

MALVERN VILLAGE REGULAR COUNCIL MEETING

June 17, 2024

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Burgess, Craig DeLong, Hubbard, Wackerly, Holmes, and Wadsworth were in attendance. Kaltenbaugh and Neading were also in attendance.

Motion by Holmes, second by Hubbard to approve the minutes from the regular meeting of June 3, 2024. All council members approved.

CITIZEN COMMENTS: Janie Thatcher, who resides at 220 S. Reed was in attendance to discuss the nuisance dogs and issues with neighbors. The situation started with constant dog barking, but Thatcher expressed concerns that the problems with the neighbors are escalating. There has been accusations made regarding her husband and other neighbors. She has hired an attorney and contacted the Dog Warden and the Carroll County Sheriffs Department regarding the situation. She asked if there was anything Village Officials could do to help with the situation. Burgess provided Thatcher with a copy of Ordinance 2-2022 which regulates barking and howling dogs. Thatcher asked if it was acceptable to place cameras around her property as she fears for the safety of herself, her husband, and her pets. Kaltenbaugh reminded Thatcher that if she does place cameras, to make sure they are only recording her property and are not set on the neighbors property.

LEGISLATURE:

PARK: Neading noted that three additional vendors for the Malvern Market were received. They also asked to be on the sign in the Village to advertise that the Market will be setup on Wednesdays from 3:30 to 7:00 pm.

Hubbard also included that Community Development will have Saxy Rob in the park on Saturday June 22nd for a concert. She also asked if the softball field issue had been resolved. Mayor DeLong reported that Craig DeLong had reached out to the league following the meeting and explained who they needed to contact. He also checked the field and it appeared to be in better condition.

Kaltenbaugh discussed that someone drove through the park near the disc golf area. They entered where a chain had been blocking the area. It was discussed that possibly a gate should be put in.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the RITA, Fund Status, Receipts, and Payments reports as of 6/17/2024. She discussed the new bank account and explained that things were progressing well. The payroll went well and now all employee payrolls will be run through Consumers. She is still waiting for the State to update their deposit information and once that happens, the US Bank account will be closed. She reported that the CCR table was updated by Kaltenbaugh and she was able to update the report, post it online, submit the notice to the paper and provide Foster with a link to include on the next billing. Copies will be printed and available at Village Hall. Once the notice runs in the paper, Kaltenbaugh will be able to submit to the EPA. Neading asked if anyone had additional updates for the insurance renewal, there were no additional changes at this time. Neading reminded council of the public budget hearing that will be held prior to the next council meeting.

Wackerly asked Neading if the Village was having issues with the mail. Neading discussed that there have been instances of payments not being received in a timely manner due to the mail, but Foster has worked with residents to resolve the issues. She also discussed that some of the outgoing bills have been returned even though addresses had not changed.

VILLAGE ADMINISTRATOR: Kaltenbaugh discussed that he is working on pricing for the fire/tornado siren. He talked with Pam Ewing regarding the EPA grant, she explained that it was supposed to be awarded in March, and they are now hoping to award mid-July. He also discussed the empty lot on Bridge Street and explained that a lot of the piles had been moved and it is improving. He is going to contact Wallace again about the property next to Gordon's. There has been improvement, but there are still a lot of tires and junk on the property. Kaltenbaugh discussed Jake Wilson and allowing him to resume driving. He expressed concerns over the difficulty when someone is off, or if he would be the only one working. Council agreed that Wilson could resume driving.

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Kaltenbaugh also discussed that he told the service workers that they could adjust their workday and come in earlier to get ahead of the heat.

MAYOR: DeLong reported that the service department met with the EPA at the Perfect Products building regarding three (3) underground storage tanks. They will be completing testing on the tanks. Kaltenbaugh included that it is a good thing that the EPA is doing the testing, and that the Village will continue to work with them to get everything at the building cleaned up. He is hopeful there will be funds available from the EPA to complete the cleanup. DeLong also discussed that the service department has been busy with line locates recently. They have also been patching and mowing. He discussed that there are a few issues at the Water Plant that Eugene from Status Control will be coming to repair. He also noted that there were two (2) water breaks at Grant and First Street that were repaired. He noted that the Circus had a good turnout again and that the group did a great job with cleanup.

COUNCIL: Burgess made a motion to enter into executive session for the compensation of a Public Employee or Official, second by Craig DeLong. All council members, Mayor DeLong, and Kaltenbaugh entered into executive session at 7:36. The meeting resumed at 7:48.

Motion by Wackerly to increase Teri Foster, Administrative Assistant and Water Billing Clerk from \$18.25 per hour to \$20.25, effective starting with the June 30th pay period, second by Hubbard. All council members approved.

Motion by Wackerly to name Jeff Burgess Street Superintendent and to increase his rate of pay from \$17.00 per hour to \$20.00, effective starting with the June 30th pay period, second by Hubbard. Wackerly, Hubbard, Holmes, Wadsworth, and Craig DeLong voted yes, Burgess abstained.

Motion by Wackerly to increase Jake Wilson, Service Department from \$16.00 per hour to \$17.00, effective starting with the June 30th pay period, second by Hubbard. All council members approved.

Motion by Wackerly to increase Drake DeLong, Service Department from \$16.00 per hour to \$17.00, effective starting with the June 30th pay period, second by Hubbard. Wackerly, Hubbard, Holmes, Wadsworth, and Burgess voted yes, Craig DeLong abstained.

Motion by Wackerly to increase Ashley Neading, Fiscal Officer, from an annual salary of \$27,740 to \$34,000, effective starting with the June 30th pay period, second by Hubbard. All council members approved.

Kaltenbaugh explained that at the end of the year Jake Wilson and Drake DeLong will be evaluated and there is potential for another \$1.00 increase as the overall goal was a \$2.00 per hour raise, so if they are doing well they could see another increase at the end of the year. He also explained that Teri Foster, Jeff Burgess, and Ashley Neading were increased and will not be seeing a change in pay for some time.

Holmes asked if the service department were driving the mowers through town and asked if they should be trailering them to each location. Kaltenbaugh explained that they were going from one location to the next on the mowers.

Wackerly discussed the area near Easton and Wood and asked if it was Village property. He was approached by Connie McCort regarding the mowing of the area. Kaltenbaugh discussed talking to the Township as they go past it when they mow.

FINANCE: Motion by Burgess, second by Craig DeLong to pay the village bills from the appropriate funds for \$7,312.62 pre-approved by the Finance Committee 6/17/2024. Also, \$8,538.69 in payroll pre-approved by the Finance Committee and paid 6/20/24. All council members approved.

QUESTIONS: Neading thanked Council and the Mayor for their continued support and generosity.

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ADJOURNMENT: Motion by Holmes, second by Craig DeLong to adjourn. All council members approved.

Next regular council meeting will be Monday, July 1, 2024 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer