

MALVERN VILLAGE REGULAR COUNCIL MEETING

February 3, 2020

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: DeLong, Barb Burgess, Morena, Brittany Burgess, Thompson, Wackerly, and Hubbard. Also in attendance were Murdock, Neading, and Shoemaker.

Motion by Morena, second by Thompson to approve the minutes from the regular meeting of January 22, 2020. All council members approved.

CITIZEN COMMENTS:

SERVICE DEPARTMENT: Jamie Shoemaker was in attendance and presented the service department report. He noted that they continued painting at the water plant. The water numbers are steady and the plant is operating well. The permanganate mixer and chlorine monitor both were having issues and had to be replaced. Both are used daily and the mixer is assumed to be original to the plant. Marcus and Jamie met with RG Smith and discussed necessary valve replacements and options to discontinue a line that is not needed, along with making necessary hydrant repairs. They are awaiting a quote for the necessary repairs. Shoemaker took the water truck into Ruegg's to be repaired for minor issues, the truck is back and running well. He also obtained a quote for repairing the generator. They estimated \$2900 to replace and install a new generator. Shoemaker said it is much cheaper to carry a portable generator.

PARK: Meetings will resume February 20th at 7:00 pm and will be held at Village Hall.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided the Appropriations, Revenue, Fund Status, Receipts, and Payments (as of 2/3/20). She submitted the BWC Annual Summary of Work related injuries. She reported the IRS Packet was mailed last Tuesday, the 28th. She spoke with RITA regarding the options for past due accounts – by selecting that we will use their legal team, we are only agreeing that we would want to use them to pursue these cases. They still present them to us individually and allow council to determine if they would want to proceed with litigation. She explained it is not a one size fits all and there is still a case by case evaluation. Barb Burgess made a motion for RITA to handle the delinquent tax accounts, second by Morena. All council members approved. She created a log to use for forwarding Tax Documents to RITA so we have a record of what we receive and send on for better record keeping. She obtained two (2) quotes for shredding – GoShred is out of New Philly and the estimate is \$124, U-Shredd-It is out of Canton South area and their estimate is \$115. Both companies are locally owned, both provide certificate of destruction and there is no trip charge by either company. Neading has worked with GoShred with the Bank, but does not have any experience with Shredd-It. Barb Burgess made a motion to use GoShred to shred old documents, second by Brittany Burgess. All council members approved. Neading discussed she worked with AEP and was able to get the new building into our name and now Marcus can move forward with the electric for the building. She is continuing to work with AEP on the Franchise Agreement Paperwork. She noted the website is up to date with minutes and she updated the hard copy of the minutes book. She also reported she received the Certificate of Estimated Resources back from the County and is now good to proceed with appropriations. Barb Burgess reported there would be a Finance Meeting on February 19th at 6:00 prior to the regularly scheduled council meeting to discuss appropriations.

VILLAGE ADMINISTRATOR: DeLong reported Benson is working on the pricing for the valve shut offs that need work and the dead end line.

MAYOR: DeLong discussed the need of a new mower a few months ago. He asked Shoemaker to obtain quotes on the same mower that was purchased last year.

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Morena reported he met with Eunice and Jan for the Street Committee meeting prior to the regular meeting. They discussed paving and agreed they would like to see Main Street completed, along with Carrollton Street between 183 and Porter. Shoemaker noted he was trying to work with Castellucci on the dip across W. Main Street, but Castellucci is having scheduling issues working with the property owner to have access to the line. Barb Burgess asked if Benson could stop and try to discuss the matter with the property owner. It was discussed that Castellucci needs to run a camera through the sewer line to determine if the line is broken. Morena noted the alleys were looking good, but might need to check on the one by the Methodist Church and potentially patch some areas of it. Wackerly asked if it could be resurfaced with the new patch and noted the alley by Hollywood is in rough shape. Shoemaker said he would look into the areas.

LEGISLATURE:

Murdock discussed the Porter Street Property. He sent a letter to the Treasurer to discuss a tax foreclosure on the property and then work together to get the property cleaned up. He spoke with the Treasurer and it seems as though they are ok with moving forward. If the Treasurer does move forward with the foreclosure, the Village would be able to then acquire the property, clean it up, tear it down, and then sell the lot. The expense to acquire would be the \$51 transfer fee, but the Village would be responsible for costs incurred to clean up the property.

FINANCE: Motion by Barb Burgess, second by Morena to pay the village bills from the appropriate funds for \$ 5,044.74 in vendor invoices, pre-approved by the Finance Committee 2/3/20; plus \$ 6,203.78 in payroll pre-approved by the Finance Committee and paid 2/6/20. All council members approved.

QUESTIONS:

ADJOURNMENT: Motion by Morena, second Brittany Burgess to adjourn. All council members approved.

Next regular council meeting will be Wednesday, February 19, 2020 @ 7:00 p.m.

Mayor

Fiscal Officer