



**Meeting Minutes of the Michigan Chapter of NENA
December 14th, 2023
Virtual**

Meeting called to order at 10:05.

Welcome – NENA President Lehman welcomed everyone in attendance.

Agenda – Motion to approve the agenda made by Sandra Nielsen, supported by Jeremy Ludwig. Motion carried.

Introductions – Roll call of the Executive Board Members for Michigan Chapters of NENA and APCO was conducted:

Michigan NENA Board

P Stephanie Lehman, President
P Tammy Smith, 1st Vice President
P Samantha Sturgis, 2nd Vice President
P Caitlin Sampsell, Secretary
A Tim Jones, Treasurer
P Marc Gramlich, Immediate Past President
P Jim Hansen, Commercial Representative

Michigan APCO Board

A Chris Collom, President
P Dave Rapacz, 1st Vice President
P Dave Plumb, 2nd Vice President
P Kelley Cunningham, Sgt-at-Arms
P Cindy Fell, Secretary
P Phyllis Fuller, Treasurer
P Sandra Nielsen, Immediate Past President
P Kim Ostin, Executive Council
P Larry Stidham, Commercial Representative

(P= Present, A= Absent)

NENA Minutes – (Caitlin Sampsell) Motion to approve made by Dave Rapacz, supported by Jeremy Ludwig. Motion carried.

NENA Treasurer's Report – (Stephanie Lehman)

Due to Treasurer Tim Jones's absence, Motion to table the NENA Treasurer's Report until the next meeting made by Kelley Cunningham, supported by Cynthia Fell. Motion carried.

NENA President's Report – (Stephanie Lehman) Memberships expire after December 31st of this year and will need to be renewed. If your PSAP does not have access to the NENA Enhanced PSAP Registry Portal (EPRC), you are encouraged to request access. It is a very impactful tool to assist in redirecting calls to the proper PSAP. Check out more here: <https://eprc-nea.hub.arcgis.com/pages/nea-eprc>

NENA Standards & Best Practices Conference is going to be held in Clearwater, Florida, January 15th-18th, 2024 (<https://www.nena.org/page/sbp>). 9-1-1 Goes to Washington will be February 25th-28th, 2024 (<https://www.nena.org/page/gtw>).

COMMITTEE REPORTS

CJIC – (Lisa Hall) The last meeting was short following the APCO meeting in October. Make sure that you are thinking about encryption for anything that you give CJIS information over. We should see information by April on the Extreme Risk Protection Order entries.

Training/Membership Activities – (Dave Rapacz, Caitlin Sampsell, Kim Ostin) The joint NENA/APCO fall training with Public Safety Group at Oakland Community College was held in November. The training received positive reviews, speaking to the quality of the training. A very modest profit was made for each organization. The training committee will be making some improvements logistically from feedback and will be looking to move to a different, more central location in the future. Lisa Hall offered that Midland has a large fire department space with audio visual capabilities.

NENA Professional Development – (Samantha Sturgis) Currently 61 active ENPs in Michigan. Since the last meeting, 2 new ENPs passed the exam: Dave Plumb of Genesee County and Matt Ramos of Southfield Public Safety. The list of current ENPS is available on the national NENA website. The winter exam period is February 3rd-17th, with an application deadline of January 5th. Those that are ENPs and aware of the certification, please take back and spread the information in your centers and encourage others to pursue it. Ask your center leadership for approval for the professional certifications and courses, as many do support it if asked.

(Cynthia Fell, APCO) Michigan APCO a new scholarship program for RPL and CPE is in development. If your agency is insured by Michigan Municipal Risk Management Authority (MMRMA), they have avenues for grant money for dispatch training, including these certifications (<https://mmrma.org/rap-cap-grant/>). Encourage those “up and coming” in your centers to pursue these certifications to help prepare for advancement.

Technical – (Jeff Kelley) Currently running about three to three and a half months on work orders for new radios; about 230 tickets in queue. Todd should have greater availability as he wraps up the dispatch centers in Oakland County at the end of the year. As of December 31st, MPSCS will no longer be onboarding the XTS, XTL series; Kenwood/EF Johnson VP 600, 900; Harris XG; and Tait TP 9100 radios. They will continue to reprogram them until 2026, but will not bring any of these new onto the system.

Frequency Coordination – (Pat Coates) The public notice reply comment period on the revised 700 plan with the FCC ended on October 4th. Nothing has been heard back and the plan is still in limbo. The Committee has not met since the last report at the October meeting. The next meeting is January 18th in Pontiac, with an alternate date of January 25th in the event of inclement weather. Losing long time member Dale Berry, who will be retiring. He has been on the committee for a very long time and this will be a huge loss with his historical knowledge. The Ambulance Association has appointed Kevin

Wilkinson from MedStar to take his place; he will be joining for his first meeting in January. Election of officers will be in January. There will be a new vice-chair with Dale retiring.

NENA/APCO Joint Conference – (Tammy Smith & Kelley Cunningham) The Michigan Conference will be during the week leading up to Memorial Day, May 19th- 23rd. This will be the first year in Muskegon. Registration and call for papers are anticipated to be opening after the first of the year. There will be more information to come.

National NENA – (Stephanie Lehman) The National NENA Conference will be held June 28th to July 3rd at the Gaylord Palms in Orlando, Florida.

NENA Legislative – (Lisa Hall for Jordyn Sellek) The legislature adjourned for the year in November. The House democrats lost two members in November when they won mayoral races. When the House comes back after the New Year it will be a 54/54 democrat/republican split in the House. They are slated to return in January, but there are rumors that they will not return until April when there is a special election to fill the two now vacant seats. If they do return in January, it's unlikely a lot will be done before the April special election.

House Bill 4688, which would make minimum staffing a collective bargaining agreement requirement for Act 312 units (at a minimum), was voted out of committee in November, but failed to get a vote by the full House.

Axe Michigan Tax is a ballot proposal to get rid of property taxes. Property taxes fund all local government agencies as well as schools. The group did not get their ballot language approved by the Board of Canvassers, but they are still going forward. This opens them up for potentially not making it onto the ballot down the road. They are required to list all of the things a yes vote will change, so they will have to list everything that would lose funding as a result of no property taxes (i.e. police, fire, schools, etc). Their website is AxeMITax.org.

NENA Young Hero – (Samantha Sturgis) The Young Hero committee is encouraging more nominations to be submitted. Calls received through the end of the year are eligible. The nomination deadline is February 15th. The call must have a positive outcome and the family must be able to travel to Muskegon for the Joint Conference. The full criteria and nomination form are available on the website (<https://michigannena.org/young-hero-award>).

Commercial – (Larry Stidham) The bi-annual National APCO Commercial Advisory Council (CAC) meeting at APCO Headquarters in Daytona will be held mid-February. The Chapter Commercial Advisory Member Liaison Committee is working on a host of educational webinars to help State chapters improve communication with their industry partners and to grow their industry partner participation. We are always looking for new industry partners to participate in the Michigan Conference. Stidham and Jim Hansen would love to know of new partners so that they can reach out to them and send a formal invitation.

State 911 Committee (SNC) – (Lisa Hall) The SNC met yesterday. The SNC task force provided a summary of their meetings for the 911 network events that they reviewed. They met seven times and with the vendor and it was a productive process. Recommendations that came out of that were to

incorporate language into the next revision of the 911 act to help with security and verification pieces. Also recommendations for PSAPs to review their service level agreements with network providers, making sure routing plans are correct and feasible, and test phase 0 911 calling, routing, connectivity, etc so that you are not caught by surprise with how these things will work. The State 911 Administrator will be meeting monthly with the provider for updates.

The Certification Committee is conducting a number of reviews. The SNC 500 and 301 forms have been approved. There are a couple changes on the 301 annual report form, adding in text stats for sessions instead of individual messages, capturing more detail on secondary PSAPs if that applies, and looking for technology for accepting photos and videos.

The Training Subcommittee is working on training fund distribution guidelines and have made updates to the provider policy to make things more clear, including timeframe expectations to assist with approvals. They are working with the MPSC on guideline changes.

Emerging Technology Committee has moved their conference to Lansing for the upcoming year. The 2024 meeting dates have been set. The next meeting is March 13th.

State 911 Administrator – (Joni Harvey) MiSNAP enhancements should now be live as of this morning. The Training Fund Application period is open. Reminder that if you have unspent 2021 training funds and intent to apply for 2024 funds, you need to request an invoice ASAP, as funds must be paid back by December 31st.

Upgrades have been going on behind the scenes for the GIS repository (link to information on the SNC website: [Michigan Statewide NG911 GIS Repository](#)). Geospatial routing is up and running in Michigan. PFN has been receiving feedback from PSAPs that they are having to do less transfers. This is an important reason to have the data uploaded into the repository.

Lyndsay Keith is off on maternity leave; the SNC office is not monitoring her inbox in her absence so please use the general emails MSP-SNC@michigan.gov or SNCdispatchertraining@michigan.gov.

NENA is still working on the standard for 911/988 nationally. Information about the standard can be found here: [Workspace – National Emergency Number Association \(nena.org\)](#). The workgroup is about 85% of the way going through public comments. Once that review is complete it will go back out for public review. Michigan wants to make sure to be in line with those standards. It is about coordinating with local resources. Amanda Girard is the contact for 988 in Michigan and can help to coordinate.

There was an issue with how the Q3-Q4 newsletter transferred to PDF and some information was missing on page 5 congratulating APCO award winners. That will be fixed and redistributed.

State and Local Cyber Security Grant: If you have not completed a consent agreement and there's a chance that you'd be interested in funds, make sure to complete a consent agreement. Agencies must submit for each project. There are no applications for projects this time; this is being done by filling out a consent agreement. A deadline of December 15th was sent out, but do NOT let this deadline stop you from applying by submitting a consent agreement. DTMB is aware that agencies may not be able to make the deadline due to timing for board approvals. Michigan was awarded \$9.6M with a cost match of \$2.4M for fiscal year 2023. Another round of funding is coming. These are 3 year performance

period grants. More information to come. The website is here: [State and Local Cybersecurity Grant Program](#).

MCDA – (Angela Elsey) The Last meeting was December 1st in Flint. Discussed the renewal of the agreement with Capital Services. The current retainment agreement was set to expire on December 31st of this year. The Board brought forth an extension agreement for one month to allow time for review. The contract will now expire January 31st and full renewal will be brought to the membership in February for approval. The current contract and amendment are on the MCDA website under documents and training, available for review.

MCDA will be sending 2 board members to 911 Goes to Washington- Jordyn Sellek and 1 other member that has not yet been determined as schedules are reviewed.

They are in discussions for 2024 trainings. Barb Davidson from Ingham presented at the last MCDA meeting regarding preparedness and lessons learned from the MSU event. Her presentation and the format was very well received. They hope to continue to provide trainings on lessons learned and relevant topics for the membership following their meetings.

Next meeting is February 2nd in Midland. Working to finalize the 2024 locations. If any agency is interested in hosting, please reach out.

The 2024 Board will be Tim Jones, President; Tony Leese, Vice-President; Barb Davidson, Secretary; Vance Stringham, Treasurer; Jordyn Sellek, SNC Representative; and Angela Elsey, Past President.

Nominating Committee – (Stephanie Lehman) NENA nominations will open in January.

APCO/NENA Old Business – (Stephanie Lehman) No report for joint business.

APCO/NENA New Business – (Stephanie Lehman) We are looking for a host location volunteer for the February 15th meeting. If willing to host, please reach out to Chris Collom or Stephanie Lehman.

NENA Old Business – (Stephanie Lehman) Nothing to report.

NENA New Business – (Stephanie Lehman) Board nominations will open in January. All current executive board members are planning on seeking re-election at this time. Lehman announced that if re-elected, it would be her final year as president and she would be happy to have interested individuals shadow her; she also recommended getting involved in conference efforts as the president has major involvement in that. The new board will be installed at the February 15th meeting, in line with the recent bylaws change.

Michigan NENA will sponsor two members to attend 911 Goes to Washington. Message will be sent out soon, calling for letters of interest.

Open Opportunity –

- None heard.

2024 Meeting Dates – (Stephanie Lehman) Meeting dates for next year are as follows:

February 15th, location TBD

May 21st, at the Michigan NENA/APCO Joint Conference

September, in conjunction with the Emerging Technology Forum

October 24th (APCO only)

December 5th, virtual

Motion to adjourn by Caitlin Sampsell, supported by Dave Rapacz. Meeting adjourned at 11:06.

Respectfully submitted,

Caitlin Sampsell, ENP

Secretary, Michigan Chapter of NENA

**The next meeting will be February 15th, 2024
Location TBD**