

## MALVERN VILLAGE REGULAR COUNCIL MEETING

February 6, 2023

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Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** Mayor DeLong, Burgess, Craig DeLong, Thompson, Hubbard, Holmes, and Wackerly were in attendance. Murdock was in attendance via Zoom. Kaltenbaugh and Neading were also in attendance.

Motion by Burgess, second by Hubbard to approve the minutes from the regular meeting of January 18, 2023. Burgess, Hubbard, Craig DeLong, Wackerly, and Thompson voted yes, Holmes abstained.

### CITIZEN COMMENTS:

**LEGISLATURE:** Motion by Wackerly, second by Craig DeLong for the second reading of Ordinance 1-2023, An Ordinance adding a “hook-on” fee to the water rates for inside and outside the corporate limits of the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Wackerly, second by Hubbard to suspend rule 731.17. All council members approved. Motion by Wackerly, second by Craig DeLong to adopt Ordinance 2-2023, An Ordinance appropriating various funds of the Village of Malvern, Carroll County, Ohio, for fiscal year 2023, and declaring an emergency. All council members approved.

**PARK:** Hubbard reported that she spoke with Susan Joyce from Malvern Community Development regarding fundraising projects for the Park. Council discussed the possibility of fencing around the playground area, starting to replace picnic tables in pavilions, or making a handicap accessible path to the 4-H pavilion. Hubbard will provide MCDF with the information.

Neading discussed that she received an email from Jan of Swift Fields LLC regarding the farmers market. Swift Fields will not be able to manage the market for 2023, but she has had vendors reach out asking if they are able to continue the market. Council discussed and decided someone would need to take charge and organize the market and be a point of contact, and they would need to come and present their idea to council.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided council with the appropriation status, revenue status, fund status, receipts, and payments as of 2/6/2023. She reported that she has updated the registration in the SAMs.gov system and it will be good for another year. She also noted that the system was used for awarding grants, it basically has all of the Village’s identifying information and is used as a verification database for entities. She is also working through the disbursements with OWDA for Phase 1 and Phase 2. They have disbursed the first request for the Phase 2 design for \$114,000 which was receipted back into the Water Fund. Neading discussed an agreement with Engineering Associates to be the engineer for the construction on Phase 2. It is necessary to execute the document to proceed with applying for grant funding, we have to have an engineer in place. Burgess made a motion to enter into the agreement with Engineering Associates to serve as the Engineer on the Phase 2 construction project, second by Holmes. All council members approved. Neading also reported that she has completed a records request for the State of Ohio on employees and wages for 2022. Neading has ordered the remaining 75 tons of road salt from Morton.

**VILLAGE ADMINISTRATOR:** Kaltenbaugh discussed that the Service Department has been working on patching holes. He is working on acquiring mower prices. He discussed that Engineering Associates has been in town working on marking lines and the Service Department is working with them on the line locates. He noted the parking area near the Firehouse has been fixed and is much better. Kaltenbaugh discussed the lease agreement with the Fire District for the building in town they have been using. They have not paid the lease of \$1.00 for several years. Burgess made a motion for the Fire District to move all equipment out of the garage within 30 days, second by Craig DeLong. Burgess, Craig DeLong, Thompson, Hubbard, Holmes voted yes, Wackerly voted no.

**MAYOR:** DeLong discussed that the salt shed has a hole in the roof and will need repaired. He asked if there was any way to move the position of the salt shed. Kaltenbaugh discussed that Carrollton recently put in a new shed and it was approximately \$50,000 to construct a new one. DeLong also discussed the Simmons property, Mrs. Simmons had discussed temporarily moving a mobile home

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onto the lot as construction took place. DeLong had explained to her that council would have to vote and had the ability to allow it on a temporary basis. Thompson explained that Simmons no longer needed the temporary housing as she was able to move into an apartment through the construction phase.

**COUNCIL:** Thompson discussed cleanup day. Council tentatively scheduled cleanup day for May 13<sup>th</sup>. Burgess will contact Cliff Burwell to see if he is available. Thompson also discussed a red car parking in an alley off of Porter Street that is blocking the alley for several hours. Kaltenbaugh will look into it.

Holmes called for an Ordinance/Annexation meeting immediately following the current meeting. He also noted that the parking area near the Firehouse looked much better.

Hubbard discussed the lighting on the route to the school. She had someone ask if anything more could be done to brighten the walkway more. Kaltenbaugh discussed that every light pole was utilized, but AEP intends to upgrade all lighting to LED within 5 years. Mayor DeLong included that there are currently 25 or more street lights out throughout town, all have been reported to AEP for replacement.

Wackerly reported there were 110 ambulance calls in December.

Craig DeLong reported there were 11 fire related incidents since the last meeting. He also provided council with the annual statistics for the Fire Department.

**FINANCE:** Motion by Burgess, second by Hubbard to pay the village bills from the appropriate funds for \$4,263.03 pre-approved by the Finance Committee 1/31/2023 and \$1,722.62 on 2/6/23. Also, \$9,078.91 in payroll pre-approved by the Finance Committee and paid 2/2/2023.

### QUESTIONS:

Thomas asked for clarification on who EA was, Neading noted it was Engineering Associates. He also asked for clarification on what the three park projects for MCDF were. Hubbard noted they included handicap access to the 4-H pavilion, fencing around the playground area, and updating picnic tables in the pavilions.

Nancy asked if the next meeting would be on Wednesday due to Presidents Day. Mayor DeLong confirmed it would be Wednesday, February 22<sup>nd</sup>.

**ADJOURNMENT:** Motion by Thompson, second by Craig DeLong to adjourn. All council members approved.

**Next regular council meeting will be Wednesday, February 22, 2023 at 7:00 p.m. at the Malvern Village Hall.**

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Mayor

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Fiscal Officer