

MALVERN VILLAGE REGULAR COUNCIL MEETING

March 18, 2019

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: DeLong, Thompson, Hubbard, Brittany Burgess, Barb Burgess, Holmes, and Morena. Also in attendance were Murdock, Benson and Neading.

Motion by Morena to approve the minutes from the regular meeting of March 4, 2019, second by Brittany Burgess. All council members approved.

CITIZEN COMMENTS:

Caitlin Matthews from the Carroll County Health Department was in attendance to discuss Youth Tobacco Prevention. She highlighted three potential initiatives they are working on. They would like to see governments put into place changing the legal age to purchase tobacco from 18 to 21 years of age, ban the sale of tobacco products near schools or parks, or to ban the sale of flavored tobacco. The overall goal is to promote healthy living for youth. Mayor DeLong asked if the Health Department could help with public nuisance properties and also with wild cats. They do help with the properties and explained that formal complaints must be filed. They also noted the best course of action for the wild cats is to educate property owners on the health risks associated with wild animals such as rabies.

SERVICE DEPARTMENT: Benson highlighted that the service department has been working at the Water Plant and has cleaned up the plant and has painted several spaces at the plant. He also noted they salted twice since the previous meeting. They have been working to patch potholes when the weather allows. Benson reported he has one quote for paving, but would like to do a large paving project this year and the funds are available. He would like work to be done on Grant, Reed, Wicker and Main. If the project exceeds \$50,000 the Village is required to put it out for bid. Council agreed it should be put out to bid and will be necessary to complete a large paving project for the current year. Benson discussed the Park Mowing and presented Council with the quotes submitted. Barb Burgess asked if everyone who submitted a quote understands what areas they are responsible for. Benson explained they were provided the details. Holmes asked if the remainder of the salt was going to be delivered. Benson said it would be, he wanted the stock pile to get further down to make sure the salt was being rotated before the next round was delivered. Barb Burgess made a motion to enter into executive session for the Compensation of Public Contract, second by Holmes. All council members approved. At 7:29 all council members, Benson, Murdock and Neading entered into executive session. The regular meeting resumed at 7:38. Barb Burgess reported the mowing quotes were discussed and made a motion to retain Envirosapes for the 2019 Park Mowing, second Morena. Barb Burgess, Morena, Thompson, Hubbard, Brittany Burgess voted yes, Holmes voted no. Murdock will prepare the legislation to accompany the contract. Benson discussed Citrus Park. They are approximately \$3,000 delinquent on the water bill. He also had met with an individual who is interested in purchasing the Park. Benson will provide Murdock with the actual past due amount and Murdock will contact their attorney. Benson also asked if Murdock could contact the owners of the Hornets Nest because they have not responded to his notice regarding trash.

PARK: Hubbard noted the next meeting will be held Thursday, March 21 at 7:00 at the Village Hall.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided the Fund Status, Receipts, and Payments (as of 3/18/19). She highlighted that she and Benson attended the Local Governments Conference. Neading included slides that council might like to see and also noted she and Benson both have full presentations from all sessions if anyone would like to borrow the disc. She set up new purchase orders for the year since the final appropriations were approved. She contacted Ace to have the rest of the portable restrooms at the park for April 1st. Neading noted the minutes on the website are up to date. She worked on the Water Plant computer and has it up and running properly. Also, was able to update password for computer and recover important documents that were on the computer. She ran appropriate scans and updates on the system and it is running well. The State Auditors called last week to see if we would be available to start the audit as they had a schedule change. They started the Audit today. They will be having an entrance meeting with anyone who would like to be present Wednesday morning at 11:15. They sent out emails to each council member. Neading also provided Council members with an updated Sunshine Law Reference Book. Thompson asked if Tammy Hickman was still filling hours at the Water Plant. Benson noted Jamie had been working at the plant and Teri had been helping with the administrative tasks such as backflow letters and everything was running smoothly. Hickman has been working on Tax items.

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Thompson also inquired about the job posting on the sign at the Park, and it was clarified the posting was for the Sewer Plant, not the Village.

VILLAGE ADMINISTRATOR:

MAYOR: DeLong noted the pine trees near the football stadium were mostly down but a lot of cleanup needs to be completed. He also asked Neading how the tablets were working out for the service department. Neading and Benson highlighted the usefulness of the tablets. Shoemaker is able to check the plant without being at the Water Plant to ensure everything is running appropriately. He is using it regularly and it is very helpful.

COUNCIL:

Thompson asked if Linda Clapper would resume hours at the Park soon. Benson said she would be starting regular hours April 1st.

Brittany Burgess asked how the camera installation was going. Benson noted it was started but not complete. She also reported she would not be at the April 1st meeting.

Morena reported there would not be Regional Planning for the current month. They are currently looking for a new location for the meetings.

Barb Burgess asked Hubbard to discuss the idea of the Joint Fire and Ambulance District at the next Fire Board meeting and ask if someone from the Fire Board attend a council meeting to discuss options with the Ambulance District.

DeLong asked if the new mower was in yet. Benson expects it to be a few more weeks before it is available.

LEGISLATURE:

Motion by Morena, second by Brittany Burgess for the third reading of Ordinance 1-2019, An Ordinance amending the regulations regarding the keeping of certain animals in the Village by adding a dog-leash regulation for the Village of Malvern, Carroll County, Ohio. All council members approved. Motion by Morena, second by Brittany Burgess to adopt Ordinance 1-2019. All council members approved.

FINANCE: Motion by Barb Burgess, second by Holmes to pay the village bills from the appropriate funds for \$17,680.14 in vendor invoices, pre-approved by the Finance Committee 3/18/19; plus \$6,415.06 in payroll pre-approved by the Finance Committee and paid 3/21/19. All council members approved.

QUESTIONS:

ADJOURNMENT: Motion by Morena, second Thompson to adjourn. All council members approved.

Next regular council meeting will be Monday, April 1, 2019 @ 7:00 p.m.

Mayor

Fiscal Officer