

MALVERN VILLAGE REGULAR COUNCIL MEETING

July 6, 2021

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Barb Burgess, Hubbard, Thompson, Craig DeLong, and Wackerly were in attendance. Brittany Burgess as absent. Kaltenbaugh and Neading were also in attendance.

Motion by Barb Burgess, second by Hubbard to approve the minutes from the regular meeting of June 21, 2021. All council members approved.

CITIZEN COMMENTS:

PARK: Hubbard discussed the weed eating has improved at the park. She asked if the sign has been completed, Kaltenbaugh said it has not been returned yet. Hubbard also noted meetings will be held on an as needed basis.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the Appropriations Status, Revenue Status, Fund Status, Receipt Listing, and Payment Listing as of 7/6/2021. Neading discussed the USDA/OWDA Loan Refinance, the USDA Loan will be paid off on July 8th by OWDA. They were able to lock the new rate at 1.31%, when the process started they estimated a rate of 1.52%. The Village will have semi-annual payments of \$33,794.66, freeing up approximately \$15,000 in cash for the budget each year. They approved the loan at 17 years, which will have the loan maturing at the same time as the original USDA loan. Overall, the Village will save over \$356,000 in interest over the remaining life of the loan. Neading also updated council on the American Rescue Funds and noted there were changes and reallocations of funds. We were originally projecting over \$200,000 in government funds, and they have modified the projection down to \$118,000. Several groups are challenging this at the upper levels and Neading will keep watching for updates as they become available. She submitted an annual report for Municipal Income Tax to the State, which is an annual requirement. She also submitted the annual financial report to OWDA, which is required for entities that have loans through OWDA. The Handbook was updated with the changes council had made and sent out for final review. She had Gordon's print copies for council and employees. She met with Mike Ruffin from the Auditors office, he came down and picked up the items for the agreed upon procedures audit and provided us with engagement letter for the work. The State expects to complete their work for \$5,412. She also provided council with copies of the School Lease for their review.

VILLAGE ADMINISTRATOR: Kaltenbaugh discussed the hydrant painting has been completed. The service department is going to get the hot box soon to work on roads. He discussed the concept of a constable with Mark Wells from Carrollton, Wells explained some of the costs associated with having the police force funded by the Village. The costs for Carrollton exceed \$1 million annually. Kaltenbaugh has not heard back from the township regarding the Sycamore Road annexation and road repairs. He is looking into the Clay Road/Pryor property flooding issue further. He spoke with Jimmy Cinson regarding repairs made several years ago. Cinson explained drainage pipes had been ran and there could be an issue with the line being clogged. Kaltenbaugh noted the electrical work has been completed near the tennis and basketball courts and the electric in the pavilion has been corrected. Eick is going to start working on the electric and lighting on the stage next. He will need to coordinate with AEP for an additional service for the additional hookups for Dancing on the Bridge. Kaltenbaugh spoke with the Superior Paving group that is currently working on State Route 183 and asked if they could grind and roll the edges of Carrollton Street until we could proceed with paving the road. They were unable to give him an answer and he is working to reach someone in the office. Kaltenbaugh asked if the Park Committee could look into the guidelines for the park rentals and possibly provide guidance for any groups they would be willing to waive rental fees for. Barb Bugess noted that she though the only group fees were waived for is the group that does the rabies clinic, but they would review the legislation and discuss guidelines.

Wackerly discussed Wicker Road and noted that there could be issues with the road. The paving crews have been using the road, but it is not supposed to be used for heavy trucks.

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MAYOR: DeLong discussed that the Perfect Products building looked much better since the unusable portion was taken down.

COUNCIL: Hubbard reported on the recent Fire Board meeting held on June 28th. There were 12 incidents since the previous meeting. They approved \$44,000 to purchase new rescue tools. They are also looking to replace airbags in the future as they are aging. The next meeting will be held July 26th at the North Station.

LEGISLATURE: Motion by Barb Burgess, second by Hubbard to suspend rule 731.17 for resolution 2021-14 (Budget) and 2021-16 (pay increases for Jamie, Teri, Linda, and Jed). All council members approved.

Motion by Barb Burgess, second by Craig DeLong to adopt Resolution 2021-14, A Resolution adopting a budget for 2022 for the Village of Malvern, Carroll County, Ohio, and declaring an emergency. All council members approved.

Motion by Barb Burgess, second by Hubbard to adopt Resolution 2021-16, A Resolution authorizing a pay increase for employees within the Service, Park, and Water Departments of the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Craig DeLong, second by Hubbard to suspend rule 731.17 for resolution 2021-15 (Jeff Burgess). DeLong, Hubbard, Wackerly and Thompson voted yes, Barb Burgess abstained. Motion by Wackerly, second by Craig DeLong to adopt Resolution 2021-15, A Resolution declaring the fulltime employment of Jeffrey Burgess, laborer, in the Service Department, the Village of Malvern, Carroll County, Ohio. DeLong, Hubbard, Wackerly and Thompson voted yes, Barb Burgess abstained.

Motion by Wackerly, second by Thompson for the first reading of Ordinance 3-2021, An Ordinance adopting the 2021 Personnel Policy & Procedure Manual for employees of the Village of Malvern, Carroll County, Ohio. All council members voted yes.

FINANCE: Motion by Barb Burgess second by Thompson to pay the village bills from the appropriate funds for \$19,959.13 pre-approved by the Finance Committee 7/6/21. Also, payroll pre-approved by the Finance Committee for \$8,258.90 paid on 7/6/21. All council members approved.

QUESTIONS:

ADJOURNMENT: Motion by Thompson, second Hubbard to adjourn. All council members approved.

Next regular council meeting will be Monday, July 19, 2021 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer