

MALVERN VILLAGE REGULAR COUNCIL MEETING

August 5, 2024

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Barb Burgess, Craig DeLong, Hubbard, Wackerly, Holmes, and Wadsworth were in attendance. Kaltenbaugh and Neading were also in attendance with Murdock attending via Zoom.

Motion by Burgess, second by Craig DeLong to approve the minutes from the regular meeting of July 15, 2024. Burgess, Craig DeLong, Wackerly, and Wadsworth voted yes, Hubbard and Holmes abstained.

CITIZEN COMMENTS:

LEGISLATURE: Motion by Burgess second by Wackerly to suspend rule 731.17 for Resolutions 2024-10 (Truck), 2024-11 (Little Employment), 2024-12 (Siren), 2024-13 (Army Corps) and Ordinance 3-2024 (Appropriations). All council members approved.

Motion by Holmes, second by Hubbard to adopt Resolution 2024-10, A Resolution authorizing the Village Administrator to purchase one (1) 2023 Ford F-350 truck for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Burgess, second by Wackerly to adopt Resolution 2024-11, A Resolution declaring the full-time employment of James Little, laborer, in the Service Department, the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Hubbard second by Craig DeLong to adopt Resolution 2024-12, A Resolution authorizing the Village Administrator to purchase one (1) safety siren and install a new utility pole for the siren for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Burgess, second by Hubbard to adopt Resolution 2024-13, A Resolution authorizing participation and ratifying prior participation of the Village of Malvern, Carroll County, Ohio, with the Department of the Army Corps of Engineers, for the design and construction of the Malvern Water Distribution System Replacement Phase 2 Project. All council members approved.

Motion by Holmes, second by Craig DeLong to adopt Ordinance 3-2024, An Ordinance amending the appropriation of various funds of the Village of Malvern, Carroll County, Ohio, for fiscal year 2024, and declaring an emergency. All council members approved.

PARK: Hubbard provided Kaltenbaugh with information regarding the lights in park and issues with tree limbs around the walking track. He will look into the issues. Craig DeLong discussed that he was contacted by the Girls Softball team regarding a portable restroom at the back softball field for fall league. They will need the restroom into October. Neading will contact Ace to bring a restroom back. It was also discussed that the school power washed the exterior of the white building they use at the stadium, and it looks really nice.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the Revenue, Appropriations, Fund Status, Receipts and Payments as of 8/5/2024. She further discussed that the new fraud training was progressing well and only needed a few more certificates. She noted that the SAM.gov registration had to be updated to include the new bank account information and would be utilized for the Army Corps of Engineer funding process, all updates are complete with the registration and will be good for another 12 months. She has been working through the paperwork for the Army Corps funding with the help of Pam Ewing. Neading explained that the Village will need to have an Environmental Assessment completed and submitted to the Army Corps as a condition of funding. RCAP provided a quote to complete the assessment for \$10,350.00. Wackerly made a motion to accept RCAP's quote for the Environmental Assessment not to exceed the quoted amount of \$10,350.00, second by Burgess. All council members approved. Neading discussed that the software used for the Water Department for billing was purchased by gWorks. She and Foster are exploring software options and hope to have more information ready by the September 1st meeting to be able to make a decision on what software will be the best fit for the Village. Currently, they have looked at gWorks, Software Solutions, and Carraway Computer Systems. Neading noted that she would be on vacation the week of August 11th.

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VILLAGE ADMINISTRATOR: Kaltenbaugh reported that the Service Department replaced a few water meters, repaired four (4) water breaks, and they are waiting on the Scag Mower to be repaired. He noted that the new hire, Jimmy Little, is doing well. He also believes Jeff Burgess is doing a great job managing the Service Department and workers. He reported the lights downtown have been repaired, most are working, and a few need new bulbs. Kaltenbaugh, Mayor DeLong, and Neading met with the Army Corps of Engineers, along with Pam Ewing from RCAP and Josh Besancon from Engineering Associates on the Phase 2 funding. He noted that lights were ordered for the new truck and should be in soon. He also is working with Century Siren on the safety siren and the programming of the siren.

MAYOR: DeLong discussed the collars for the lights on the bridge, there was an update to the shipping date. The original ship date was July and it has been pushed out to November. DeLong reported that Fat Daddy Meats would be setting up in the park on Thursday. Dancing in the Park is on September 7th. There is a pavilion rental the same day as Dancing in the Park, Foster is working to contact the renter to adjust the pavilion location or reschedule. DeLong was contacted by Jeremy Maher, the Malvern Cross County Coach. They will be having a home meet on October 1st at 4:30 and asked for permission to close off areas in the park to accommodate the racers. Council agreed to allow Maher to close certain areas in the park for the safety of the runners and spectators.

COUNCIL: Holmes discussed the weeds along the curbs in town. Kaltenbaugh said the Service Department is planning to spray the weeds, remove them, then paint the curbs.

Wackerly asked if there had been any progress made on the alley near the Habitat houses. Kaltenbaugh explained that Jeff Burgess had looked into it, but both houses sit up, so rain runoff would not be causing the issue. He is concerned that there is a draining/spouting or foundation issue with the home that is allowing water into the basement. He did note that the signage that was in the way had been removed.

Craig DeLong reported that there had been 8 incidents since the last Fire Board meeting. He also went to look at the water issue on Clay Street where the flooding happens with the heavy rains. He talked with Lorrie Pryor and she thinks the property owner might reconsider allowing the Village to cross their property.

FINANCE: Motion by Burgess, second by Craig DeLong to pay the village bills from the appropriate funds for \$84,129.66 pre-approved by the Finance Committee 7/31/24 and \$4,730.13 on 8/5/24. Also, \$9,642.37 in payroll pre-approved by the Finance Committee and paid 8/1/2024. All council members approved.

QUESTIONS: Clapper included that he believes the Methodist Church is now Federally recognized as a Historic Landmark, he asked if Mayor DeLong had heard if it was official. DeLong did not hear anything new since it was State approved. Clapper would also like to be notified when the siren is put in.

Wackerly included that the Christian Church is looking to help older people who need help with outside work. He asked if anyone knew of someone in need of help.

ADJOURNMENT: Motion by Holmes, second by Hubbard to adjourn. All council members approved.

Next regular council meeting will be Monday, August 19, 2024 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer