

## MALVERN VILLAGE REGULAR COUNCIL MEETING

July 1, 2024

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Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** Mayor DeLong, Craig DeLong, Hubbard, Wackerly, Holmes, and Wadsworth were in attendance. Neading was also in attendance with Murdock attending via Zoom.

Motion by Wackerly, second by Wadsworth to excuse the absence of Burgess. All council members approved.

Motion by Holmes, second by Wackerly to approve the minutes from the regular meeting of June 17, 2024. All council members approved.

**CITIZEN COMMENTS:** Christian Lamb was in attendance. Lamb is a realtor in the area and attended to discuss the mobile home at 302 W. Porter Street. The property owner is wanting to sell and the current mobile home was built prior to 1965 and cannot be financed. Council reviewed Ordinance 3-73, which does allow for the replacement of the existing structure. The current structure is on a foundation, which is required, based on the legislation, the purchaser would be permitted to replace with a newer mobile home as long as it was placed on a foundation. Lamb is interested in purchasing the property, replacing the foundation, and placing a newer mobile home on the updated foundation. Council asked that if he does proceed, to make sure he obtains the proper building permit from the Village prior to starting work.

**LEGISLATURE:** Motion by Holmes, second by Hubbard to suspend rule 731.17 for Resolution 2024-8 (pay increases) and Resolution 2024-9 (budget). Holmes, Hubbard, Wackerly and Wadsworth voted yes; Craig DeLong abstained.

Motion by Holmes, second by Hubbard to adopt Resolution 2024-8, A Resolution declaring a pay increase for certain employees in the Village of Malvern, Carroll County, Ohio. Holmes, Hubbard, Wackerly and Wadsworth voted yes; Craig DeLong abstained.

Motion by Wackerly second by Holmes to adoption Resolution 2024-9, A Resolution adopting a budget for 2025 for the Village of Malvern, Carroll County, Ohio, and declaring an emergency. All council members approved.

**PARK:** Hubbard discussed that the first Farmers Market had some rainy weather and they setup in the pavilion, but were still able to have the market.

Wackerly asked if there were any upcoming concerts in the Park. Community Development will be hosting concerts on July 13<sup>th</sup> and August 10<sup>th</sup>.

Wadsworth asked if anyone knew who to contact regarding a large tree down in the creek, he has concerns about it slowing the flow of water. Mayor DeLong was unsure who to contact, but will look into it.

Craig DeLong discussed pulling the extra portable restrooms in the park, but leaving the ones near the pavilions and Field #1. Neading will contact Ace to remove the extras.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided council with the Appropriations, Revenue, and Fund Summary reports, the Fund Status, Receipts and Payments as of 7/1/2024. Neading discussed that she changed the appropriations and revenue reports from the "status" report to the "summary" report. The information is easier to read and provides it in a clear manner. Also, they include monthly summaries for each fund. She also highlighted that on both the appropriations and revenue reports we should be at approximately 50% for the categories. She noted that finances on both sides are running on track. Neading also discussed that she and Foster were working on the OWDA Annual Financial Report. She is working with Dynergy, the electric provider on an application that would give the Village back \$1,500 on LED light fixtures. Neading is trying to submit the application for the lighting upgrade on the Bridge. The application has to be submitted by November. Neading discussed changes to the Fraud training. The State is making updates and will require all Village employees and officials to complete the training. She does not have the final information, but it will be released soon. She provided Whitaker with the information for the insurance renewal. Joel Bender

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contacted Kaltenbaugh to discuss the increase to the premiums and verified the coverage amounts. He expects a \$5,000 increase to the annual premium. Neading highlighted that the premium increase is large, but the increased coverage is necessary. Neading reported that she and Kaltenbaugh spoke to Pam Ewing from RCAP. She explained that the Village received \$1 million in funding from the Army Corps of Engineers. This funding will push Phase 2 into 2025 due to additional testing that will need to be completed, this will allow the Village time for another round of submissions to the EPA for the remaining cost of the project. Currently, the Village has obtained approximately \$1.5 million in funding for the Phase 2 project.

**VILLAGE ADMINISTRATOR:**

**MAYOR:** DeLong reported that the service department has been mowing the State Highway and the Park. There was another leak at First Street and Grant. They continue to complete line locates due to various projects within the Village. Due to the hot weather the Service Department completed a lot of work around the garage. The diesel tank at the service garage and the generator at the Water Plant were filled. They worked to cleanup around the Perfect Products building and sprayed for weeds. They have been spraying weeds along the curbs. Patching will continue in the upcoming weeks. DeLong discussed the Permanganate Tank at the Water Plant failed. There was a spare that could be used, but a replacement will need to be ordered. He further discussed that he heard from Brock Hutchison, Brown Township Trustee, regarding the cemetery plot. The Township voted to give the Village a plot, which will allow for up to four (4) cremations to be buried within for indigent burials. DeLong reported that he will be on vacation next week.

**COUNCIL:** Wackerly reported that there were 101 ambulance calls last month. He also discussed the parking lot at the Football Stadium and that it is being discussed on how to update the parking area.

Craig DeLong reported that there had been 12 fire incidents since the last meeting.

**FINANCE:** Motion by Craig DeLong, second by Hubbard to pay the village bills from the appropriate funds for \$1,276.20 pre-approved by the Finance Committee 6/30/2024 and \$59,633.38 on 7/1/24. Also, \$8,710.86 in payroll pre-approved by the Finance Committee and paid 7/3/24. All council members approved.

**QUESTIONS:**

**ADJOURNMENT:** Motion by Holmes, second by Craig DeLong to adjourn. All council members approved.

**Next regular council meeting will be Monday, July 15, 2024 at 7:00 p.m. at the Malvern Village Hall.**

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Mayor

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Fiscal Officer