

## MALVERN VILLAGE REGULAR COUNCIL MEETING

March 21, 2022

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Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** Mayor DeLong, Wackerly, Craig DeLong, Burgess, Hubbard, Thompson, and Holmes were in attendance. Kaltenbaugh and Neading were also in attendance.

Motion by Wackerly, second by Holmes to approve the minutes from the regular meeting of March 7, 2022. All council members approved.

### CITIZEN COMMENTS:

**PARK:** Hubbard discussed that Craig DeLong met with youth baseball and presented the rules and they signed off in agreement. Hubbard asked when a good time would be to complete a park walk through to see if anything needs done in the park or if there are any issues. The Park Committee agreed they would schedule a date when the weather was warmer.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided council with the RITA, Fund Status, Receipts, and Payments reports as of 3/21/2022. She has been working with Pam Ewing and the State on additional paperwork for the grants. She is correcting an issue with the SAMs registration to enable the Village to be searchable and able to receive State Grants instead of just Federal Grants. Neading also reminded council if they needed to update any withholdings as they work through their taxes she can provide them with the necessary paperwork. The Recycling bins were discussed. Damascus Friends Church has received various complaints regarding the bins and asked if the Village could assist them in relocating them. It was discussed moving them back to their original location by the firehouse downtown and also utilizing the space at Perfect Products. Kaltenbaugh will contact CCH to discuss the possibility of having bins at both locations.

**VILLAGE ADMINISTRATOR:** Kaltenbaugh discussed that the service department has been working to patch holes. He discussed the five (5) mowing bids that were received. Thompson made a motion to accept the bid of \$24,713.64 from Envirosapes for the 2022 mowing season, second by Craig DeLong. Thompson, Craig DeLong, Wackerly and Hubbard voted yes, Burgess and Holmes voted no. Kaltenbaugh further discussed that he received a quote of \$14,500 to put steel roofing on the three (3) pavilions in the park, the quote does not include the Legion pavilion as it has a new roof that is in good shape. He also received an updated quote on the fence and if the fencing is put the entire way around both courts it will be \$41,000. Barb Burgess made a motion to proceed with replacing the pavilion roofs not to exceed \$15,000 and to accept the original quotes to individual fence in the basketball and tennis courts not to exceed a total of \$34,000, second by Hubbard. All council members approved. Kaltenbaugh further discussed that he heard from Albers and Albers regarding the Sycamore Road annexation issues. They are going to issue a report in writing in the coming weeks. Thompson provided Kaltenbaugh with the location of a few areas that were in need of patching.

**MAYOR:** DeLong discussed that the new tractor is being used, it is nice and has good power. They were able to use the tractor on the ball fields to complete the initial drag of the fields. He discussed the telephone poles that are used as boundaries in the park, several need replaced and the service department is looking into options for replacement. DeLong spoke with Mark Scott, Brown Local Superintendent on grant opportunities for the parking lot project, but there are none available at this time. They are going to meet and review the options. DeLong further discussed that parking downtown is sometimes an issue and asked for thoughts on creating a municipal lot in the grassy area behind US Bank. He further noted that he would like to find a small trailer to pull behind the new tractor that would hold paint, a generator, or other items used for projects around town.

**COUNCIL:** Thompson asked if Linda Clapper would resume her normal hours starting in April. It was agreed that she should resume her normal hours starting Monday April 4<sup>th</sup>.

It was also discussed that the Robertson Building is having an issue with bricks falling again and the caution tape is no longer up.

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Barb Burgess asked if she was able to get supplies for cleanup day from Kishman's like she had from Wood's in the past. Neading explained that everything was the same and she could get what was needed.

Hubbard asked if the Village had considered accepting online water payments. Kaltenbaugh explained that often times with the online payments there are additional costs from the software providers. Neading also noted that she had looked into credit card payments but that too would bring additional costs per transaction.

Craig DeLong asked when the portable restrooms would be moved into the park. It was agreed that April 1<sup>st</sup> would be the start date.

Holmes discussed an issue with a tree on the Campbell property off of Route 183. The tree is mostly uprooted and he is concerned that if it does come down, it will fall on the road. Kaltenbaugh will contact Campbell.

**LEGISLATURE:** Motion to suspend rule 731.17 by Burgess second by Wackerly. All council members approved. Motion Burgess, second by Wackerly to adopt Resolution 2022-2, a resolution authorizing participation in the ODOT road salt contracts awarded in 2022. All council members approved.

**FINANCE:** Motion by Burgess, second by Hubbard to pay the village bills from the appropriate funds for \$\$33,617.94 pre-approved by the Finance Committee 3/21/22 and \$7,946.06 in payroll pre-approved by the Finance Committee and paid 3/17/2022. All council members approved.

**QUESTIONS:**

**ADJOURNMENT:** Motion by Hubbard, second Craig DeLong to adjourn. All council members approved.

**Next regular council meeting will be Monday, April 4, 2022 at 7:00 p.m. at the Malvern Village Hall.**

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Mayor

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Fiscal Officer