

MALVERN VILLAGE REGULAR COUNCIL MEETING

November 7, 2022

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Burgess, Craig DeLong, Thompson, Hubbard, and Holmes were in attendance. Wackerly was absent. Murdock was in attendance via Zoom. Kaltenbaugh and Neading were also in attendance.

Motion by Hubbard, second by Holmes to approve the minutes from the regular meeting of October 17, 2022. Hubbard, Holmes, Burgess, Craig DeLong voted yes, Thompson abstained.

CITIZEN COMMENTS: Joe Chiurco was in attendance to discuss the property he is trying to sell. The garage was constructed partially on the alley over 50 years ago, and the driveway access to the garage is on the alley. The alley is causing an issue with the transfer of the property. Kaltenbaugh explained that it has been the Village's policy to not vacate alley ways. If they were to vacate this alley, then it would create issues with others that have been denied or could be denied in the future. The Village will not be vacating the alley.

PARK: It was discussed that the water is off in the park and everything has been winterized.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the Appropriations, Revenue, Fund Status, Receipts, and Payments as of 11/7/22. She is continuing to work on the items needed for grants and loans. She received the final invoice from Crowl with the swing-set supplies, she will work through the grant paperwork from the Carroll County Foundation and complete everything before year end. The ad was placed for the warehouse space for letters of interest. She received a request from the Division of Liquor Control for the Firehouse due to the change in owners. The Village has the option to request a hearing if Council determines it is necessary. Council agreed that no hearing was necessary for the transfer. Neading will complete and return the paperwork to the Division of Liquor Control.

Burgess made a motion to enter into executive session to consider the purchase of property (both real and personal, tangible or intangible), second by Craig DeLong. All council members approved. Council, Mayor DeLong, Murdock, Kaltenbaugh, and Neading entered into executive session at 7:11. The meeting resumed at 7:17. Burgess made a motion to proceed with the lease of the former Perfect Products Building pending the meeting with the potential lessee, second by Hubbard. All council members approved.

Burgess made a motion to enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, second by Holmes. All council members approved. Council, Mayor DeLong, Murdock, Kaltenbaugh, and Neading entered into executive session at 7:19. The meeting resumed at 7:36. Burgess made a motion to hire Brad Clendenin at an annual salary of \$19,500, with his start date in mid-December, to work a minimum of 30 hours per week in the service department, second by Holmes. All council members approved. Burgess made a motion to hire Jake Wilson as a full time employee for the service department starting at \$15.00 per hour, with a raise to \$15.50 after completion of his 90-day probation period, starting November 14, 2022, second by Holmes. All council members approved.

VILLAGE ADMINISTRATOR: Kaltenbaugh reported the pre-construction meeting with Tuscon would be taking place on Wednesday at 10:00 am. He was given an update on the Hornets Nest and was told the bid process was not complete and he believes it will be January or February until the building is down. The service department has been working on leaf cleanup. He noted the swing-set parts came in, but will be replaced in the spring. He also discussed RCAP is working on checking for lead lines, which is free of charge. The fire extinguishers have been certified. The furnace at the water plant has been serviced.

MAYOR: DeLong noted that leaf clean-up was going well. He also discussed the tractor and noted that it has been in the shop a lot since it was purchased. Kaltenbaugh explained that there is a small hydraulic leak, and the location of the leak results in the tractor needing to be taken almost completely apart to access the area that needs repaired.

COUNCIL: Hubbard asked when leaf cleanup would be done for the season. The last day is expected to be November 23rd.

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Craig DeLong reported that he attended the fire board meeting. There had been 9 incidents since the previous meeting. Also, nothing has started with the new building at this time.

Holmes discussed the parking area by the creek across from the Firehouse. There are several pot holes. He asked if the Village could do something, it is Village property. He suggested using packed limestone rolled in and tapered to allow water to run off down to the creek.

LEGISLATURE: Motion by Holmes, second by Hubbard for the third reading of Resolution 2022-17, A Resolution authorizing the Mayor to purchase gift cards for employees for Thanksgiving and Christmas in appreciation of the work they do for the Village of Malvern, Carroll County, Ohio. All council members approved. Motion by Burgess, second by Craig DeLong to adopt Resolution 2022-17. All council members approved.

Motion by Burgess, second by Craig DeLong for the third reading of Resolution 2022-18, A Resolution recognizing the volunteer work of Justin Lucas in helping the Service Department for the Village of Malvern, Carroll County, Ohio. All council members approved. Motion by Burgess, second by Craig DeLong to adopt Resolution 2022-18. All council members approved.

FINANCE: Motion by Burgess, second by Hubbard to pay the village bills from the appropriate funds for \$1,185.95 pre-approved by the Finance Committee on 10/31 and \$9,530.00 on 11/7/2022. Also, \$7,185.30 in payroll pre-approved by the Finance Committee and paid 10/27/22 and \$7,128.29 on 11/10/22. All council members approved.

QUESTIONS:

Mayor DeLong reported that the bonfire had to be cancelled and now the pile will not be burnt until after December.

Nancy asked when leaf cleanup would be done. It was noted that November 23rd would be the final day.

ADJOURNMENT: Motion by Thompson, second by Craig DeLong to adjourn. All council members approved.

Next regular council meeting will be Monday, November 21, 2022 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer