

## MALVERN VILLAGE REGULAR COUNCIL MEETING

March 2, 2020

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Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** DeLong, Barb Burgess, Morena, Brittany Burgess, Thompson, Wackerly and Hubbard. Also in attendance were Murdock, Benson, Neading, and Shoemaker.

Motion by Wackerly, second by Morena to approve the minutes from the regular meeting of February 19, 2020. All council members approved.

### **CITIZEN COMMENTS:**

Barb Burgess made a motion to enter into executive session for the employment of a public employee or official. Second by Brittany Burgess. All council members approved. At 7:02 all council members, Murdock, Benson and Neading entered into executive session. The meeting resumed at 7:05. DeLong reported the Village received a letter of resignation from Michael Howell Jr. Thompson made a motion to accept the resignation of Michael Howell Jr., second by Barb Burgess. All council members approved. It was discussed the job will be advertised in the paper and on the website and will be scheduled to close on March 20<sup>th</sup>. The full time service position will be posted at \$12.50 with insurance benefits available after completion of the probationary period. Benson discussed there is currently an issue with our previous medical insurance. Neading determined that the insurance agent was no longer working with groups that had fewer than 10 employees insured. It was discussed that we would look into joining another entity for medical insurance. Benson will discuss with Carrollton. It was also discussed, under the current handbook the probationary period is six (6) months. Barb Burgess made a motion to amend the probationary period from six (6) months to ninety (90) days. Second by Hubbard. All council members approved.

**SERVICE DEPARTMENT:** Jamie Shoemaker was in attendance and presented the service department report. He noted that Keister was in to work on the Plant Backflow preventer and determined that it needs replaced. They are getting the parts and updating the preventer. They have been patching roads and alleys as weather permits. The water plant is running well, consumption levels are steady. They have the supplies to paint the basement of the water plant. Hubbard asked if there was any progress on the dip in Main Street. Marcus is going to be addressing the situation next week. DeLong asked if salt had been ordered. Benson explained they are not pushing to have it delivered, so we are waiting a little bit longer to continue to use the stock pile. Shoemaker also discussed the pesticide class Howell was set to attend. Council agreed Shoemaker should attend the class. Shoemaker also noted he would work on obtaining his pesticide license in the near future.

**PARK:** The first Park meeting was February 20<sup>th</sup>. Craig DeLong was elected President. Mark Chalmers was in attendance regarding using field #1 and the waterworks field. Softball also intends to use fields at the park. It was discussed with Chalmers, they are not permitted to move any fencing or make any big changes to the fields. The park committee plans to host movie nights June 19<sup>th</sup> and hope to have a 2<sup>nd</sup> movie in July. They would like to get fliers hung at local businesses and advertise more than last year. Barb Burgess will work to get the same donations as last year. They also would like to have a concert in the park July 19<sup>th</sup>. The park committee is going to continue working with Community Development as they would like to have three (3) concerts. They will continue to work with them to finalize dates. The committee agreed to use the same portable restrooms as last year and would like them in place as of April 1<sup>st</sup>. They agreed meetings will be held the 3<sup>rd</sup> Thursday of the month. The March meeting will be held at Village Hall.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided the RITA monthly report, Appropriation Status, Revenue Status, Fund Status, Receipts, and Payments (as of 3/2/20). She noted the appropriations were sent to the county. She updated purchase orders after updating the appropriations. She is discussing electric renewal rates with AEP energy. They are the current electric service provider and they are currently offering 0.047 per unit, down from current rate of 0.054 per unit, and it would remain a fixed rate. She also discussed that she talked about the natural gas rates with AEP Energy. Currently, Volunteer energy is the service provider and they have a variable rate. Some of the economic predictors are showing natural gas rates to climb in the next few years. She is trying to determine what the natural gas rate will be through AEP Energy. She will have firm numbers for the next meeting. Neading also discussed that she has been working with Foster and they came up with a plan to organize the Resolutions and

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Ordinances into workable files. They have sorted them all, and continue to work them into groups. She hopes to be done with the project before the next meeting.

**VILLAGE ADMINISTRATOR:** Benson reported he has met with an engineer to proceed with getting a bid package together for a water project for 2020. He is going to meet with Modranski and OMEGA regarding available funding which will most likely be for 2021. He explained the cost to upgrade the Village water distribution system would be at least \$800,000. He will have more information for the next meeting. He is working with BWC on available funding for a trench box grant. They are currently offering a \$4 to \$1 match for the equipment. The trench box would be used when digging water line breaks. He discussed paving and explained that to pave both Main and Carrollton would cost approximately \$95,000. Barb Burgess explained the Finance Committee was more comfortable to break the project up over 2 years and was not comfortable with spending \$95,000. Benson is also looking into other resurfacing options that are more cost effective. He further explained that Main is extra wide, so it will be a larger project to mill and pave, he expects the cost of project will be \$60,000 to \$75,000. He will prepare the information for the bid package. Benson also discussed the drive back to the service garage and sewer plant. He expects the cost to be \$80,000, but noted it should be split between the Village, School, and Sewer department. He also obtained a quote to crack seal and reseal the tennis and basketball courts. It is estimated to cost \$2,500 to \$3,000 to complete the project. He explained the Backflow prevention is going well with the local businesses. He further explained the preventer ensures nothing can come from the business back to the potable water system. It has been in the Village bylaws for water rules, but has not been enforced. He is working diligently to get everyone in compliance and prevent harmful chemicals from compromising the water supply. He also noted Minerva recently had issues with the EPA for not enforcing their backflow rules. He discussed the trailer that is no longer used could be taken to Kikos annual spring consignment. Murdock will prepare the resolution, and will need a description. Barb Burgess asked Benson if there could be issues with upgrading the water distribution from the curb box to the property. She had a citizen concerned that new pipes would lead to issues that the property owner would then be responsible for. Benson explained there would not be major shifts in pressure that would cause issues in the property owner's lines. Wackerly discussed the contract with Envirosapes and asked if they mowed the ball fields twice a week. Benson explained that they do, and with the Spring weather, at times the grass does get high and it is difficult to keep up on or complete due to weather. Thompson asked about the bump in the road on 183 where ODOT had started to put in the pedestrian crossing. Benson said he would check with ODOT on what their plan is. DeLong asked Benson about the traffic light as it continues to have issues in extreme weather. Benson explained it would be \$10,000 - \$15,000 to replace. Neading also noted part of the cost could be covered by the State Highway fund.

**MAYOR:** DeLong asked if there has been any information sent out regarding Clean-Up Day. Benson has not heard anything yet, and included that information usually comes around April.

**COUNCIL:**

**LEGISLATURE:**

Motion by Morena, second by Brittany Burgess for the first reading of Ordinance 2-2020, and Ordinance approving the 2020 contract for mowing at the Malvern Park, Village of Malvern, Carroll County, Ohio. All council members approved.

**FINANCE:** Motion by Barb Burgess, second by Morena to pay the village bills from the appropriate funds for \$4,851.19 in vendor invoices, pre-approved by the Finance Committee 3/2/20; plus \$5,996.40 in payroll pre-approved by the Finance Committee and paid 3/5/20. All council members approved.

**QUESTIONS:** Thomas clarified the spelling of Howell. He also clarified that the description for the open position was Full Time Service Employee.

**ADJOURNMENT:** Motion by Thompson, second Morena to adjourn. All council members approved.

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**Next regular council meeting will be Monday, March 16, 2020 @ 7:00 p.m.**

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Mayor

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Fiscal Officer