

## MALVERN VILLAGE REGULAR COUNCIL MEETING

**June 2, 2025**

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Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** Mayor DeLong, Burgess, Hubbard, Wackerly, Holmes and Wadsworth were in attendance. Craig DeLong was absent. Kaltenbaugh and Neading were also in attendance with Murdock attending via Zoom.

Motion by Wackerly, second by Holmes to accept the absence of Craig DeLong. All council members approved.

Motion by Holmes, second by Hubbard to approve the minutes from the regular meeting of May 19, 2025. All council members approved.

### **CITIZEN COMMENTS:**

**LEGISLATURE:** Motion by Burgess, second by Hubbard to suspend Rule 731.17 for Resolution 2025-8, for the Employment of Stephanie Good, Part-Time/Seasonal Cleaner. All council members approved.

Motion by Burgess, second by Hubbard to adopt Resolution 2025-8, A Resolution authorizing the employment of Stephanie Good, a seasonal laborer, in the Park Department, Village of Malvern, Carroll County, Ohio. All council members approved.

**PARK:** Hubbard noted that the pavilion area looks a lot better. The Legion pavilion still has a lot of weeds growing through the cracks. Kaltenbaugh said the Service Department will be spraying weeds in the upcoming days, as long as it is not raining. Hubbard also asked about the posts or fencing in the park. Kaltenbaugh will work on pricing a fence and total project. He would like to see a nice fence across the front of the park area. Wackerly discussed the lights at the walking track and noted that the lights on the far-side of the track were on at all times. Kaltenbaugh will ask Sheets to look at the lights.

Craig DeLong sent a report of items in the park that he would like addressed. He highlighted the weeds were getting high, there are piles of sticks that have been made that need to be picked up by the Service Department, there are multiple picnic tables that need repaired, the walking track needs blown off after the park is mowed to clear off the grass, there are a lot of areas that branches are hanging low and need trimmed, the bottle fill station is leaking, and there is a large dead tree near the walking track. He also provided a few items that needed purchased, including a hose and spray nozzle and replacement battery for the blower.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided council with the Appropriations, Revenue, Fund Status, Payments and Receipts reports as of 6/2/25. She reported that she submitted a Smart Procure records request for Purchasing Records. She also emailed Jan Oprean/SwiftFields regarding the Farmers Market, but did not receive a response. She checked in with the auditors and the audit is progressing well. She also reported that she submitted information for the insurance renewal to Whitaker Myers. She further discussed that as part of the renewal, there is a cyber security portion. She further explained how cyber security is becoming more and more important. She has worked on developing a cyber program that goes along with some of the items the insurance is looking for. She asked council to review and consider putting the program into place. Council agreed that it is important to move forward with the program. Murdock will prepare the legislation. Neading reported that she and Foster worked to complete the annual financial report for the OWDA. She also noted that Village Hall will be closed the week of June 9<sup>th</sup>, Foster will be on vacation, but will periodically check for messages.

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**VILLAGE ADMINISTRATOR:** Kaltenbaugh discussed that the Service Department has been able to continue patching roads, they have been mowing frequently, they repaired a water leak at Wilson and Third Street, they will be spraying weeds as soon as the weather allows, and the mowers needed a few repairs and were taken to Braces'. The Service Department took down the Senior banners, Kaltenbaugh would like to take them down sooner next year, so they can be given to the Seniors at Graduation or rehearsal. He spoke with Sentry Siren and they anticipate having the box programmed for the siren and then will be able to schedule install, hopefully next week. The EPA will be at Perfect Products on Wednesday to make a plan to start the cleanup. Kaltenbaugh and Mayor DeLong met with Josh from Engineering Associates on the potential waterline extension project that would supply water to the Data Center that is possibly being constructed outside of Carrollton. If the project moves forward, this will establish access to water for several homes, he explained taps would be installed and if property owners decided to connect, they could. Kaltenbaugh reported that he saw a guy driving a side-by-side through town and he attempted to talk to him about side-by-sides not being permitted in town, and the owner was not pleased and claimed that his vehicle was "street legal." Kaltenbaugh took pictures of the plate and vehicle and sent them to the Sheriffs Department. Kaltenbaugh discussed the need of a police force and explained that the costs would be close to \$600,000 per year. He discussed putting it on the next ballot and letting residents vote, but this is the only way to enforce local legislation.

**MAYOR:** Mayor DeLong reported that Foster received a call regarding an individual washing their car at the Legion pavilion using Village water. He thanked everyone for their efforts and help with cleanup day. He also reported that he and Craig will not be at the July 7<sup>th</sup> Council meeting.

**COUNCIL:** Burgess has received calls from concerned citizens regarding the airport going in at the top of the hill. She urged anyone with concerns to reach out to the Commissioners as the property is outside of the Village limits.

Hubbard discussed the sign for "No Trucks" at the end of Cherry Street and State Route 183. Kaltenbaugh reported that the sign was ordered. She also discussed the Wilson Street property where the waterline break was recently. She said there are large ruts from where the trucks were. Kaltenbaugh will ask the Service Department to repair.

Wackerly discussed the new locker room project. He noted that the roof is slanted and all of the water will run off onto a dirt road. He asked about paving the area. Kaltenbaugh explained that the Commissions are currently looking into a joint project with the Village, School, and Commissions to get the park area paved. They are currently exploring grant options.

**FINANCE:** Motion by Burgess, second by Hubbard to pay the village bills from the appropriate funds for \$36,871.24 pre-approved by the Finance Committee 5/31/25 and \$2023.24 approved 6/2/25. Also \$8,060.87 in bi-weekly payroll paid 6/5/25. All council members approved.

**QUESTIONS:**

**ADJOURNMENT:** Motion by Holmes, second by Wadsworth to adjourn. All council members approved.

**Next regular council meeting will be Monday, June 16, 2025 at 7:00 p.m. at the Malvern Village Hall.**

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Mayor

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Fiscal Officer