

## MALVERN VILLAGE REGULAR COUNCIL MEETING

May 6, 2019

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Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** DeLong, Thompson, Hubbard, Brittany Burgess, Holmes, and Morena. Barb Burgess was absent. Also in attendance were Murdock, Benson, and Neading.

Motion by Morena to approve the minutes from the regular meeting of April 15, 2019 with a correction to spelling under the citizens comments, second by Brittany Burgess. Thompson, Hubbard, Brittany Burgess, and Morena voted yes, Holmes abstained.

**CITIZEN COMMENTS:** Ralph Castellucci and Ryan Irwin attended the meeting to discuss the Ambulance Board. Castellucci explained it was established approximately 30 years ago. It is funded by a levy that was established specifically for the EMS services to be contracted as a private service. He explained there has been several complaints regarding the service and the billing. The company bills citizens for use of the service. Citizens are upset because they are paying the tax to fund the service and believe they should not be charged for using the ambulance service. Castellucci explained the cost to run the service is approximately \$89,000 per year. The Ambulance Board has asked the company, B & M, to provide run reports for the past 6-7 months, but they have been unable to provide the information to the board. The EMS service is only staffed on a part time basis. The board is exploring options of combining EMS and Fire Services. DeLong asked Castellucci and Irwin if there is a contract for the EMS service. They said there was, and Murdock asked for a copy to review. Irwin highlighted that the Ambulance Board does not currently have council representation. Murdock asked if there is a Tax Levy, and Castellucci explained there was, it is under Brown Township and was established by the Board. DeLong asked if it was a renewal levy, and Castellucci explained it was and generated approximately \$100,000 annually. Castellucci and Irwin made it clear they were trying to determine what was best for the citizens and what the citizens wanted for EMS services. Additionally, B & M asked for more funds to staff the station an additional day. Castellucci and Irwin also noted they have heard complaints regarding the areas being serviced. A portion of Lake Mohawk falls into Harrison Township and there is no documentation clarifying if that portion of Harrison should be serviced. Thompson asked if this was discussed at a council meeting recently. DeLong noted that Quad had attended a meeting the previous year to discuss the services they offered. Castellucci and Irwin explained further that the Fire Services have mutual aid with surrounding departments, but the Ambulance services do not have a similar program due to differences from being non-profit and for profit. Castellucci explained they had a concern over completely combining services, and depending on the manner it would be done, could result in having to start over for funding to establish the Fire and EMT services. Murdock would like to review the legislation and believes legislation could bridge the services together without having to start completely over.

Council also asked if Castellucci could discuss the Fire Siren while he was present. Castellucci explained both sirens are very old. The siren located at the bridge had a new control box installed in recent years. Approximately 2-3 years ago, they started having issues with the starter. He explained he had found a starter online for approximately \$100 and it might work. He further explained a new siren would cost \$20-30,000 and would be the fire and tornado siren. He explained the siren in the park is the only one working properly at this time, but was concerned about it being loud enough to be heard everywhere. Holmes suggested grant options should be explored to see if there is funding available. DeLong asked if options to purchase a used starter were still available.

Scharr asked if Ken Joseph was in charge of the EMT services. Castellucci verified he was.

**SERVICE DEPARTMENT:** Felton reported one of the strong storms had blew fuses in the park and left the park without power. They repaired the fuses to restore power. He also noted there was a power line hanging low in the park. He contacted Ron Eick to replace the pole due to rotting. He highlighted the hydrant flushing was completed and went well. Also, Felton asked council if they wanted the flower beds at the Water Plant to be cleaned up and replanted or if it was ok to let the grass continue to grow and eliminate the beds. Council agreed it would be easier to allow the grass to grow and eliminate the flower beds. Felton reported both gravel and patch had been ordered. Morena asked if Wayne Baughman had followed up with him regarding the tractor pulls. Felton said he spoke with him, but then he never came down. Brittany Burgess asked if the new park equipment had been repaired. Felton explained that it had not been, but it was not broke, just needed to be modified to be more sturdy because kids were able to rotate the teeter-totter. He also noted he spoke with Susan Joyce regarding the spring toys, as several of them are almost broken due to high school students being on the equipment. Thompson asked how the new mower was. Felton said it was working very well.

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**PARK:** Hubbard noted the next Park Meeting would be held Thursday, May 23<sup>rd</sup> at 7:00. Benson noted he had received two calls regarding the park. One call was from a citizen voicing concerns over the tractor pulls, Holmes noted he had also heard concerns. He also received a call from someone wanted to have a yoga class in the grass area in the park. Council discussed and determined if she was charging for the class, she would need to carry insurance and provide proof. Council does not have an issue with the class. Hubbard said she would contact the individual and discuss the information with her.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided the Appropriations, Revenue, Fund Status, Receipts, and Payments (as of 5/6/19). She also provided the April RITA reports. Neading noted the auditors had completed their onsite work. She also noted she completed the Ohio Public Records and Open Meeting training on April 21<sup>st</sup>. She completed the course through the Ohio Attorney General's Office online. There was no charge for the course. She is working with Whitaker on the insurance renewal and is also obtaining a quote through USI, they had reached out to Neading and asked to submit a quote also. Neading updated the website with minutes and park rental availability. Steve and Jamie carried the audited files from 2017/2018 to the basement for storage. Neading reported she talked with Hickman and she has completed everything with the tax department and now that the audit was done, her work for the Village was also done. Neading presented RITAs delinquency program to council and Council determined it would be best for RITA to send the delinquency letters and subpoenas if necessary. Neading will submit the necessary paperwork.

**VILLAGE ADMINISTRATOR:** Benson reported Brittany Burgess and Thomas Clapper attended the water plant tour prior to the meeting. He also noted Citrus Park is past due approximately \$900. DiPetro installed a new hydrant and the project went well. He also reported the 316 Grant St. property filed a 3 day eviction notice and noted Burwell is unable to remove the dumpster because of vehicles blocking the dumpster. DeLong reported he had been contacted about a banner being placed downtown for Mental Health Awareness, but he had never spoke with anyone about it. He requested the organization send him information on the banner, but has not heard back from them. It was also discussed St. Francis Xavier would like to put up a permanent sign for advertising at their new hall, it will be a brick structure. Benson asked them to submit a plan and will review. He has been working on the Paving Ad to run the 16<sup>th</sup> and 23<sup>rd</sup> and will open bids on the 31<sup>st</sup> to be awarded at the June 3<sup>rd</sup> meeting. Thompson asked Benson where the sign at the hall will be located. Benson explained he was not sure, but once he received the plan he would review the details. Felton also noted there were several shingles missing from Village Hall and Benson said to obtain a quote on replacing it with steel.

**MAYOR:** DeLong reminded council about Cleanup Day on the 18<sup>th</sup>. He asked if everything was ready. Morena reported that Burwell was good. Brittany Burgess said Barb Burgess also was prepared. DeLong reported the cornerstone project was moving along. The block work is done and is ready to be backfilled. He asked if there was an ad ran for seasonal work. Benson reported it was. Benson asked if Felton had seen Enervest at the Park recently, they were going to bring in a machine to burry an exposed pipe. Felton said he had not seen them yet. DeLong reported he received a request from the American Legion for a donation for flags. Holmes made a motion to donate \$100 to the American Legion to purchase flags for Memorial Day, second Morena. All council members approved.

### **COUNCIL:**

Brittany Burgess said the tour of the Water Plant was interesting and Benson did a good job explaining the plant.

Hubbard reported the Fire Department wanted to thank the community for their support with the pancake breakfast.

### **LEGISLATURE:**

**FINANCE:** Motion by Holmes, second by Morena to pay the village bills from the appropriate funds for \$20,975.70 in vendor invoices, pre-approved by the Finance Committee 5/6/19; plus \$6,432.41 in payroll pre-approved by the Finance Committee and paid 5/2/19. All council members approved.

**QUESTIONS:** Nancy asked if there is a working fire siren. It was clarified that the siren in the park is still working.

**ADJOURNMENT:** Motion by Thompson, second Brittany Burgess to adjourn. All council members approved.

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**Next regular council meeting will be Monday, May 20, 2019 @ 7:00 p.m.**

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Mayor

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Fiscal Officer