

## MALVERN VILLAGE REGULAR COUNCIL MEETING

November 18, 2019

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Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** DeLong, Thompson, Hubbard, Barb Burgess, Holmes, and Morena. Brittany Burgess was absent. Also in attendance were Benson, Murdock and Neading.

Motion by Morena, second by Thompson to approve the minutes from the regular meeting of November 4, 2019. All council members approved.

### **CITIZEN COMMENTS:**

Vince Slabaugh was in attendance to discuss maintaining his position on the Ambulance board, which would be a three year term. Barb Burgess made a motion to keep Vince Slabaugh on the Ambulance Board starting January 1, 2020 and fulfilling a three year term. Second by Holmes, all council members approved.

Dick Ferguson was in attendance to discuss the toys for kids and items for the Veterans that are being collected at the American Legion. He also noted they would be teaming up with the Fire Department to get six bicycles to hand out to kids. He explained, anyone who would like to donate can do so at the Legion. He also asked if anyone knew of a family in need for the holidays, to contact him with names, sizes, and items they might want for Christmas. On December 11<sup>th</sup>, Santa will be there to hand out the gifts. The items for the Veterans are needed by December 15<sup>th</sup>. Thompson asked if the gifts needed to be wrapped, he said they do not.

**SERVICE DEPARTMENT:** Jamie Shoemaker was in attendance and presented the service department report. He noted a water leak was repaired on E. Grant. The plows are ready on both trucks. McGarvey was at the Water Plant and repaired three heaters and installed the damper motor in the Chlorine room. He reported that water consumption is good. He asked that residents remember to shut off outdoor water and if they are leaving the area for the winter, to contact Village Hall for the water to be shut off. He intends on putting up the Christmas decorations on December 2<sup>nd</sup> and taking the banners down. New tires were purchased for the Backhoe and have been installed. A demo mini excavator was delivered to test, they are using it to work on stripping the parking lot at the Water Plant.

Thompson asked if salt was ready to be delivered. It was discussed that the salt bin is currently full, but it had been ordered and we will be ready for a delivery once some of the salt is used. She also asked if there was anywhere a Community Service Worker could be used. Benson noted that it is difficult to take on because they need to be supervised, and at this time, there is nowhere to utilize them.

### **PARK:**

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided the Fund Status, Receipts, and Payments (as of 11/18/19). She also discussed that she met with Murdock, DeLong, and Teri Foster for a Records Commission Meeting. They discussed the files that needed disposed of and agreed that Neading would submit the list to the Historical Society and proceed after they made their determination.

**VILLAGE ADMINISTRATOR:** Benson reported Riley Sweeping could be in as early as the end of the week to complete the street sweeping. He also said leaf collection is going to be winding down as they will need the truck for salt. He expects Pauli Electric to be able to complete the work at the park in December, as long as the weather holds. Benson, Barb Burgess, DeLong, and Jamie Shoemaker interviewed for the full time service position, no decisions have been made yet. Benson also highlighted that Shoemaker has been doing very well. Benson noted that the EPA Asset Management Plan is in good shape. He also discussed Citrus Park has been cleaning up and completing water line repairs and they are doing very well.

**MAYOR:** DeLong asked if we ordered salt for the winter. Benson explained that we did, and we will schedule it to be delivered as soon as we have room. DeLong also highlighted that Shoemaker was doing great.

### **COUNCIL:**

Holmes told Shoemaker if he needed extra help plowing through the end of the year, he would be available to help.

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Barb Burgess thanked Jamie for his hard work and noted he was doing a good job.

Morena also thanked Jamie for the work he has been doing.

**LEGISLATURE:**

Motion by Morena, second by Thompson for the second reading of Ordinance 8-2019, An Ordinance temporarily amending the appropriation of various funds of the Village of Malvern, Carroll County, Ohio, for fiscal year 2020 and to expire on March 31, 2020. All council members approved.

Motion by Holmes second by Hubbard for the third reading of Resolution 2019-15, a resolution authorizing the Mayor to purchase gift cards for employees for Thanksgiving and Christmas in appreciation of the work they do for the Village of Malvern, Carroll County, Ohio. All council members approved. Motion by Holmes, second by Morena to adopt Resolution 2019-15. All council members approved.

Motion by Holmes second by Morena for the second reading of Resolution 2019-16, a resolution authorizing a pay increase for one employee within the Park Department and one employee in the Water Department of the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Holmes second by Hubbard for the first reading of Resolution 2019-17, A Resolution authorizing the Village Administrator to contract with Pauli Electric Inc. to perform certain electrical work at the Village Park, Village of Malvern, Carroll County, Ohio. All council members approved.

**FINANCE:** Motion by Barb Burgess, second by Holmes to pay the village bills from the appropriate funds for \$7,216.16 in vendor invoices, pre-approved by the Finance Committee 11/18/19; plus \$5,752.81 in payroll pre-approved by the Finance Committee and paid 11/14/19. All council members approved.

**QUESTIONS:** Thomas asked if the application process for the full time service position was complete? Benson explained that it had closed on the 13<sup>th</sup>.

Carol Brawley asked if the light was off at the flag pole in the park. Shoemaker said he would check the times, sometimes they kick off.

**ADJOURNMENT:** Motion by Thompson, second Morena to adjourn. All council members approved.

**Next regular council meeting will be Monday, December 2, 2019 @ 7:00 p.m.**

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Mayor

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Fiscal Officer