

MALVERN VILLAGE REGULAR COUNCIL MEETING

April 1, 2019

Page 1 of 3

Meeting opened with the Pledge of Allegiance.

ROLL CALL: DeLong, Thompson, Hubbard, Barb Burgess, Holmes, and Morena. Brittany Burgess was absent. Also in attendance were Murdock, Benson and Neading.

Motion by Barb Burgess to approve the minutes from the regular meeting of March 18, 2019, second by Morena. All council members approved.

CITIZEN COMMENTS:

SERVICE DEPARTMENT: Felton reported the Service Department was preparing to work on the Pump House at the Water Plant. They are going to put a steel roof and sides on the building. The building at the park has not had power since the pole came down. Felton talked with Doug Wackerly on solutions and Wackerly will make a plan to repair. The new Ferris mower is in. The aluminum bleachers were moved out of the stadium and relocated near the ball fields as the work is completed on the track in the stadium. Felton asked when the water needed to be turned back on at the park. Council determined mid April would be sufficient and to check for any leaks or issues prior to rentals starting. Felton highlighted the Service Department would be flushing hydrants throughout the Village the week of April 15-19th. They are going to remove the small Christmas pines from the planters. He was called out on Sunday for a water leak on Porter, but it was where the water was high and over the catch basins. Felton attended the Mosquito school and found that Univar can inspect and calibrate the machine and they also sell chemicals such as the mosquito spray and weed killer. Felton highlighted the banks along the State Highway are starting to be an issue. The grass is loose and when mowing, the mower could slide. Felton would like to put in drainage to remove the excess water so the grass will hold better. He is also looking at cleaning the small canals out to rid them of debris and sand. The buildup of sand is blocking some of the drainage pipes.

PARK: Hubbard provided the notes from the Park Meeting. She highlighted Mark Chalmers, head of the Malvern Summer Ball attended the meeting and is requesting permission to hold a BBQ fundraiser in the park at the 1st pavilion on Saturday, April 20th from 3-6. The cost per meal will be \$10 and money raised will be used to purchase fill dirt for the fields. In addition, the baseball league hired Jared Farmer to do minor repairs. The park committee reminded the league they are not permitted to move fences. It was also discussed the 10U and 13U baseball fields would be sharing field 1. The field will be used primarily for games, and only used for practice if there are no games scheduled. Chalmers will communicate with the coaches and determine a schedule for field use. Holmes noted he heard now the field is not going to be used by either team. Hubbard noted the Portable Restrooms were scheduled for April 1st and were delivered. Falon Jones, advisor of the Malvern National Honor Society, asked if council could approve a community service project to beautify the park. The students were thinking of planting flowers or trees, but were open to suggestions and ideas. Holmes noted the bank near Dairy Queen needs cleaned up and flowers could be planted. Benson noted there was always painting that could be done. Barb Burgess made a motion to allow the Malvern NHS to plant flowers on the bank by Dairy Queen and complete any other landscaping. Second by Holmes, all council members approved. Hubbard also noted, Craig DeLong is going to contact Superintendent Scott Bowling about the condition of the baseball and softball dugouts, and inquire if the school has plans to repair the structures.

Barb Burgess asked when clean-up day would be, it is usually set for May. Council determined cleanup day would be held May 18th from 8am to 1pm. Barb Burgess will contact Burwell for dumpsters. It was also discussed if the dumpsters can be in on Friday, the Service Department can go around and pick up items on Friday if people call in and provide addresses and information before noon. It was reminded that no tires, paint, propane tanks, large appliances, or anything with Freon can be disposed of during cleanup day.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided the Appropriations, Revenue, Fund Status, Receipts, and Payments (as of 4/1/19). Neading also included the RITA report detailing collections. She noted collections are approximately \$2,000 below where they were last year. She highlighted on the revenue reports that all major income sources are close to 25% collected for quarter end, and we are on track for budgeted income numbers. Appropriations are well below 20% in major categories, so the Village is under budget on the expenditures, and should continue to run below the estimates. Neading has continued to work with the auditors and they are anticipating being on site through April 12th. Neading also noted that Shoemaker has been extremely helpful in stopping

MALVERN VILLAGE REGULAR COUNCIL MEETING

April 1, 2019

Page 2 of 3

in the mornings to open the building so the auditors can start at 7. Foster and Hickman have been very helpful in supplying information for their respective departments.

VILLAGE ADMINISTRATOR: Benson met with Greg Gurney of the Safe School Program to sign documents. They are opening the bid July 11th and will award after it closes. They are looking to start the project in August as long as the bids come in under \$209,000, if not it could slow the process. He has been working on the paving project and will be completing the information needed to put the project out for bid.

MAYOR: DeLong received and signed the letter to make the month of May, Motorcycle Awareness month. He also noted he would like everyone to come to the Water Treatment Plant on May 6th at 5:30 prior to the council meeting for a tour. He invited council and the press.

COUNCIL:

Holmes asked for the extra meeting, such as Park, minutes to be attached with or included with the minutes. It was also discussed that the committee meeting minutes be put online moving forward.

Hubbard reported on the Fire Board Meeting held on March 25th. She noted Malvern participated in the statewide tornado drill on March 20th. The board would like council to approve the repair of the siren at the bridge. The siren can be made operational with the purchase of a used starter. The cost would be at most \$100 and Fire Chief Ralph Castellucci would be able to complete the repairs free of charge. Council agreed they would need more information prior to moving forward with the repair. She also noted April 14th is the annual fire department pancake breakfast from 8-11 at the South Station. They were provided with an annual incident report for 2018. Ralph Castellucci, Ryan Irwin and Mike Hulit will be attending the May 6th Council Meeting to share information about the EMS in the community and discuss plans for moving forward. The next meeting will be Monday, April 29th at 7:00 pm at the North Station.

DeLong asked if any other committees had anything to report for quarter end. He noted Hubbard had reported on behalf of the park and fire committees each meeting and Holmes had reported for Community Development. No other committees had reports for the first quarter.

LEGISLATURE:

Motion by Morena, second by Barb Burgess for the first reading of Ordinance 3-2019, An Ordinance approving the 2019 contract for mowing at the Malvern Park, Village of Malvern, Carroll County, Ohio. Morena, Barb Burgess, Thompson, and Hubbard yes.

Holmes voted no.

Motion to suspend Rule 731.17 Barb Burgess, second Thompson. All council members approved. Motion by Barb Burgess, second by Thompson to adopt Resolution 2019-4, A Resolution authorizing participation in the ODOT road salt contracts awarded in 2019. All council members approved.

Motion by Barb Burgess, second by Holmes for the first reading of Resolution 2019-5, A Resolution declaring the employment of a part-time laborer to perform certain cleaning jobs for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Barb Burgess, second by Thompson to suspend rule 731.17 for Ordinance 3-2019 and Resolution 2019-5. Morena, Barb Burgess, Thompson, and Hubbard yes. Holmes voted no.

Motion by Barb Burgess, second by Thompson to adopt Ordinance 3-2019. Morena, Barb Burgess, Thompson, and Hubbard yes. Holmes voted no.

Motion by Morena, second by Thompson to adopt Resolution 2019-5. All council members approved.

MALVERN VILLAGE REGULAR COUNCIL MEETING

April 1, 2019

Page 3 of 3

FINANCE: Motion by Barb Burgess, second by Holmes to pay the village bills from the appropriate funds for \$11,757.52 in vendor invoices, pre-approved by the Finance Committee 4/1/19; plus \$6,089.27 in payroll pre-approved by the Finance Committee and paid 4/4/19. All council members approved.

QUESTIONS: Thomas asked for a copy of the park committee minutes/notes, they were provided after the meeting.

ADJOURNMENT: Motion by Thompson, second Barb Burgess to adjourn. All council members approved.

Next regular council meeting will be Monday, April 15, 2019 @ 7:00 p.m.

Mayor

Fiscal Officer