

HOPSCOTCH



Save the Date!

OCTOBER 16: 9am to 7pm

OCTOBER 17: 9am to 7pm

OCTOBER 18: 9am to 2pm

TEMPLE BAPTIST CHURCH

**All information is available on our website at
www.hopscotchchild.com**

**Follow the steps below for a seamless process to consigning. please
do not hesitate to reach out to us!**

1

**How do I register
for Hopscotch?**

Go to our website:
www.hopscotchchild.com,
Then click on
consignor portal



WELCOME

**Child & Teen
Seasonal
Consignment
Event**

CONSIGNOR PORTAL



2

Consignor login homepage



SIGN YOUR SELLER AGREEMENT

Fill Out/Verify your:
Registration Information
(Make sure your email address is
correct, this is where we will email
your check)

Consignor Login

Consignor Number*

Password*

Login

Forgot your consignor number or password? [Click Here](#)

Need a consignor number? [Click Here](#)

Trouble logging in? [Click Here](#)

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Returning
Consignor?
Log In!

New
consignor?
Click here!

This is your consignor portal homepage.
From here you can:

- Register for upcoming sale
- Sign Up for work shifts
- Sign up for a drop off shift
- Enter & Work with your inventory
- View your sold items
- View your estimated earnings
- Sign your seller agreement

Consignor Homepage

Welcome to the consignor homepage for
Jessica Slaughter (#3155)

Menu

- Register For Our Upcoming Sale
- Update Account Information
- Become a Worker
- Work With Consigned Inventory
- View/Approve Seller Agreement
- View/Approve Worker Agreement
- Logout

Seller Agreement Status:

NOT SIGNED

Active Inventory Status:

Items in inventory: 0
Inventory value: \$0.00
Items with un-printed tags: 0

Drop-off Appointments:

You are not signed up for a drop-off appt.

3

Accepted Items

Why don't my items sell?

What's the condition?
Is it priced fairly?
Is it out of date?

All of these things can impact
the sale of your items!



Accepted Items: Fall & Winter



- Fall/Winter Clothing (Newborn to Teen)
- Women's & Men's Clothing: **20 item limit**, must be current trends
- Maternity Clothing: **limit of 10!**
- Shoes: must be in good condition, the right season and CLEAN!
- Dancewear & Sporting Goods
- Bedding: blankets, crib sheets, sets, Bathing Accessories
- Toys, Outdoor Play Equipment, Riding Toys: must include working batteries & be CLEAN
- Books, Bookshelves, CD's, Games, DVD's (G or PG only), home school materials, Puzzles
- Video Games and Console Systems
- Feeding: Bottles (like new), NEW nipples only, dinnerware,
- Breast Pumps & Nursing Equipment
- Diaper Bags & Diaper Pails (must be sanitized)
- Monitors, cabinet locks, outlet covers, etc.
- Swings, Bouncy Seats, Bumbo Seats, baby gates, Highchairs
- Home Decor (**10 item limit**): Think TJ Maxx not Goodwill
- Nurse Decor
- Cribs, Pack N Plays, Play Yards, Toy Boxes, Car Seats, Strollers
- Electronics
- Socks (must be in excellent condition), Underwear (NEW in package ONLY), Bras (excellent condition ONLY)
- Pretend Play, Costumes and Dress Up
- Snow Suits, Coats, Snow Boots
- Stuffed Animals (must be character related ONLY, Disney, Nickelodeon, etc.)
- Women's purses & wallets, jewelry, accessories, beauty items (MUST BE UNOPENED)

All Equipment
must meet
current safety
standards

Bulky items will need a Large Item Tag.
Avoid over taping your tag to your item.



Unaccepted Items

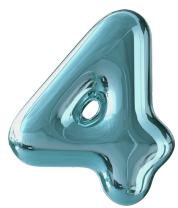


- Any item with stains, tears or missing pieces. As a rule, if you wouldn't buy it, don't consign it!
- Underwear that is not NEW in package
- Drop Side Cribs
- Out of date car seats/car seats that have been in an accident
- Any item NOT hung, packaged or tagged properly
- Any item on the CPSC Guidelines and Recall List
- Out of season clothing
- Happy Meal toys & Grab Bags
- Used beauty items, used body care, etc.
- Swimsuits & pool gear

DON'T
FORG-
ET

Check
Recalls!

