

MALVERN VILLAGE REGULAR COUNCIL MEETING

March 16, 2026

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Burgess, McCort, Hubbard, Wackerly, Holmes, and Wadsworth were in attendance. Kaltenbaugh and Neading were also in attendance with Murdock attending via Zoom.

Motion by Burgess, second by Holmes to approve the minutes from the regular meeting of March 2, 2026. All council members approved.

CITIZEN COMMENTS: Mike Lambert was in attendance to discuss damage at his property. A Village truck hit the mailboxes and retaining wall on his property. The mailboxes were repaired by Lambert and he submitted an invoice for materials. Kaltenbaugh asked Lambert to obtain quotes on repairing the retaining wall and bring back to Council for review.

John Champer was in attendance to discuss various concerns within the Village. John stated that he believes things are moving along with a few of the items. He still feels like there is a lot of work that needs to be done. He also asked that he and Nolan be included on the agenda for all future meetings.

Nolan Champer discussed that there had been a lot of discussion on Social Media regarding the lights downtown. He noted that he has been approached several times at work regarding the lights. He asked that the Village look into a solution to better relay information to Village residents. Kaltenbaugh discussed creating a Facebook account for the Village. McCort suggested utilizing the website more.

LEGISLATURE: Motion by Holmes, second by Burgess to suspend rule 731.16 for Resolution 2026-2, for Stump Grinding in the Canals and Park. All council members approved.

Motion by Holmes, second by Wackerly to adopt Resolution 2026-2, A Resolution authorizing the Village Administrator to enter an agreement with Lemmon's Stump Removal LLC to grind tree stumps at the Village Park, for the Village of Malvern, Carroll County, Ohio. All council members approved.

PARK: Hubbard discussed the portion of tree and the debris that was brought down in the most recent wind storm. Kaltenbaugh reported that a new net for the volleyball court had been delivered. Neading reported that the portable restrooms would be delivered on April 1st.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided Council with the RITA, Fund Status, and Payments and Receipts as of March 16, 2026. Neading reported that the Consumers bank account update was completed. She also discussed that the quote was received from Vasco for the walking track project. She also discussed that the quote for fencing was in from Vasco and Premier Fencing and expected the final quote from Seven Springs before the next meeting. She reported that she had received quotes from Hawes and Bowman's on the removal of 14 trees in the park, near the walking track. Ellwood provided a quote for the removal of 7 trees, he was only interested in removing the smaller trees due to needing to rent equipment for the larger trees at the front of the park. McCort asked that Neading also contact and meet with Statesman Tree Service. Neading reported that she completed the SmartProcure records request for purchasing records. She noted that the lights for the stop signs were ordered and delivered. Installation will occur after the new stop signs are installed. She is continuing work on the ODNR grant for the walking track. She reported that the ad was placed for mowing in the park. Neading discussed that she established the account with Sunbelt Rentals. She needs to provide the tax exempt form and the declaration sheet

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from the insurance company for proof of insurance coverage. Neading reported that the Village received a donation request from the American Legion to purchase flags. Last year the Village donated \$250.00, the Legion cares for 1,000 graves across 5 cemeteries. Flags are placed May 10th and removed after the 4th of July. They also provide the flags in the Village Park and throughout the Village. Burgess made a motion to donate \$300.00 to the American Legion for the purchase of flags, second by Wackerly. All council members approved.

Holmes discussed wanting the mowing quotes to include all of the mowing the Village does, including the water plant and state highway. It was discussed that the ad was placed for only the park. Wadsworth made a motion to obtain a quote for the mowing of all other areas the Service Department is responsible for, second by Holmes. All council members approved.

VILLAGE ADMINISTRATOR: Kaltenbaugh discussed that the Service Department has been working to patch the large holes around town, but the cold mix does not hold well. They worked to clear trees in the wind storm on Friday and Saturday. They had a call out to the water plant to resolve a breaker issue. They have been working line locates. They replaced some of the stones around the playground equipment, but still have more to work on. He reported that the backhoe is still having issues. They put the benches and padding out at the basketball court. The net was put up at the tennis court. Hydrant flushing and valve exercising will be done the week of the 23rd. The bottle fill station is getting repaired. Street sweeping will be done on Monday, March 23rd. The Village will be getting 40 stop signs in from the sign replacement grant. He also noted that the old, unused sign board was removed from the park. He discussed that the food pantry was working on drawings. The week of the 23rd, Sheets will be working downtown to re-run the electric for the lights. The grant through OMEGA for the State funding for the road and drainage in the park was submitted. There was an issue with including the parking lot area, due to it being leased to the school. It was not able to be included in the scope of the project for grant assistance at this time. On March 30th, the clear-wells at the Water Plant will be cleaned. Kaltenbaugh received a call from EOG, they asked to look at the Perfect Products building and are possibly interested in purchasing the space, as they are running out of room at the former Colfor building. McCort discussed retaining the Mineral Rights in the event of a sale.

Wackerly discussed a large hole and possibly a sewer or drain cover near the Lutheran Church that needs checked.

MAYOR: Mayor DeLong reported that Neading sent out photos of a building the school would like to put in for baseball and softball to use as a concession stand and storage space. They are going to set the building on a stone base. McCort discussed that the school will be responsible for all of the upkeep of the area. Motion by Holmes to approve the installation of the building by Brown Local Schools, second by Burgess. All council members approved. Kaltenbaugh asked that DeLong remind the school that they need to pull a State permit to complete the project. It was discussed that the tornado siren was set off during the State testing and everything worked appropriately. DeLong asked if cleanup day had been set. Burgess will contact Burwell to secure the date, it is tentatively scheduled for June 6th. He also discussed the idea of zoning and asked if Council was interested in proceeding. Holmes discussed that it would be necessary to have community support, as we would need community members to be on the board. DeLong discussed that he received a request from a community member requesting a splash pad in the park. Kaltenbaugh discussed that the maintenance is not a lot, the increase of water is not as significant as he thought it would be and there are grants available. He estimates the cost of a splash pad to be approximately \$150,000. DeLong discussed that he attended a round table with EOG and other local officials. They

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explained that Malvern is their Main Office and they are planning on working in the area for the next 50 years. They are also looking into options for space, they are running out of room in the building. Holmes asked if they intended to use Perfect Products as office space. DeLong was unsure. Road conditions were also discussed. Kaltenbaugh reminded Council if trucks are seen driving on the wrong roads, to take a picture of the plate number and send it to him and he will reach out to EOG. DeLong discussed that if anyone is aware of a special time when the flags need to be lowered to reach out. The Governor had a special day to fly flags at half-staff. DeLong congratulated the Malvern Boys Basketball team on their accomplishments on making it into the State tournament.

COUNCIL: Burgess discussed the box truck that is still blocking the road-way. She asked if the Sheriffs Office had been called. Kaltenbaugh will reach out to the owner of the truck. John Champer noted that the owner was unable to get the truck started last he had talked with him.

Hubbard provided Council with information from Mike Sessor regarding insurance information. He provided general information with costs estimates, which do not include dental and vision. Kaltenbaugh will look into it further. She also discussed that she attended a special meeting for the Fire Board. EOG had offered the Fire Department \$500,000 to purchase the former Colfor building that was donated to the Fire Department. They refused the offer and established a resolution stating that they would not consider anything less than \$1,000,000 plus costs incurred. Malvern Youth Baseball asked if the fields could be cleaned up to start the season.

Hubbard asked if road projects were going to be discussed. Holmes discussed that the Street Committee provided a list to Kaltenbaugh, he has a cost estimator to use. Wadsworth asked if Plain Street, in its entirety, could be included. McCort asked if N. Reed was included in the list. Kaltenbaugh explained that it had not been, but could include it. He asked that the bridge to the intersection be included.

Wackerly discussed that he spoke with John Jones, and Mr. Jones explained that he is going to keep up with the renter and tire issue. The renter intends to install a fence and will keep the area cleaned up.

McCort discussed the lights on the bridge. He is still trying to obtain a quote from Union Metal. He asked that Kaltenbaugh follow-up with Randy Shaffer for the quote and is providing Kaltenbaugh the contact information. He also discussed that he has called in 28 street lights with AEP. He provided the list of pole numbers to Foster to have a record at Village Hall. He asked if the building inspector could come out and look at 117 S. Reed, there is debris falling off the roof and is becoming a hazard. He also asked if a quote could be obtained for repairs to the backhoe. He also asked that a section be added to the agenda for "Unfinished Business" to ensure things are not forgotten.

Wadsworth discussed that a tree fell on hole #2 on the disc golf course causing significant damage to the basket and post. It will need replaced.

It was further discussed who is responsible for storm damage cleanup in certain areas. Kaltenbaugh discussed if the Village is able to clear larger limbs, it is best to help the community. McCort asked who is responsible for maintenance in the curblin. Kaltenbaugh explained that property owners are responsible for the space. Wadsworth discussed that there were several larger portions of trees and limbs that came down along the State Highway. Kaltenbaugh will have the Service Department clear the limbs.

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FINANCE: Motion by Burgess, second by Hubbard to pay the village bills from the appropriate funds for: \$11,408.02 approved by the Finance Committee 3/16/26. Also, bi-weekly payroll of \$6,178.00 paid 3/12/26 and monthly payroll of \$12,540.00 paid 3/31/26. All council members approved.

QUESTIONS: Wackerly discussed revisiting the sidewalk grant. Kaltenbaugh will reach out to the commissioners.

ADJOURNMENT: Motion by Holmes, second by Hubbard to adjourn. All council members approved.

Next regular council meeting will be Monday, April 6, 2026 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer