the curb line, not into the street. Benson also discussed considering establishing firm dates for leaf pick up moving forward.

**PARK:** Hubbard reported the Park Committee met on September 19<sup>th</sup>. She reported the board approved the purchase of the light system from Minerva Bowling from their Cosmic Bowling. She also noted the basketball court lines were painted and look good. The committee discussed having one movie night and one concert in the park for 2020. They are hoping to get better turnouts and participation by having one event and promoting it more.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided the Appropriation, Revenue, Fund Status, Receipts, and Payments (as of 10/7/19). She highlighted that expenditures have been controlled well and are on pace to finish the year strong and under the original budgeted expenditures. She also noted that revenues are running on course and are expected to exceed the original budget. She also noted all quarterly reports were completed and submitted. She sent the approved Budget Resolution to the County. She also discussed that the new UAN printer was received and explained she would bring the old printer to Village Hall and set it up in the spare office. DeLong asked about RITA's onsite visit. Neading noted it seemed like there was a good turnout and that it went well.

**VILLAGE ADMINISTRATOR:** Benson updated council on the ODOT sidewalk project. They had expected to start the project on October 1<sup>st</sup>, but they have not started yet. He also discussed the heaters at the water plant need to be replaced, but will be under \$5,000. He also discussed finding an electrician to remove transformers in the park. He would also like the lines to the stage to be buried. Holmes asked if AEP would remove the transformers. Benson explained he spoke with AEP and it is not their equipment, and is owned by the Village and they will not remove it.

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**MAYOR:** DeLong reported he received a letter from ODOT regarding the bridge going out of town towards the water plant. They intend to replace the bridge in the near future, but do not have firm dates yet. He also noted the cornerstone project is complete and they had their dedication ceremony and everything turned out very nice. He discussed the service department needs more patch for the roads, and determined they are good to order another load. DeLong and Benson met with an AEP representative regarding energy savings and they are going to look at upgrading light fixtures to LED and provide details on cost and savings. DeLong highlighted the roof at Village Hall is complete. He discussed that a new agreement is needed for the new Citrus Park owners, but a new account was established and they are paying and are working hard to control the water at the park. He discussed upgrading the upper half of Village Hall over the winter to improve the functionality of the space. DeLong also discussed holiday gift cards for employees and highlighted that there were 10 employees for 2019. Barb Burgess made a motion to purchase ten employee gift cards for both Thanksgiving and Christmas for \$50.00 each. Second by Holmes. All council members approved.

### **COUNCIL:**

Barb Burgess made a motion to enter into executive session for the compensation of a public employee or official. Second by Holmes. All council members approved. All council members, Murdock, Benson, and Neading entered into executive session at 7:28. The meeting resumed at 7:43 with no action taken.

Morena reported he and Benson attended Regional Planning and the director resigned. They will be meeting next month to fill the position.

Hubbard reported she attended the September 23<sup>rd</sup> Fire Board Meeting. Justin Little was sworn in as a firefighter. They discussed options to get the Proposed Levy Information out to the public. The Fire Board intends to have informational meeting on October 26<sup>th</sup> at the Malvern School Cafeteria. In addition, they are looking into attending the Health Fair Open House and hosting a town hall type meeting. The Board approved Pump testing and annual vehicle maintenance to be completed. They purchased a used stepper for agility training. They also purchased two stair chairs to help remove people from homes with stairs. They will also be able to use with the ambulance service if the levy is passed. The next meeting will be October 28<sup>th</sup> at 7:00.

**LEGISLATURE:** Motion to suspend rule 731.17 by Barb Burgess, second by Brittany Burgess. All council members approved. Motion by Barb Burgess, second by Brittany Burgess to adopt Resolution 2019-13, a Resolution authorizing the Village Administrator to contract with Rodney Wendell dba, Wendell's Line Striping, to paint the basketball courts at the Village Park, Village of Malvern, Carroll County, Ohio. All council members approved.

**FINANCE:** Motion by Barb Burgess, second by Holmes to pay the village bills from the appropriate funds for \$9,082.59 in vendor invoices, pre-approved by the Finance Committee 10/7/19; plus \$6,028.25 in payroll pre-approved by the Finance Committee and paid 10/3/19. All council members approved.

### **QUESTIONS:**

**ADJOURNMENT:** Motion by Morena, second Brittany Burgess to adjourn. All council members approved.

**Next regular council meeting will be Monday, October 21, 2019 @ 7:00 p.m.**

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Mayor

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Fiscal Officer