

MALVERN VILLAGE REGULAR COUNCIL MEETING

April 21, 2025

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Burgess, Craig DeLong, Wackerly, Holmes and Wadsworth were in attendance. Mayor DeLong and Hubbard were absent. Kaltenbaugh and Neading were also in attendance with Murdock attending via Zoom.

Motion by Craig DeLong to excuse the absence of Hubbard and Mayor DeLong, second by Wackerly. All Council members approved.

Motion by Holmes, second by Craig DeLong to approve the minutes from the regular meeting of March 17, 2025. All council members approved.

CITIZEN COMMENTS:

LEGISLATURE: Motion by Holmes, second by Craig DeLong to suspend rule 731.17 for Resolution 2025-5 (winter road salt participation), Resolution 2025-6 (Stone Environmental HTRW Report), and Resolution 2025-7 (Tyson Tucci). All council members approved.

Motion by Wackerly, second by Craig DeLong to adopt Resolution 2025-5 to Participate in the ODOT Road Salt Contracts for 2025 (150 Tons of Winter Road Salt). All council members approved.

Motion by Wackerly, second by Craig DeLong to adopt Resolution 2025-6, A Resolution authorizing the Mayor to sign the agreement for Phase I investigative services with CAP-STONE & Associates, Inc., relating to Phase 2 of the Waterline Project, for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Wackerly, second by Wadsworth to adopt Resolution 2025-7, A Resolution declaring the full-time employment of Tyson Tucci, laborer, in the Service Department, the Village of Malvern, Carroll County, Ohio. All council members approved.

PARK: Craig DeLong discussed that he was contacted by Falon Jones regarding a sunset gathering in the park for the senior class, which will include a small fire pit to roast marshmallows, on May 4th. Craig DeLong made a motion to allow the senior class, under the supervision of Mrs. Jones, access to the park on May 4th including permission for a small fire pit to roast marshmallows, second by Wackerly. All council members approved.

Wackerly discussed the lights around the walking track, he said there is an issue with them being on at all times. Kaltenbaugh will have the timer checked.

Holmes discussed that he replaced the bulb in the spotlight fixture by the Legion flags. He said the light is now on at all times, so the eye might need checked on the fixture.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the RITA report, appropriations, revenue, fund status, payments and receipts as of 4/21/2025. She discussed the 424 E. Porter property. Neading explained that she had difficulties reaching Radian Property Management, but once she finally was able to talk with someone, they were able to get the processing rolling forward. They were unaware that the property was vacant or a problem. They were able to contact their local contact to start the process of cleanup. Teri Foster also reported to Neading that Radian had contacted her regarding the water and they will be paying the past due balance and

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requested that water service resume. Neading received a public records request from Ohio Open Books regarding employee and public official information for 2024. Neading continues to work with the auditors, they have slowly started working on the audit. Neading provided council and all employees with a copy of their current withholdings for tax purposes to give them the opportunity to make any necessary changes. Neading discussed that the Village received notice that May is “Motorcycle Awareness Month” and the Village is being asked to acknowledge the proclamation. Holmes made a motion to accept May as “Motorcycle Awareness Month” in the Village of Malvern, second by Craig DeLong. All council members approved.

VILLAGE ADMINISTRATOR: Kaltenbaugh reported that the Service Department is now able to get hot patch and will be working on filling holes. They repaired a water leak at 2nd and Wilson Street. They have been working around the shop on equipment and cleaning. Kaltenbaugh discussed the former Perfect Products building, he reported that the Village received the funding from the EPA to proceed with the cleanup of the hazardous materials. They anticipate starting cleanup in June or July. He also noted that the Wallace property is looking better, the tires have been removed. The Nichols property has sold and the new owners have asked for time to get working on the cleanup and starting renovations. Kaltenbaugh explained when there are major property issues, the Village is able to go to the Prosecutors office and file charges to address the problem properties. Kaltenbaugh discussed the upcoming EPA grant for Phase 2, and explained that if we do not get the grant, we have to proceed with a paving project to help with the roads downtown. Kaltenbaugh also spoke with the Commissioners regarding risers for the sewer when we do pave and explained that when a project is being done, they will need to purchase the risers to ensure that the sewer covers are not paved over. He updated council on the roof project at the Water Plant. They have patched all holes, but have to wait until the temperature is over 50 degrees in the morning to be able to complete the project. He noted that the posts in the park will cost approximately \$13 each and he would like to apply for the Encino Grant that was recently released. Kaltenbaugh updated Council on the EOG agreement and explained that it is with the lawyers being reviewed. He also discussed the space the State utilizes to store items, and noted that they are planning to move the stock to the main facility. Kaltenbaugh told the State that the Village might be interested in utilizing the space moving forward.

Kaltenbaugh discussed that he has received two applications for the part-time park position. Stephanie Good and Boyd Bernower have submitted applications. Good lives in the Village across from the park and would be able to work in the park after 3:00, she has a full-time job also. Bernower is a high school student from Magnolia. He plays baseball and football and would be working around sports schedules and school hours. A decision will be made on who to hire at the next meeting.

Craig DeLong asked about the Fire Siren. Kaltenbaugh spoke with the company and they are trying to work with Rich from Staley Communications on the setup. Once the programming is complete, they will be able to install within a few weeks.

MAYOR:

COUNCIL: Burgess reported that Mayor DeLong had a procedure done today, and everything went well. She also discussed that cars are driving through the grass to the baseball fields near the batting cages, she discussed putting posts in that area when working on the post project.

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Wackerly reported that he attended the most recent Ambulance Board meeting. There were 92 calls in March. They plan to start construction on the building soon.

FINANCE: Motion by Craig DeLong, second by Holmes to pay the village bills from the appropriate funds for \$583.45 pre-approved by the Finance Committee 3/31/25 and \$13,665.41 approved 4/21; \$6,449.01 in bi-weekly payroll paid 4/10/25, \$7,014.51 paid on 4/24, and monthly payroll of \$8,456.67. All council members approved.

QUESTIONS: Neading discussed Cleanup Day and Burgess confirmed that it will be held May 31st from 8-12 in the park. She included that no paint, tires, or batteries will be accepted.

ADJOURNMENT: Motion by Holmes, second by Craig DeLong to adjourn. All council members approved.

Next regular council meeting will be Monday, May 5, 2025 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer