



Clawson-Troy Elks 2023 Fall Craft Show

Saturday, October 7, 2023
10 AM to 4 PM

Rental /Space Fees

5' x 8' Space only	\$35.00
5' x 8' Space with 8' table	\$40.00
10' x 10' Outdoor Space	\$30.00
Add electrical outlet access	\$5.00

General Information:

- To apply, **YOU MUST** send an email to operations@clawsontroyelks.org identifying your craft/products along with at least one photo of your work to be considered. If accepted, you will be provided directions on how to finish your application and submit payment. We try to keep the number of crafters selling the same item to a minimum. Only ONE vendor of each brand is allowed.
- Deadline to apply with payment is September 30, 2023. If you have not paid by then your space will be given to the next person on the waiting list.
- IMPORTANT: Once you have been accepted, you will receive a confirmation email from operations@clawsontroyelks.org with specific payment instructions. Only provide payment as instructed in the email. We are not asking for payments to be submitted via PayPal, Venmo or any other internet payment merchant. You will provide payment through our website only, or at our lodge.
- Spaces are limited and are available on a first come, first serve basis.
- No refund for no-show crafters/vendors.
- In the event the show is cancelled, all vendors will be contacted by email and phone.
- The lodge reserves the right to choose your space within the banquet hall or social area, based on availability.
- Outdoor space requests are weather dependent. Vendors are required to supply their own canopy, table and chairs. A refund will be issued if we cannot accommodate the outdoor setup on that day.
- Set up time is 9 AM-10 AM on Saturday, or 7 PM-9 PM on Friday evening (subject to the area you are placed within). Preferences for Friday setup will be taken into consideration.
- Two chairs are provided per vendor space (indoor only).
- Food & refreshments will be available for purchase from 11 AM to 2 PM.
- We are asking that each vendor donate one small item to our door prize table. Items may be combined with other vendors. (Please include a business card or label with your tax-deductible contribution.)
- There will be door prize and 50/50 tickets for sale at the front door.
- Show advertising is extensive throughout the lodge network, member emails, social media, websites, etc. Members and Vendors are encouraged to share social media posts.
- For questions or additional information, please email operations@clawsontroyelks.org.

Clawson Troy Elks Lodge #2169
2549 Elliott Dr. Troy, MI 48083
248-588-6500



Clawson-Troy Elks 2023 Fall Craft Show Vendor Application



Your Information

Name: _____

Phone: _____

Address: _____

Email: _____

Please describe what products you sell:

Space Requirements

- 5' x 8' Space Only (\$35.00)
- 5' x 8' Space with 8' Table (\$40.00)
- 10' x 10' Outdoor Space (\$30.00)
- Add Electrical Outlet access (\$5.00)

If you are not using a table, please explain how your items will be displayed:

Special Requests:

*****DEADLINE TO APPLY WITH PAYMENT IS SEPTEMBER 30, 2023*****

I confirm that I have read and understand the General Information provided above.

I understand that Clawson-Troy Elks Lodge #2169 is not responsible for securing space for payments made or applications submitted through any way other than through our website (clawsontroyelks.org), our email (operations@clawsontroyelks.org) or onsite at our Lodge.

I hereby waive all claims of liability against Clawson-Troy Elks Lodge #2169, the Auxiliary and their representatives who are in any way connected with this event. I am fully aware of the provisions covered by the fee for this event, and that I am responsible for the safety and welfare of my items at all times during the event. I am fully aware that this is a charity fundraiser event to benefit the Clawson-Troy Elks Lodge #2169 and, if I am chosen to participate, the rental/space fee will be nonrefundable, apart from the event being cancelled by Clawson-Troy Elks Lodge #2169.

Signature: _____

Date: _____

Please save and submit this form by emailing it directly to operations@clawsontroyelks.org. You will receive payment instructions via email from Angela Johnston only.