

MALVERN VILLAGE REGULAR COUNCIL MEETING

September 9, 2020

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: DeLong, Barb Burgess, Morena, Thompson, Wackerly and Hubbard. Brittany Burgess were absent. Kaltenbaugh and Neading were also in attendance.

Motion by Barb Burgess, second by Hubbard to approve the minutes from the regular meeting of August 17, 2020. Barb Burgess, Thompson, Wackerly and Hubbard voted yes; Morena abstained.

CITIZEN COMMENTS:

SERVICE DEPARTMENT:

PARK: Hubbard asked if the lights on the walking track were working. Kaltenbaugh said they are still working on the electric in the park and hope to have it resolved. Hubbard also noted that Carol Brawley had concerns over the condition of the tennis court. Kaltenbaugh explained he would cover the tennis courts later in the meeting. Thompson asked if stone could be placed under the Adult/Child swing. DeLong said there was mulch that the service department could put down.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided the RITA, Appropriations, Revenue, Fund Status, Receipts, and Payments (as of 9/9/20). Neading discussed that she was able to order cleaning supplies, a touchless soap dispenser, soap refills, hand sanitizer, thermometer, masks, and a touchless sanitizer dispenser for the Village through Staples. Linda Clapper did a great job preparing the storage room to accommodate the supplies. Neading worked with Kaltenbaugh, Foster, and Shoemaker on the Frontier phone and internet service at the Water Plant, they were able to reduce to one (1) phone line and internet, and renegotiate their current package, which will save approximately \$200 per month. She was able to reschedule the shred day for 9/10 to shred the old documents in the back room. The documents had been reviewed by the State Historical Society at the beginning of the year, but with COVID, the original shred day had been cancelled. Neading discussed that the Village has received a second round of CARES Act funding. The Ohio Municipal League sent out a memo explaining the spending deadline had been pushed back to November 20th. She received a quote from Keister's to update all of the restroom facilities with touchless fixtures. To complete the project, the estimate was \$15,449. Barb Bruggess made a motion to accept Keister's quote for supplies and installation not to exceed \$16,000, second by Morena. All council members approved. Neading also presented that she found Victory Electrostatic Sprayers and the cleaning solution through Nichols. To purchase two (2) handheld sprayers, one (1) backback sprayer, and ten (10) 5 gallon pails of cleaner, it would cost \$3,957.06. Wackerly made a motion to purchase two (2) handheld sprayers, one (1) backback sprayer, and ten (10) 5 gallon pails of cleaner not to exceed \$4,000.00, second by Barb Burgess. All council members voted yes. Neading also noted that Benson's credit card has been cancelled and the application for Kaltenbaugh has been submitted. She also submitted the paperwork to cancel Benson's bond and the application for Kaltenbaugh to be issued his bond.

VILLAGE ADMINISTRATOR: Kaltenbaugh discussed the Basketball and Tennis Court at the park. He explained there are several cracks, and is concerned if the winter is harsh, the Village will be looking at additional repairs to both courts. He obtained a quote from Carroll Asphalt to fill the cracks at both courts, and seal and restripe the basketball court for \$1,900. Wackerly made a motion to have Carroll Asphalt fill the cracks on the tennis and basketball courts and reseal and restripe the basketball court not to exceed \$1,900, second by Hubbard. All council members voted yes. Kaltenbaugh spoke with Pathmaster, the incorrect traffic light had been sent, and the Village is now waiting on the correct lights to be delivered. He explained the paving crew was in Waynesburg and will be working their way to Malvern, and expects the project to start soon. Kaltenbaugh also noted that Superior Paving provided a quote to pave the Water Treatment Plant for \$8,830. Barb Burgess made a motion to pave the Water Treatment Plant not to exceed \$9,000, second by Hubbard. All council members approved.

Thompson asked if letters went out to property owners for vehicles and trash. Kaltenbaugh said he mailed approximately 15 letters out for cleanup. Thompson noted that she noticed several properties had been cleaned up. She also discussed that the bridge was

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making a strange noise and asked that it be checked. She asked if a letter had been sent to a 3rd Street property for a junk car and also noted that 303 Clay Street has several junk vehicles. She discussed the flashing stop sign on Carrollton was leaning and that the stop sign on Church Street had a lot of weeds growing up around it. Thompson noted that there was an issue with the alley between 216 and 222 Grant. Games and toys are being left in the alley and neighbors are unable to use the alley. Kaltenbaugh said he could send a letter. Wackerly asked if a letter had been sent to Crawl Auto, there are weeds growing up and most cars are sitting on flat tires.

MAYOR: DeLong provided council with Shoemakers report for the Service and Water Departments. Shoemaker asked for approval to order curb finders for the new plow for an approximate cost of \$300.00. Morena made a motion to allow Shoemaker to purchase the curb finders for the new plow not to exceed \$300.00, second by Wacklery. All council members approved. The service department replaced the roof on the baseball dugout, the shingles had blown off, and they were able to put steel roofing on. Shoemaker intends to patch the holes on E. Porter and Grant Street where water leaks have been repaired and estimates that it will take approximately three (3) ton of patch to complete. He has been spraying weeds throughout the Village. They patched Tank Road leading up to the water tower because some areas in the road had washed out. Shoemaker has heard several complaints regarding the hole on Main Street, he refilled the hole, and it will be fixed when the paving is completed. Shoemaker has received parts in from National Supply to replenish the stock that was used in the recent water line repairs. It was reported that the Water Treatment Plant is running well. Ohio Well Drilling has completed their work on the well. Kent with Status Control was in to update the contact list and reprogram the auto dialer for the plant.

DeLong discussed that the tires for the truck were purchased for approximately half the price that was originally approved, Ruegg matched the price of a competitor. DeLong discussed that a person had been living in the park for almost a month and was staying in the portable restrooms. He had various encounters with Ace Portable Restrooms and locals using the park. A report was filed with the Carroll County Sherriff after the individual took some items from someone using the walking track. DeLong believes the issue has been resolved. DeLong also provided a report from B&M Ambulance. The report highlighted that they ran 78 calls, they were selling a Suburban, and fixed an area where there had been a water repair.

Wackerly asked if there was a curfew in the park, but it was determined that there was nothing stating a curfew. Barb Burgess asked where Shoemaker had been spraying weeds. DeLong noted that he has sprayed throughout the Village. She also asked if he was done with the alleys. DeLong said he was still working on them, but it is mostly a continuous job. Barb Burgess asked if the Village needed to proceed with hiring another full time employee. It was discussed with council and they agreed the Village would benefit from another full time employee. Council agreed that an ad would run on September 17th and close on September 24th with a pay rate of \$12.50 per hour.

COUNCIL: Barb Burgess reported that the Ordinance Committee met prior to the council meeting. They discussed the animals within the village and would like it reworked to prevent chickens and other farm animals within the Village. They would also like to include that individuals could petition council for approval for issues such as 4-H projects. Barb Burgess made a motion to purchase 16 gift cards for \$50 each to distribute to employees for Thanksgiving and Christmas, second by Thompson. All council members approved. She also discussed that she, Wackerly, Hubbard, Mayor DeLong and Kaltenbaugh met to discuss the lease agreement with the school. They intend to have a \$1 lease for both the use of the building and use of the park. The Village is also requiring a 30 day notice for maintenance done to the structures and park areas. The Village intends on the lease being a two (2) year agreement.

LEGISLATURE:

Motion by Wackerly, second by Hubbard for second reading of Ordinance 11-2020, An Ordinance amending the vacation leave in the Personnel Policies and Procedures for fulltime employees of the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion to suspend rule 731.17 Wackerly, second by Hubbard for Ordinance 12-2020. All council members approved. Motion by Wackerly, second by Hubbard to adopt Ordinance 12-2020, an Ordinance amending the appropriation of various funds of the Village of Malvern, Carroll County, Ohio, for Fiscal Year 2020, and declaring it an emergency. All council members approved.

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Motion to suspend rule 731.17 Morena, second by Wackerly for Resolution 2020-13. All council members approved. Motion by Morena, second by Hubbard to adopt Resolution 2020-13, a Resolution accepting the amounts and rates as determined by the Budget Commission and Authorizing the necessary tax levies and certifying them to the county auditor. All council members approved.

FINANCE: Motion by Barb Burgess second by Morena to pay the village bills from the appropriate funds for \$3,291.69, pre-approved by the Finance Committee 8/31/20 and \$8,772.16 pre-approved on 9/9/20; and payroll pre-approved by the Finance Committee for \$6,174.23 paid on 9/3/20. All council members approved.

QUESTIONS:

ADJOURNMENT: Motion by Thompson, second Wackerly to adjourn. All council members approved.

Next regular council meeting will be Monday, September 21, 2020 @ 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer