

MALVERN VILLAGE REGULAR COUNCIL MEETING

February 3, 2025

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Burgess, Craig DeLong, Hubbard, Wackerly, Holmes, and Wadsworth were in attendance. Kaltenbaugh and Neading were also in attendance with Murdock attending via Zoom.

Motion by Holmes, second by Burgess to approve the minutes from the regular meeting of January 6, 2025. All Council members approved.

CITIZEN COMMENTS: Jake Schreffler was in attendance to represent the Malvern Youth Athletic Association, a 501c3 organization supporting youth sports in Malvern. They are currently establishing the youth baseball and softball teams and would like to be able to have all of the Malvern youth sports under their association. Their goals are to help all youth in the area be able to participate in sports and have been working to collect donations and have started fundraising to help build funds. Schreffler discussed that the seasons would start mid-March, as weather allows, and run through the end of June. He discussed field use and the potential to complete a drainage project to help with water on the fields, specifically field 1 and the sewer field. Holmes reminded Schreffler that the association would need to provide the Village with proof of insurance. Schreffler is going to work on design plans for drainage and hopes to be back at the March 3rd meeting to further discuss. Craig DeLong made a motion to allow the Malvern Youth Athletic Association use of the baseball and softball fields in the park, second by Hubbard. All Council members approved.

LEGISLATURE:

PARK: Hubbard asked if there had been further thoughts on the 4x4 posts in the park. Kaltenbaugh has not measured or priced it out yet. She also discussed setting a date for clean-up day in the upcoming meetings.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the RITA, Appropriations, Revenue, Fund Status, Payments and Receipts as of 2/3/2025. She discussed that she is waiting on the Certification of Available Funds back from the County to be able to proceed with 2025 Final Appropriations. She reported that the Public Meeting for the review of Financials was prior to the Council Meeting, there was nobody in attendance. She reported that 1099 information was submitted. She noted that the Annual Credit Card report showing spending, and accounting for the three (3) active cards was included. She completed the Report of Building or Zoning Permits Issued for New Privately Owned Housing Units Census report for 2024. She discussed that she is working with the County Auditors office on the real-estate tax exemption for the former Perfect Products building, she has completed and submitted the paperwork. Mayor DeLong, Attorney Murdock, Pam Ewing, and Neading met with Adam from the Army Corps of Engineers to sign the Project Agreement for the Phase 2 funding. She discussed the EPA grant submission with Pam Ewing of RCAP, she will submit in March and award notification should be in late May or early June. Neading reported that she has a conference call with the Auditors on Thursday to discuss the upcoming audit.

VILLAGE ADMINISTRATOR: Kaltenbaugh reported that the Service Department has been plowing and salting often. Salt has been ordered to replenish the pile. There is an issue with the roof at the Water Treatment Plant, he is working with a Commercial Roofing Company out of Canton to get a quote. He discussed that the 2020 truck has a bad conveyor belt and had to be repaired at Cross Truck. Big Red was having issues with the radiator and other items and had to be repaired. He also noted that the Service Department understands they are responsible for clearing Village Hall and the Bridge when it snows. He spoke with the EPA regarding Perfect Products and they

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indicated that the grant for cleanup was looking good, and they also told him about a restoration company that has grants to renovate spaces such as Perfect Products to make it useable. He met with the EPA for the Water Department and they want the tank cleaned and painted, he will obtain pricing. On Wednesday, AEP will be connecting the electric to the Safety Siren, and then Sheets will be in to complete their portion of the work.

MAYOR: Mayor DeLong discussed the Committees for 2025 and agreed that they would remain the same as 2024. He will have Foster type an updated list. He asked when Christmas lights would be removed. Kaltenbaugh will discuss with the Service Department. DeLong also discussed that there were calls regarding driveways being plowed in.

COUNCIL: Burgess asked if Kaltenbaugh could look into Church Street and see if there is anything that could be done to improve the roadway. He will contact the County and see if they would be willing to help.

Holmes discussed the patching downtown, he asked if in the future they could mound the patch a little more to prevent it from squishing down and popping out quickly. He did note that it was a good job, but unfortunately the cold patch does not last long. He also noted that they need to be more attentive to cleanup, there was a lot of loose patch in the roadway after they were done.

Wackerly reported that he attended the most recent Ambulance Board Meeting and there were 93 ambulance calls since the last meeting. He also discussed that construction on the building would be starting in the Spring after the weather breaks.

Craig DeLong reported that he attended the recent Fire Board Meeting and there had been 12 fire calls since the last meeting and 168 total calls in 2024. He also discussed that there needed to be a Community Member for the Board, Doug Wackerly had previously been on the Board and was willing to be the Village representative.

Wadsworth asked if the employee evaluations had been completed. Kaltenbaugh reported that they were scheduled for Friday.

FINANCE: Motion by Burgess, second by Craig DeLong to pay the village bills from the appropriate funds for \$19,199.32 pre-approved by the Finance Committee 1/31/2025 and \$7,041.49 on 2/3/2025. Also, \$7,552.25 in payroll pre-approved by the Finance Committee and paid 1/16/25, \$7,342.50 paid on 1/30/25 and \$8,283.33 in monthly payrolls paid 1/31/25. All council members approved.

QUESTIONS:

ADJOURNMENT: Motion by Holmes, second by Hubbard to adjourn. All council members approved.

Next regular council meeting will be Wednesday, February 19, 2025 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer