

## MALVERN VILLAGE REGULAR COUNCIL MEETING

March 4, 2019

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Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** DeLong, Thompson, Hubbard, Brittany Burgess, Barb Burgess, Holmes, and Morena. Also in attendance were Benson and Neading.

Motion by Morena to approve the minutes from the regular meeting of February 18, 2019, second by Brittany Burgess. All council members approved.

### **CITIZEN COMMENTS:**

### **SERVICE DEPARTMENT:**

**PARK:** Hubbard provided the park committee report. The committee met on February 21<sup>st</sup>. Craig DeLong was elected to serve as President. The park committee representatives will now serve 1 year terms to make it easier to track. The committee determined they will not be hosting "Old Fashioned Days" this year. Movie night will be scheduled for a Friday night in June, July, and August to be held at the Benedict pavilion to help reduce traffic noise. Also, baseball field #1 will not be available to the 13U baseball team. The fence is 201 feet, short of the 250 feet needed for the team. They will be able to use the high school field once their season is over. The next meeting will be held Thursday, March 21 at 7:00 at the Village Hall. Morena asked if the members would be the same for this year. It was clarified they will all need to be re-elected.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided the Fund Status, Receipts, and Payments (as of 3/4/19). She highlighted the wifi password was recovered for the Water Plant and is now accessible for the new tablets. She and Benson will be attending the Local Governments Conference at the end of the week. She also noted she will submit the final appropriations to the County and move forward with establishing new Purchase Orders for the year.

**VILLAGE ADMINISTRATOR:** Benson reported on behalf of the service and water departments. He noted the service department received a load of patch from Hei-Way. The compressor in the water truck needs repaired and will be approximately \$1500 to complete. The service department has been painting and cleaning up at the water plant. They had RG Smith in to clean a pipe that is used to mix the chlorine into the water. The cleaning was completed over two days and went well. There is an output meter at the water plant that needs to be replaced. The final Asset Management Plan is complete. The next project the EPA will be requiring is the Source Water Plan. Teri sent out Backflow letters to local businesses, the Water Department may have to do physical checks at some businesses to inspect the backflows. Benson has obtained one quote for paving and will work to obtain additional quotes. He has received four quotes for mowing. He has sent out violation letters. The Grant Street property owner is working with the occupant to correct the current issues. Benson anticipates needing to work with Murdock on the Hornets Nest. CCH sent out a letter regarding Community Cleanup. Benson reported Citrus Park still owes approximately \$1,000 on the February water billing, and will have Murdock contact the appropriate contacts. Benson noted Foster watched a webinar on the Softline Alert System that would allow the Village to send out text, voice, and email alerts to residents. It would not eliminate the need for hanging notification tags for Boil Alerts, as it is an EPA requirement. DeLong included that it is a good program and worth thinking about. Benson also asked if it was acceptable to keep Ace Portable Restrooms for the Park. There have been no issues. Council agreed and asked if the additional restrooms could be back in the park for April 1<sup>st</sup>.

**MAYOR:** DeLong asked if there is a Valve Maintenance Program. Benson said he has a plan, but there has not been a formal program used in the past. He did note the major valves have been looked at recently. DeLong asked about the pole that snapped in the Park. Benson noted that Felton had talked with AEP. He also noted the lines supply the power to the pump jack and building. He will follow up with Felton. DeLong asked Neading if she knew when the next audit would be. Neading reported she had talked with Mike Ruffin from the State Auditors Office and the next audit would be with the State and they would contact the Village closer to the time they were ready to come in. DeLong asked Benson if the camera project had started. Benson said it was beginning very soon.

### **COUNCIL:**

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Hubbard reported she attended the Fire Board Meeting on Monday, February 25<sup>th</sup>. Fire Chief Ralph Castellucci reported the department responded to 7 incidents since the last meeting. Also, they participated in an all-day fireworks continuing education course. The board approved the chief and 3 other members to attend training at the FDIC in Indianapolis. The Board approved purchasing 2, 10 foot portable speed bumps to use at accident scenes to help control traffic. The Board accepted the resignation of Sean Unkefer effective immediately. Castellucci provided a tour of the South Station and the new fire engine. The next Fire Board meeting will be held Monday, March 25<sup>th</sup> at 7:00 at the North Station.

### **LEGISLATURE:**

Motion by Morena, second by Barb Burgess for the first reading of Ordinance 1-2019, An Ordinance amending the regulations regarding the keeping of certain animals in the Village by adding a dog-leash regulation for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Barb Burgess, second by Morena to suspend rule 731.17. All council members approved. Motion by Barb Burgess, second by Morena to adopt Ordinance 2-2019, An Ordinance appropriating various funds of the Village of Malvern, Carroll County, Ohio, for fiscal year 2019, and declaring an emergency. All council members approved.

Motion by Barb Burgess, second by Holmes to suspend rule 731.17 for Resolutions 2019-1 and 2019-3. All council members approved.

Motion by Barb Burgess, second by Morena to adopt Resolution 2019-1, A Resolution authorizing the Mayor to enter into an agreement with Brown Local Schools to maintain the sidewalks installed under the ODOT Safe Routes to School Program on behalf of the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Barb Burgess, second by Morena to adopt Resolution 2019-3, A Resolution authorizing the Village Administrator to purchase a Ferris lawnmower for the Village of Malvern, Carroll County, Ohio. All council members approved.

**FINANCE:** Motion by Barb Burgess, second by Holmes to pay the village bills from the appropriate funds for \$90,218.81 in vendor invoices, pre-approved by the Finance Committee 3/4/19; plus \$6,564.60 in payroll pre-approved by the Finance Committee and paid 3/7/19. All council members approved.

### **QUESTIONS:**

**ADJOURNMENT:** Motion by Thompson, second Morena to adjourn. All council members approved.

**Next regular council meeting will be Monday, March 18, 2019 @ 7:00 p.m.**

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Mayor

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Fiscal Officer