

MALVERN VILLAGE REGULAR COUNCIL MEETING

December 7, 2020

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: DeLong, Barb Burgess, Brittany Burgess, Morena, Thompson, Wackerly, and Hubbard were in attendance. Kaltenbaugh and Neading were also in attendance.

Motion by Morena, second by Hubbard to approve the minutes from the regular meeting of November 16, 2020. All council members approved.

CITIZEN COMMENTS:

PARK:

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the appropriations, revenue and fund status, receipts, and payments as of 12/7/2020. Neading highlighted that the Village did a good job controlling expenditures for 2020. She also discussed that revenues remained steady throughout the year, and should be very close on hitting budget figures. She also noted with all of the uncertainty when the pandemic started, she was pleased that revenues were steady for all funds. She also discussed that the Village had received a grant from the Carroll County foundation in the amount of \$1,250. She had applied for the grant at the end of October to be used for the roof repairs on the garage in the park. She completed the necessary paperwork and has returned it to the Carroll County Foundation. She also noted that the Village received an additional \$7,518.66 as part of a redistribution of COVID funds, which were funds not utilized by other local governments prior to the deadline. Council discussed installing an air purification system at the Village Hall to assist in improving air quality. Air Force One Optimal Building Performance quoted the project at \$1940 and the Village could use the COVID funds to complete the project. Council agreed it would be worth pursuing. Neading discussed the Community Care Bags, she thanked Teri Foster, Sue DeLong, and Joni Neading for the help in assembling the bags. Neading also thanked council and the Village employees for their help distributing the bags door to door through the community. Overall, there was a great deal of positive feedback and the project went very well. Neading discussed that the temporary appropriations were done and would be submitted to the county after they were approved. She will be working on the final appropriations once the year is closed. Neading noted that 2021 would be an audit year, but she had not heard if the audit would be with the state or a firm. Neading noted she would be working on the paperwork for the state on the accounting of the COVID spending prior to year end.

DeLong asked if Neading had included audit expenses into the temporary appropriation and reminded Neading to budget accordingly for the audit with the final appropriations.

VILLAGE ADMINISTRATOR: Kaltenbaugh reported the bulbs on the lights on the bridge were replaced, there is an issue with two (2) of the lights, and they needed to get more bulbs. The pine tree in the park was removed, and the stump will be ground. The leaf vac has been removed and stored. The service department picked up approximately 81 tons of leaves. The lights in the park are working again, but there is electrical work that needs to be done in the park next year as there are some issues with the lines. The Christmas decorations were put up. The guardrail on Morges was hit, the repairs will be made. He reported the Water Plant was running well and water consumption is good. Kenny and Jed received their bibs and coats from Cintas. The service department thanked council for the gift cards this holiday season. Kaltenbaugh discussed that the ramp was installed, but there were issues with dents and Miller's had already ordered new parts to make the necessary repairs.

Thompson discussed the property on the corner of Morges, where the guardrail was hit. She explained that she has heard complaints of cars being parked in the alley and in the yard. It is difficult to see around the bend with the cars in the yard. She also asked if it was possible to make the alley way a one way. Kaltenbaugh explained that council could make the changes to change the alley. She also discussed the Robertson building on E. Grant and discussed that there were brick falling from the top of it. She also noted the bump on Morges where the county repaired a culvert is now becoming a dip.

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MAYOR: DeLong was presented with the check from the Carroll County Foundation for the Grant. Four (4) groups were presented with checks for this round. He also noted that the next grant for the Foundation is due in January. He also discussed that he and Kaltenbaugh had a conference call with Columbia Gas regarding repairs to the gas lines in town. They will be working on upgrading lines through 2021. They also will try to prioritize lines on any streets that the village is planning to pave. The Village received paperwork from ODOT regarding plowing and maintenance for State Route 183. Ohio Power sent information regarding a rate increase. DeLong thanked everyone for their help on Saturday to deliver bags to the community. DeLong also discussed committees for 2021 and noted he would have an updated committee listing for the next meeting.

COUNCIL: Morena asked if Vince Slabaugh had contacted anyone regarding the ambulance board. At this time, he had not spoken with anyone.

Hubbard discussed the recent fire board meeting. They had run 28 calls since the last meeting. American Axel donated \$25,000 to the fire district for their response to the Colfor fire. She also discussed that the Harrison Township Trustees are sub-granting \$10,000 in COVID funds to the fire district.

Wackerly discussed that he has heard complaints from residents about Christmas lights being cut in town. He also discussed that his uncle Rex Thompson had passed away. The Wackerly family would like to put a bench in the park, near the water. The family will pay for the bench and site work, and would like to have an area approved to be able to install the bench in the spring.

LEGISLATURE:

Motion by Jan, second by Barb Burgess to suspend rule 731.17. All council members approved. Motion by Jan, second by Barb Burgess to adopt Ordinance 19-2020, an Ordinance temporarily amending the appropriations of various funds of the Village of Malvern, Carroll County, Ohio, for fiscal year 2021 and to expire on March 31, 2021. All council members approved.

Motion by Jan, second by Barb Burgess to suspend rule 731.17. All council members approved. Motion by Jan, second by Barb Burgess to adopt Ordinance 20-2020, an ordinance approving the 2021 contract for mowing at the Malvern Park, Village of Malvern, Carroll County Ohio. All council members approved.

Motion by Jan, second by Barb Burgess to suspend rule 731.17. All council members approved. Motion by Jan, second by Barb Burgess to adopt Ordinance 21-2020, An Ordinance amending the appropriation of various funds of the Village of Malvern, Carroll County, Ohio, for fiscal year 2020, and declaring an emergency (additional COVID Funds). All council members approved.

Motion by Jan, second by Barb Burgess to suspend rule 731.17. All council members approved. Motion by Jan, second by Barb Burgess to adopt Ordinance 22-2020, and Ordinance giving approval and granting consent to the director of the Ohio Department of Transportation Authority to, apply, maintain, and repair standard longitudinal pavement markings and erect regulatory and warning signs on the State Highways inside Village Corporate Limits, and giving consent of the Village for the Ohio Department of Transportation to remove snow and ice and use snow and ice control material on State Highways inside the Village Corporate Limits, and giving consent of the Village for the Ohio Department of Transportation to perform maintenance and/or repair on State Highways inside the Village Corporation. All council members approved.

Motion by Jan, second by Barb Burgess for the third reading of Resolution 2020-17, A Resolution authorizing a pay increase for an employee within the Service Department and an employee in the Water Department of the Village of Malvern, Carroll County, Ohio (Teri and Jamie). All council members approved. Motion by Jan, second by Barb Burgess to adopt Resolution 2020-17. All council members approved.

Motion by Jan, second by Barb Burgess for the third reading of Resolution 2020-18, A Resolution authorizing a pay increase for the fiscal officer of the Village of Malvern, Carroll County, Ohio. All council members approved. Motion by Jan, second by Barb Burgess to adopt Resolution 2020-18. All council members approved.

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Motion by Jan, second by Barb Burgess to suspend rule 731.17. All council members approved. Motion Jan, second by Barb Burgess to adopt Resolution 2020-20, A Resolution authorizing a pay increase for the part-time laborer of the Village of Malvern, Carroll County, Ohio. (Linda). All council members approved.

Motion Jan, second by Barb Burgess to suspend rule 731.17. All council members approved. Motion by Jan, second by Barb Burgess to adopt Resolution 2020-21, A Resolution accepting the charitable grant of \$1,250 from the Stark Community Foundation for a roof repair at the Village Park and authorizing the Village fiscal officer to sign the Charitable Grant Agreement for the Village of Malvern, Carroll County, Ohio. All council members approved.

Wackerly made a motion to enter into executive session to discuss legal matters, second by Morena. All council members approved. At 7:38 all council members, Mayor DeLong, Kaltenbaugh, and Neading entered into executive session. The meeting resumed at 7:48 with no action taken.

FINANCE: Motion by Barb Burgess second by Morena to pay the village bills from the appropriate funds for \$33,553.03, pre-approved by the Finance Committee 11/30/20; and 8,872.85 pre-approved by the Finance Committee 12/7/2020, and payroll pre-approved by the Finance Committee for \$7,286.94 paid on 11/25/20 and \$7,070.41 paid on 12/10/2020.

QUESTIONS:

ADJOURNMENT: Motion by Barb Burgess, second Hubbard to adjourn. All council members approved.

Next regular council meeting will be Monday, December 21, 2020 @ 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer