

MALVERN VILLAGE REGULAR COUNCIL MEETING

April 19, 2021

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Barb Burgess, Thompson, Hubbard, Craig DeLong, and Brittany Burgess were in attendance. Wackerly was absent. Kaltenbaugh and Neading were also in attendance.

Motion by Barb Burgess, second by Hubbard to approve the minutes from the regular meeting of April 5, 2021. All council members approved.

CITIZEN COMMENTS: Lorrie Pryor was in attendance to discuss placing two (2) modular homes on two (2) separate lots, with unique parcel numbers on property her family currently owns. The homes will be set on a slab foundation and be connected to the public utilities. Council agreed that it would be acceptable to proceed and when they are ready, they should contact Village Hall to obtain permits.

PARK: Hubbard discussed that they had worked on clearing the bank in the park near Dairy Queen. They will continue to work the next two (2) Saturdays to complete the project. She was contacted by Vicki Gerry regarding someone hitting golf balls in the park and she was concerned that someone could be hit by a ball and injured. The Park Committee will form a list of rules for the park area, and have a sign made to be posted in the park. DeLong discussed that field one (1) at the Park is the only field that does not have the corrugated pvc pipe around the top of the fence. Kaltenbaugh will price the pipe. Thompson asked if DeLong had been contacted by John Campbell regarding a scout project. Mayor DeLong had not been contacted.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the Fund Status, Receipts, Payments reports as of 4/19/2021. Neading noted that she attended the 2-day Virtual Local Governments Conference. She also discussed that she has continued to work with Pam Ewing on the refinance project for the USDA loan and she has submitted all of the documents as of now. Neading presented a new copier agreement to council. The current copier lease agreement is coming due, and she has been looking into upgrade option with Graphic Enterprises. In their proposal, they adjusted the page allocations for each month and also reduced the per page printing price. The Village will see a slight increase with the new technology. Graphic Enterprises will complete the install, training, and disposal of the old copier, including erasing the hard drive. Barb Burgess made a motion to proceed with a five (5) year lease agreement for a Kyocera Copier through Graphic Enterprises, second by Thompson. All council members approved. Neading also noted that she has registered for multiple free webinars for the new American Rescue Plan in the coming weeks. She also reminded council that there will be a work session prior to the next council meeting at 6:00 pm to discuss the new employee handbook.

VILLAGE ADMINISTRATOR: Kaltenbaugh discussed that the service department has flushed hydrants and have worked on grading alleys and filling the alleys with grindings. They are having an issue sourcing the traffic paint to complete the curb painting. Also, they discussed changing the flashing stop signs from battery to solar. Kaltenbaugh will work on pricing. Also, Kaltenbaugh discussed that the CDBG Grant information was released and he is going to work on applying for the grant for the removal of the unusable portion of the Perfect Products building.

MAYOR: DeLong discussed that he received a letter to proclaim June as Prostate Awareness month and May as Motorcycle Awareness month. DeLong reminded council of the handbook review prior to the next meeting.

COUNCIL: Craig DeLong called for a Streets and Alley meeting on Monday April 26th at 3:00 pm. The committee includes Craig DeLong, Wackerly and Brittany Burgess. DeLong also asked if Kaltenbaugh would attend.

LEGISLATURE:

Motion by Barb Burgess second by Hubbard for the second reading of Resolution 2021-7, A Resolution declaring the part-time employment of Linda Clapper, laborer, to perform certain cleaning jobs for the Village of Malvern, Carroll County, Ohio. All council members approved.

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Motion by Barb Burgess, second by Hubbard to suspend rule 731.17. All council members approved. Motion by Barb Burgess, second by Hubbard to adopt Resolution 2021-9, a resolution authorizing the Mayor of the Village of Malvern to apply for, accept, and enter into a cooperative agreement between the village of Malvern and the Ohio Water Development Authority for the refinancing of USDA rural development debt the proceeds of which were used for the purpose of water treatment plant construction. All council members approved.

Motion by Barb Burgess second by Marci Hubbard for the first reading of Resolution 2021-10, A Resolution authorizing the Village Fiscal Officer to “opt-in” to the UAN eServices as recommended by the Auditor of State for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Barb Burgess, second by Hubbard for the first reading of Resolution 2021-11, A Resolution authorizing the Village Administrator to proceed with the removal of the unsalvageable portion of the Perfect Products building, owned by the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Barb Burgess, second by Hubbard for the third reading of Ordinance 2-2021, An Ordinance amending the regulations pertaining to parking within an alley in the Village of Malvern, Carroll County, Ohio. All council members approved. Motion by Barb Burgess, second by Hubbard to adopt Ordinance 2-2021. All council members approved.

FINANCE: Motion by Barb Burgess second by Brittany Burgess to pay the village bills from the appropriate funds for \$5,903.50 pre-approved by the Finance Committee 4/19/21. Also, payroll pre-approved by the Finance Committee for \$7,334.79 paid on 4/15/21. All council members approved.

QUESTIONS: Thompson asked if the Village would be picking up items at the curb for cleanup day. Council determined that due to COVID, pickups will be limited. If residents are unable to bring items to the park, they can call Village Hall to arrange items to be picked up between 8-12 on pickup day on May 15th. Council also reminded residents that they cannot accept tires.

ADJOURNMENT: Motion by Brittany Burgess, second Thompson to adjourn. All council members approved.

Next regular council meeting will be Monday, May 3, 2021 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer