



## Meeting Minutes of the Michigan Chapter of NENA

*July 20, 2018 – 10:00 a.m.*

*Iosco County EMS Building– 1808 E. US-23, East Tawas, Michigan 48730*

Meeting called to order at 10:13 a.m. by NENA President Marc Gramlich. Pledge of Allegiance was recited.

Request for **Approval of Agenda** as prepared by NENA President Marc Gramlich. *Motion to approve made by Tim Jones and seconded by Rich Feole. Motion carried.*

**Introductions** started by NENA President Marc Gramlich, those in attendance include:

Christine Collom	Marc Gramlich	Sandra Nielsen	Burt Fransisco
Ellen Luttig	Chad Chewning	Patricia Coates	Joni Harvey
Kim Ostin	Rich Feole	Tammy Smith	Dave Hayhurst
Jim Hansen	Michael Armitage	Christine Collom	Dave Plumb
Dave Rapacz	Cindy Homant	Brent Williams	

**NENA Minutes** prepared by NENA Secretary Stephanie Lehman and presented by President Marc Gramlich. *Motion to approve the minutes was made by Tim Jones and seconded by Patricia Coates, motion carried, minutes approved.*

**NENA Treasurers Report** prepared by Treasurer, Tim Jones. Chapter balances as of June 30, 2018 are as follows: Checking: \$8,668.07. Savings: \$43,483.35. Total available funds: \$52,151.42. TERT Savings: \$11,077.27. *Motion to accept the Treasurer's report as presented made by Chad Chewning and supported by Chris Collom, motion carried.*

### **NENA COMMITTEE REPORTS**

**Professional Development** No report. President Gramlich thanked Don Glasgow for his success with the committee in developing Michigan ENP's. President Gramlich also touched on the 2 ENP scholarships available annually. If you're interested, please see our website our contact Don Glasgow or Stephanie Lehman.

**Technical Dave Hayhurst reported.**

1. 7.17 Upgrade;
  - a. RCM issue is resolved. NCC is working on a single sign-on account in Active Directory to simplify starting the RCMs. You still must open an RCM in each Zone your agency has a license to properly receive any Emergency Alarms.
  - b. Virus software is being pushed out. Due to the size of the new program, it is taking a long time to distribute the program and current virus definition files.
  - c. Motopatches are being distributed but again due to the size, it too is taking a long time to distribute the Windows 10 updates (almost 1 GB of update!). New MCC7500 dispatch computers being installed will have the update already installed upon installation minimizing the time to distribute and bring all computers up to the current release.
  - d. Console & NICE IP logging recorder upgrades continue through the middle of September. Punch list items to be resolve by the end of September
2. Microwave upgrades will be starting in the Southeast part of Michigan. This will be the most complex area with the most disruptions of the microwave replacement project. When possible (and with new FCC assigned frequencies), we will setup the new microwave as a parallel path and make a "hot cut". In the event new frequencies are not available, there will be outages as the old equipment is moved out and new equipment moved into position to reuse the existing microwave frequencies.
3. Jeff Kelley was promoted from Console Programmer to the Template Design Unit (TDU). Al Mellon is still in the TDU. This now brings the TDU area up to full staffing.
4. Interviews are being scheduled for a new Console Template Programmer. Jeff will take care of critical Console Programming tasks until we can hire a new Console Template Programmer.
5. Interviews are scheduled for a new Radio Template Programmer. The goal is to have 4 full time Radio Template Programmers instead of our current 3 Programmers. (We currently have a field Radio Tech helping in the area to reduce the backlog.)

**Frequency Coordination/MPSFAC/700MHz** Patricia Coates reported. Last meeting was July 19, 2018 in Gaylord and the next meeting is September 13, 2018 in St. Johns. 1 application was approved during the last meeting. Majority of discussion was on interoperability and encryption. MPSFAC is looking at utilizing the A-tac channels for fire ground channels.

In 2003 the FCC allotted 4.9 Ghz band available for public safety and applications for licensure to have mobile hot spots and temporary mobile hot spots. To this date, Michigan has 91 temporary licenses. Of those 91, 8 are inactive. Michigan currently has 17 in use for fixed point to point communications. 37 counties currently have hot spots. The FCC was to license these as individual, however, there is not record of where and who is using these licenses. If you're using one of these licenses, the FCC wants you to give them the specific information, so they can issue a permanent license. The FCC wants to allow commercial users space on the system

or share with critical infrastructure partners like Detroit Edison if the licenses are not being uses. If you want to share your thoughts and comments with the FCC, you may do so by emailing Keith Bradshaw or <https://www.fcc.gov/ecfs/filings> in regard to WP doc 07-100 or FCC 18-33.

**NENA National** Tammy Smith reported. National Conference was held June 16<sup>th</sup> -21<sup>st</sup> in Nashville, Tennessee. Michigan was well represented, as we had approximately 30 attendees with a lot of those 30 being first time national attendees. Tammy discussed the difference between the national and state conferences and some changes that we would like to implement and it was great for a comparison perspective to see how well we're doing in Michigan.

**NENA/APCO Joint Michigan Conference** Chris Collom and Tammy Smith reported. Conference is being held at Mission Point Resort on Mackinac Island May 20-23, 2019. The 2018 conference was a great success with our highest day for attendance being Wednesday with 265 attendees. Evaluations have been reviewed and the majority of the feedback has been positive. Vendor booths and sponsorships for the 2019 conference have already been sold with 50% of the 2018 vendors already committing to booths and over \$12, 000.00 in sponsorships already sold. If you're interested in volunteering at the conference, please contact Tammy Smith or Chris Collom. If you're interested in presenting at the conference, please submit a proposal to Stephanie Lehman. Mission Point Resort has agreed to room rates of \$135 per night, so book your room ASAP. The 2020 conference will be held in a different venue, the committee is currently looking for an appropriate location.

**NENA Public Education** No Report.

**NENA Legislative** No Report.

**NENA Young Hero** Christine Collom reported. This year's young hero was fun, exciting and very active. The family had a great time and enjoyed the experience and provided Chris will all positive feedback. The program continues to grow annually, with 7 nominations and over \$2,000.00 spent. This growth has sparked conversations about liability coverage. Due to this, Chris has been working with Attorney Doug Van Essen to draft a waiver for the families to participate and NENA will continue to carry the liability insurance for the program.

**State 9-1-1 Committee** Rich Feole reported. The next SNC meeting is December 12, 2018 at MSP headquarters.

#### Certification sub-committee reports:

Certification subcommittee- Gratiot County has requested a compliance reviews and has been approved by the SNC. Tentative date for review is September. Ingham County was also approved. Montcalm and Oakland counties are still in the process and will be ready for the next meeting. Livingston County was reviewed on Monday of this past week.

### Dispatch Training subcommittee-

Approval of the final FTE number for the State at 1962

Vic Martin from Lapeer County has retired, so he is no longer serving on the committee.

### Emerging Technology subcommittee-

Formed a workgroup to develop IP best practices and hope to have that available at the December SNC meeting.

### Legislative Action subcommittee-

At this time, no recent activity on SB-314, to eliminate the MLTS guidelines. As you are aware, there has been a decrease in pre-paid revenue. It has been determined that this was due to a backlog at the treasury and has been resolved.

**State 9-1-1 Administrator** Cindy Homant reported. State Department of Treasury is currently working through a backlog issue. The SNC anticipates the same issue for the next billing cycle. The issue stems from retailers pay whenever they want. SNC is going to be working with: treasury, MPSC and the AG office to see if it's possible to put a due date/policies and procedures on retailer payments. In the past roughly \$450,000 was collected monthly and that number has increased to just over \$1,000,000 a month. There are currently 400+ retailers paying and approximately the same amount that stopped paying in 2017.

The Michigan State GIS repository- Updated MOA's were sent to all participating counties. Requested date for return is July 20, 2018. Approximately 2 dozen have already been returned.

Smart9-1-1 update – Currently have 81 PSAPs signed up. Of those 81, 63 are live and 18 are working with RAVE for deployment. In late June, a meeting was held with RAVE, MSP and several PSAPs (both participating and non-participating) to discuss marketing strategies. The sign up deadline for state funded program is October 1, 2018. If your agency is considering, there's still time to sign up. There are still funds available for the first 2.2 million allocated and second 2.2 million hasn't been touched yet. Continued funding is still being negotiated.

MLTS- revisions to include the requirements necessary for Kari's law have been made and submitted to the SNC. The FAQ and revised guideline documents are now available on the SNC website.

NG 9-1-1 grant funds – still no formal announcement and guidelines are to be posted by the National Highway Traffic Safety Administration for the grant program and application process. Harriet is currently working on what information will be required to apply. More information will be forthcoming.

Text 2 9-1-1 – Updated link available on the SNC website. There are presently 40 counties and Wayne County Service District deployed. 55% population coverage and 32% land coverage.

FirstNet PSAP planning survey – All directors should have received the. To date, only 12 have been returned. It's imperative that all PSAPs participate in the survey, so please complete and submit yours if you haven't done so.

Emerging Technologies forum will be held April 15-17, 2019. The forum is being hosted at Great Wolf Lodge in Traverse City. Lodging rates are \$75.

**MCDA** Chad Chewning reported. The board has been closely following SB 930. Communication 9-1-1 funds collected under the 9-1-1 service enabling act, would allow local units of government to utilize those funds for installation and maintenance of road signs. The bill has been stalled and will not be moving forward. MCDA is starting legislative committee to start working on the sunset issues and other issues as they arise. This committee will work closely with the SNC. Professional services fund is continuing to grow. If you haven't make a contribution to the fund, but are willing to do so, please contact Karen Chadwick. This fund helps us keep our lobbyist, Ben Bodkin. Improvements have been make to the website, if you have any suggestions, please contact Vance Stringham or Chad Chewning. Next meeting is August 3, 2018 in Muskegon.

**TERT** Chad Chewning reported. Lisa Hall and Chad are working out meeting times to determine the future direction of TERT. First plan of action will be looking through current roster and determining who would like to participate on the team. Once an action plan is created, it will be taken to the NENA board for forward movement.

**MABAS** Chewning reported. All new MABAS board. Huron Valley EMS is now the primary "red center" for MABAS. Livingston County Central Dispatch will be the back-up.

**Nominating Committee** Phyllis Fuller reported. Voting email should be been received from Simply Voting on April 2, 2018 at 8:00 a.m. A reminder has also been sent if you haven't voted yet. Voting closes on April 30, 2018 at 4:00 p.m. The board will be advised of results at that time.

**Michigan TIM** Sandy Nielsen reported for Scott Tallmadge. The next meeting is August 1, 2018 at 9:30 a.m. at the MDOT Horatio Earle Learning Center in Dimondale. Scott has made a recommendation to MDOT to include MCDA on the taskforce. This would provide a second public safety communications stakeholder to the group.

**FirstNet** Brent Williams reported. If you're interested in serving on a FirstNet committee, please contact Brett. FirstNet is up and running now. Subscriber rates are currently ahead of projections with over 1300 agencies online.

**Nominating Committee** No report.

**NENA Old Business**

**Marc Gramlich**

Policy/By Law Committee

NENA is putting together a committee to review/re-draft the chapter bylaws and policies. The committee will be overseen by Vice President Tammy Smith. If you're interested in participating on the committee, please contact Tammy at [tammysmith@ocdda.org](mailto:tammysmith@ocdda.org)

**NENA New Business**

**Marc Gramlich**

None to report.

**Motion to adjourn** *the meeting was made by Tim Jones and seconded by Dave Plumb. Motion carried.*

Respectfully submitted,

Handwritten signature of Stephanie Lehman, ENP, in black ink.

Stephanie Lehman, ENP  
Secretary, Michigan Chapter of NENA

***The next meeting will be  
APCO/NENA joint meeting  
December 6 – 1:00 p.m.  
Kalamazoo County Consolidated Dispatch Authority  
7040 Stadium Dr.  
Kalamazoo, MI 49009***