All items must be cleaned and in working condition. Keep in mind
that freshly laundered and ironed/steamed clothing sells better.



Tagging & Prepping

HELPFUL LINKS

CONSIGNOR PORTAL

WORKER REGISTRATION

DROP OFF SCHEDULING

SKIP A STEP REGISTRATION

ACCEPTED ITEMS

6 STEPS TO CONSIGNING

PRICING GUIDE



PRESENTATION is KEY!

Making your items
look the best
will increase
your asking price!

Go to our website:
www.hopscotchchild.com

Click on the Consign tab, click on
How to consign,
then click on 6 Simple Steps

There is a method to the madness!

- Get your tools!
- Organize
- Nothing is forever. Our system is very forgiving.
- You can print your tags as many times as you need

Entering Inventory & Printing Tags



This is your inventory page



- Log In to your consignor portal
- Click on "work with consigned inventory"
- Click on "Add Items"
- Enter you inventory, be as descriptive as possible on your items!

Work With Consigned Items (Active Inventory)

Use this screen to Add, Edit, or Delete items you are planning to bring to our upcoming sale. Your tags will be printed exactly as you enter your items here. Fields with an asterisk are required.
For the best experience, avoid using the BACK button in your browser while working with inventory.

Things To Remember:

- Only items you plan to bring to our upcoming sale ('active items') are listed here. Click [HERE](#) to 'activate' items from past sales.
- You can quit and finish later. your items will be saved.
- You may not price an item less than \$1.00 and you must price items in .50 cent increments.
- Items you mark for donation are automatically marked as discountable.

[Return to Inventory Menu](#)

[Print Tags](#)

Category*

Accessories

Description Line 1 (24 characters max)*

Price*

☐ Item can be DISCOUNTED

Size*

0

Description Line 2 (24 characters max)

Quantity*

1

☐ Item can be DONATED

[Submit Item](#)

[Check/Uncheck All](#)

[Inventory Icon Legend](#)

[Inventory Functions](#)

Items: 0 Value: \$0.00

☐ Filter Inventory by Description = [Refresh Results](#)

☐ Only the last 5 items you have entered are shown below. Check this box to show all items



Pricing Guide!

Visit our website for a full pricing guide!

Remember...
The shopper
has no
emotional
attachment
to your
items.



You can price
MOST items
25-40% of retail
value depending
on the condition
of the item



Tier 1	Tier 2	Tier 3
Discount Stores	Department Stores	Popular Retailers Higher End Dept
Walmart, Target	JC Penney, Kohls, Sears, TJ Maxx, Marshalls	Gap, Old Navy Abercrombie Children's Place Too, Aeropostale

Children's Clothing & Accessories

Tops				
Tops	DRESS SHIRT	2.00-4.50	3.00-5.50	4.00-7.50
	LONG SLEEVE/TURTLENECKS	1.50-3.00	2.00-4.00	2.50-5.00
	SHORT SLEEVE/SLEEVELESS	1.00-3.00	2.00-4.50	3.00-5.00
	SWEATERS	2.00-5.50	3.00-6.00	4.00-10.00
	SWEATSHIRTS	2.00-3.50	2.50-4.00	3.50-5.50
Bottoms				
Bottoms	DRESS PANTS/SLACKS	2.50-5.00	3.00-5.50	4.00-7.50
	CASUAL/KHAKIS	3.50-6.50	4.00-7.00	4.50-8.50
	JEANS	2.50 - 5.00	3.00-5.50	3.50-8.00
	LEGGINGS	1.00-3.00	2.00-3.50	3.00-5.00
	SHORTS	1.00-3.00	2.00-3.50	3.00-5.50
	SKIRTS/SKORTS	2.00-4.50	2.50-5.00	3.00-6.00
	SWEATPANTS/ATHLETIC PANTS	1.50-3.00	2.00-3.50	3.00-5.50
Accessories				
	BELTS	1.00-2.00	1.00-2.00	1.50-3.00



Drop Off.. How does this work?

Once drop off appointments open,
you can log in to your consignor
portal to access them.

Instructions: Log In, From the drop-down menu button,
click "select drop off appointment".



You will receive a more
detailed email the week
before drop offs begin.

Make sure you are
on our mailing list!

View Drop Off Schedule

This form shows you your entire Drop Off Schedule. Click on column headings to sort.

Shift Date ▲	Shift Start	Shift End	Status	Shift Note	Public?	Restocker?	Appts.
Friday, July 15, 2022	12:00 PM	1:00 PM	OPEN		True	False	10
Friday, July 15, 2022	1:00 PM	2:00 PM	OPEN		True	False	10

Dropping Off Your Hopscotch Items

This is the best feeling – clearing out all those items from your house and getting them ready for new homes!
To help us get you in and out as quickly as possible, please follow these simple tips for organizing your items:

- 1. Group Clothing by Size:** Bundle your girls' and boys' clothes by size using rubber bands or string to hold hangers together. This makes it much faster for us to get your items onto the sales floor.
- 2. Organize your non-clothing items:** Please pack your items in boxes, bags, or tubs that you do not need returned. Also, group similar items together (all shoes in one box, all books in another, toys together, etc.).
- 3. Heavy or Oversized Items:** If you're bringing large or heavy items, try to bring someone to help unload. Our staff may not always be available to lift heavy pieces.
- 4. Arrival:** Once you arrive on site, please leave all your things in your vehicle, enter the building and locate the check in table. Our team will get you checked in, issue wristbands and give you instructions. Once you unload all your belongings to the designated space, you are free to leave.

Our goal is to make Hopscotch drop-off fast, smooth, and easy. You've worked hard to prep your items—now let us take it from here so you can focus on the fun part: early shopping!



Sign up for work shifts

Go to our website and click on the worker tab and read about the AMAZING incentives!

Example of work shifts

Available Work Shifts
Below are the work shifts available at our upcoming sale.

[Close Window](#) [Click Here To Sign Up Now](#)

Shift Date	Start Time	End Time	Status	Additional Info
Tuesday, April 22, 2014	12:00 PM	2:00 PM	OPEN	Set-Up and Sorting
Tuesday, April 22, 2014	2:00 PM	4:00 PM	OPEN	Set-Up and Sorting
Tuesday, April 22, 2014	4:00 PM	6:00 PM	OPEN	Set-Up and Sorting
Tuesday, April 22, 2014	6:00 PM	8:00 PM	OPEN	Set-Up and Sorting
Wednesday, April 23, 2014	12:00 PM	2:00 PM	FULL	Set-Up and Sorting
Wednesday, April 23, 2014	2:00 PM	4:00 PM	OPEN	Set-Up and Sorting
Wednesday, April 23, 2014	4:00 PM	6:00 PM	OPEN	Set-Up and Sorting
Wednesday, April 23, 2014	6:00 PM	8:00 PM	FULL	Set-Up and Sorting
Thursday, April 24, 2014	10:00 AM	12:00 PM	FULL	Set-Up
Thursday, April 24, 2014	12:00 PM	2:00 PM	FULL	Set-Up
Thursday, April 24, 2014	2:00 PM	4:00 PM	OPEN	Set-Up
Friday, April 25, 2014	7:30 AM	10:00 AM	OPEN	Main Sale
Friday, April 25, 2014	10:00 AM	12:00 PM	OPEN	Main Sale
Friday, April 25, 2014	12:00 PM	2:00 PM	OPEN	Main Sale
Friday, April 25, 2014	2:00 PM	4:00 PM	OPEN	Main Sale
Friday, April 25, 2014	4:00 PM	6:00 PM	OPEN	Main Sale
Friday, April 25, 2014	6:00 PM	8:00 PM	OPEN	Main Sale
Saturday, April 26, 2014	7:30 AM	10:00 AM	OPEN	Main Sale
Saturday, April 26, 2014	10:00 AM	12:00 PM	OPEN	Main Sale
Saturday, April 26, 2014	12:00 PM	2:00 PM	OPEN	Main Sale
Saturday, April 26, 2014	4:00 PM	6:00 PM	FULL	Discount Sale
Saturday, April 26, 2014	6:00 PM	8:00 PM	OPEN	Discount Sale
Sunday, April 27, 2014	10:00 AM	12:00 PM	OPEN	Tear Down and Pick-Up
Sunday, April 27, 2014	12:00 PM	3:00 PM	OPEN	Tear Down and Pick-Up
Sunday, April 27, 2014	2:00 PM	4:00 PM	OPEN	Tear Down and Pick-Up



Picking Up Your Items

Picking Up Your Hopscotch Items

On the final Saturday of the event, you'll have the option to either pick up your unsold items or let them be donated — even if you didn't originally mark them for donation. Please note: anything left after 5:00 PM will automatically be donated, no exceptions.

☞ If You Chose to Donate Your Items:

You're all set — there's nothing else you need to do! After the sale, be sure to print your Unsold Items Report from your consignor account. If you marked items to be donated, this report serves as your donation record for tax purposes. If you didn't tag them as "donate" but choose to leave them behind, the Unsold Report will still serve as your list of donated items.

☞ If You Plan to Pick Up Your Unsold Items:

Pick-up runs from 3:00 PM to 5:00 PM. Any items not claimed by 5:00 PM will be donated. Bring something to carry your items — a laundry basket, tub, or box works great. We cannot guarantee we will have boxes available to use. Your updated unsold items list will be available in your account by 3:00 PM. Use this to help identify what you should be picking up. **We do not pre-sort items for pickup. This is a new policy starting Fall 2025.**

With hundreds of consignors and only a small number choosing to retrieve items, sorting became too time-intensive. Instead, you'll find your items in the areas where they were originally sold (for example, toy trucks in the boys' toys section, baby bottles in feeding, etc.). Need help? Our team is there to assist you with locating items.

We strongly recommend coming yourself if you plan to pick up. After you've gathered your items, check out with a staff member. They'll quickly verify you've picked up only your own items. If something is missing, we'll have a form you can fill out so we can reach out if it turns up. While we work hard to prevent loss, occasional issues like theft, misplacement, or forgotten drop-offs can happen—even big stores aren't immune.

Give yourself at least 30 minutes for pick-up, especially if you have a lot of items remaining.

Where Donations Go:

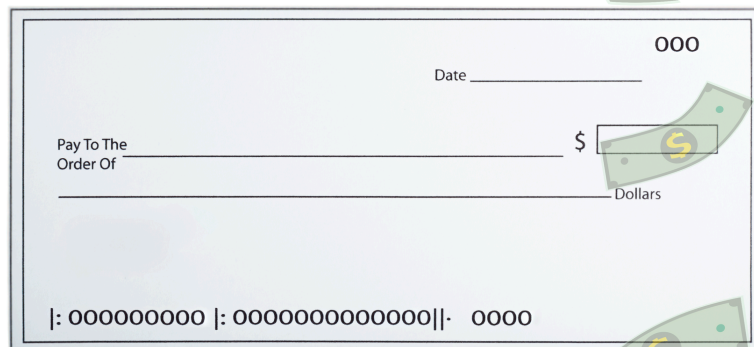
Unsold items that are donated support local area charities in need.



10

Get Paid!

We use a program called Echecks. You will be emailed your consignor earning within 2 weeks of Pick Up Day! Please check your spam folder if you have not received by the two week mark.



000

Date _____

Pay To The Order Of _____ \$ Dollars

|: 0000000000 |: 0000000000000000||- 0000

11

Ready, Set, GO!



Question?
email us at:
help@hopscotchchild.com



Thanks for being the heart of Hopscotch!
 We appreciate you.

-Jessica

F.Y.I



We offer fundraising options for your group!



We allow vendors to set up during our event



Don't have time to consign?
 We offer a skip-a-step program!

**Visit www.hopscotchchild.com
 for more information!**