

MALVERN VILLAGE REGULAR COUNCIL MEETING

June 3, 2024

Page 1 of 2

Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Burgess, Craig DeLong, Hubbard, Wackerly, Holmes, and Wadsworth were in attendance. Kaltenbaugh and Neading were also in attendance with Murdock attending via Zoom.

Motion by Holmes, second by Craig DeLong to approve the minutes from the regular meeting of May 20, 2024. Holmes, Craig DeLong, Hubbard, Burgess and Wadsworth approved, Wackerly abstained.

CITIZEN COMMENTS: Brock Hutchison and Chris Rotondo attended the meeting to discuss the current Brown Township initiative. They are working on grant funding to connect Malvern and Brown Township into the Sandy Valley Trail, connecting Waynesburg to Malvern and then on to connecting into the Minerva trail. They are planning to utilize the abandoned railroad bed. The current grant they are working on would be for planning, design, and engineering to get the project moving forward. They have also applied for the "Rails to Trails" grant for the project. They asked for Village support for their project, as the trail would come into and move through the Village. Village officials agreed that it is a good project and they are behind the Township on their endeavor.

Rotondo also discussed trying to work together more moving forward. He discussed letting the Service Department demo the Townships durapatcher if they would be interested. He also discussed some of the roads that are part Village part Township and discussed that during plowing season, the Township take care of the full road in exchange for the Village taking care of one of the other roads.

LEGISLATURE:

PARK: Hubbard said that the advertising for the circus was a lot better this year.

Wackerly discussed the softball field. He expressed concerns regarding the dragging of the field, resulting in a lot of the dirt being pulled out of the infield and into the outfield. He asked if anyone knew who did it. Craig DeLong will reach out to the league to determine who it was and explain to them that it is the schools field and that without permission they should not be using it. He also discussed removing the trees in the canal near the football field to help with better drainage.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the Appropriations, Revenue, Fund Status, Receipts, and Payments as of 6/3/2024. She also reported that she completed a records request from Smart Procure regarding current employees. She explained that the checking account change over is progressing well. She received new check stock and receipt books, and as of June 1st everything will be moving through Consumers. She has updated automatic deposits with Carroll County and RITA, but is still working on updating deposits at the State. She has updated the OWDA automatic payments and will start making withholding payments out of the Consumers account with the June filings. Neading is testing payroll currently. She submitted a pre-notification and it was successful, and now she has submitted her current payroll to ensure everything works appropriately and then will proceed with the entire payroll on June 20th. Neading provided all Council members, Mayor DeLong, and Kaltenbaugh with copies of the current insurance information to review for the upcoming July renewal. She has worked through the drivers list, cyber questionnaire, and will be updating the equipment list to add the newest mower. She also noted the Budget needed to be adopted by July 15th, she will prepare and have ready for the July 2st meeting and the public hearing will be held prior to the regular council meeting. She will submit the legal notice to the newspaper.

VILLAGE ADMINISTRATOR: Kaltenbaugh reported that the Service Department has been mowing the park, they repaired two (2) water leaks, and they have been completing a lot of line locates due to the oil and gas work. He explained Sheets will be coming to look at the lights downtown. He reported that he has not received any information regarding the EPA grant.

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Page 2 of 2

Burgess asked about costs for the Fire Siren. Kaltenbaugh explained that it could cost \$30,000 to complete. He further explained that if we pay now then we could get a portion back. Burgess made a motion to proceed with purchasing a fire siren not to exceed \$30,000, second by Wackerly. All council members approved.

Kaltenbaugh discussed needing to re-examine pay scales. He is concerned about finding and keeping good workers due to the pay. Neading will run numbers for the next meeting.

MAYOR: DeLong received a letter from the Ohio History Connection notifying that they have approved making the Methodist Church a historic site, next it will move to the Federal Agency for their approval.

COUNCIL: Holmes drove by Clay Street to look at the drainage situation. He discussed running a ditch down each side to the bottom and possibly putting in a large French drain at the end to help clear off the water. He also asked about the old Verizon building and asked if it had been mowed. It was discussed that it had been mowed, but is still high.

Hubbard asked if Kaltenbaugh had contacted the Health Department regarding the abandoned house. Kaltenbaugh explained that the home is not abandoned, he spoke with the family, they mowed the grass and are in the process of renovating the home.

Wadsworth asked if the Service Department had an opportunity to check the retaining wall at the top of North Reed. Kaltenbaugh was unsure if they had the opportunity to check it.

FINANCE: Motion by Burgess, second by Craig DeLong to pay the village bills from the appropriate funds for \$295.02 pre-approved by the Finance Committee 5/31/2024 and \$5,302.59 approved on 6/3/2024. Also, \$9,034.85 in payroll pre-approved by the Finance Committee and paid 6/6/24. All council members approved.

QUESTIONS:

ADJOURNMENT: Motion by Holmes, second by Craig DeLong to adjourn. All council members approved.

Next regular council meeting will be Monday, June 17, 2024 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer