

MALVERN VILLAGE REGULAR COUNCIL MEETING

November 17, 2025

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Burgess, Craig DeLong, Hubbard, Wackerly, Holmes, and Wadsworth were in attendance. Kaltenbaugh and Neading were also in attendance with Murdock attending via Zoom.

Motion by Holmes, second by Craig DeLong to approve the minutes from the regular meeting of November 3, 2025. Holmes, Craig DeLong, Hubbard, Wackerly, and Wadsworth voted yes; Burgess abstained.

CITIZEN COMMENTS:

LEGISLATURE: Motion by Wackerly, second by Hubbard for the first reading of Ordinance 4-2025, An Ordinance amending the Village of Malvern Cyber Incident Management Response Plan for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Wackerly, second by Hubbard to suspend rule 731.17 for Ordinance 5-2025 (amend appropriations for 2025). All council members approved.

Motion by Wackerly, second by Hubbard to adopt Ordinance 5-2025, An Ordinance amending the appropriation of various funds of the Village of Malvern, Carroll County, Ohio, for fiscal year 2025, and declaring an emergency. All council members approved.

PARK:

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the RITA, Fund Status, Payments and Receipts as of 11/17/25. There was a Smart Procure Public Records request for a current listing of all village employees and officials, she submitted the data. Neading reached out to the State regarding the audit to find out if they had received an update. They reached out to the firm and did not receive a response. She is preparing for year end and will be watching the UAN Year End Best Procedures webinar in December. Neading intends on having the Temporary Appropriations prepared for the next meeting to have everything in place to start the year. She also noted that the Cintas Boot truck will be at Village Hall on Tuesday, November 25th for the Service Department employees to get boots.

VILLAGE ADMINISTRATOR: Kaltenbaugh reported that the Service Department has been picking up leaves, they put the Malvern Hornet signs up in town, and they are working on lining up the Vac Truck to set the posts for the crosswalk signs. Sheets will be in town on Wednesday to hang the Christmas lights. The 2020 truck is fixed, it had to have the transmission replaced. The paving project was completed. They were able to extend the project to repair the area from Reed to the Post Office for an additional \$5,000 while they were on-site. Burgess made a motion to approve the change to the total cost of the project to cover the additional \$5,000 to pave the section of Porter Street from Reed to the Post Office, second by Holmes. All council members approved. Kaltenbaugh reported that Bowman's Tree Service is not done with their work on the tree removal in the canal. Craig DeLong asked about the trees near the tennis court. Kaltenbaugh will check to see if they are included in the quote. Kaltenbaugh spoke with EOG and they intend to go back to the original agreement and anticipate signing the document on Tuesday, November 18th. He also reached out to Advance Power and they have not made a decision yet regarding a water source.

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MAYOR: Mayor DeLong asked if anyone has heard if the American Legion is collecting for Toys for Tots again. Mike McCort, who was in attendance noted that Dick Ferguson was currently in the hospital and he typically is in charge of the project.

COUNCIL: Holmes discussed the winter weather on Monday and suggested that the bridges be checked. He noted the roads were fine, but the bridge was a little slick. Kaltenbaugh will discuss with the Service Department and also noted that the 2020 F550 was just put back in to service and will have the salt box installed and be ready to go in the event of weather.

Wackerly reported that there were 98 ambulance calls in the previous month. He also discussed the remodel project and reported that it was almost complete.

FINANCE: Motion by Burgess, second by Craig DeLong to pay the village bills from the appropriate funds for: \$22,051.16 approved by the Finance Committee 11/17/25. Also, bi-weekly payroll of \$6,402.34 paid 11/20/25. All council members approved.

QUESTIONS:

ADJOURNMENT: Motion by Holmes, second by Craig DeLong to adjourn. All council members approved.

Next regular council meeting will be Monday, December 1st, 2025 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer