



Clawson-Troy Elks #2169

2024 Fall Craft Show

Vendor Application

Saturday, October 5, 2024
10 AM to 3 PM



Your Information

Name: _____

Phone: _____

Address: _____

Email: _____

Please describe what products you sell:

Special Requests:

Space Requirements & Fees (select one)

- ☐ 8' x 5' Space Only (\$35.00)
- ☐ 6' x 5' Space with 6' Table (\$35.00)
- ☐ 8' x 5' Space with 8' Table (\$40.00)
- ☐ 10' x 10' Outdoor Space (\$30.00)
- ☐ Add Electrical Outlet access (\$5.00)

Please include a photo of the items you make/sell if you have not participated in our previous shows. This application may be submitted at our Lodge, or by emailing a copy to operations@clawsontroyelks.org. By submitting this application, you agree that you have read, understood and agree to the terms & conditions below.

Clawson Troy Elks Lodge #2169
2549 Elliott Ave. Troy, MI 48083
248-588-6500

Terms & Conditions:

- You must include at least one photo of your work to be considered.
- Only ONE vendor (direct sales) of each brand may be accepted.
- Deadline to provide payment is September 30, 2024. If you have not paid by this date, your space will be given to the next person on the waiting list.
- IMPORTANT: Once you have been accepted, you will receive a confirmation email from operations@clawsontroyelks.org with specific payment instructions using our online merchant SkyTab (<https://online.skytab.com/>). Only provide payment as instructed in the email. You agree to provide payment through our online merchant, or in person at our lodge. Clawson-Troy Elks is not responsible for payments made via any other means.
- Space is limited and is available on a first-come, first-serve basis.
- Refunds will not be provided for no-show crafters/vendors.
- In the event our show is cancelled due to extenuating circumstances, all vendors will be contacted by email and phone and full refunds will be provided.
- The lodge reserves the right to choose your space within our banquet hall or social area, based on availability.
- Outdoor space requests are at your own discretion. Vendors are required to supply their own canopy, table and chairs. A refund will be issued if we cannot accommodate the outdoor setup on that day. We are not able to accommodate a backup space indoors.
- Electrical outlet access is limited and is not guaranteed. If you request this, we will confirm availability prior to requesting payment.
- Set up time will be 9 AM-10 AM on Saturday, or 7 PM-9 PM on Friday evening (subject to the area you are placed within). Preferences for Friday setup will be taken into consideration, but not guaranteed.
- Two chairs are provided per vendor space (indoor only).
- All booths must remain intact until the close of the show at 3pm.
- We require each vendor to donate one small item to our door prize table. Items may be combined with other vendors. (Please include a business card or label with your tax-deductible contribution.)
- I hereby waive all claims of liability against Clawson-Troy Elks Lodge #2169, the Auxiliary and their representatives who are in any way connected with this event. I am fully aware of the provisions covered by the fee for this event, and that I am responsible for the safety and welfare of my items at all times during the event. I am fully aware that this is a charity fundraiser event to benefit the Clawson-Troy Elks Lodge #2169 and, if I am chosen to participate, the rental/space fee will be nonrefundable, apart from the event being cancelled by Clawson-Troy Elks Lodge #2169.

Additional Information:

- Food & refreshments will be available for purchase from 11 AM to 2 PM.
- We try to keep the number of crafters selling the same or similar items to a minimum.
- Our intention is to have a variety of vendors and crafters for the best experience.
- Space is restricted and will not accommodate any additional square footage than specified. Options are a 10'x10' outdoor space, a 6'x5' space accommodating a 6' table, or an 8'x5' space accommodating an 8' table. Please include special requests when applying. You may book 2 spaces if you require additional room (if space is available).
- We will hold a door prize and 50/50 drawings. Tickets will be available for sale at the front door.
- Show advertising is extensive throughout the lodge network, member emails, social media, websites, etc. Members and Vendors are encouraged to share social media posts.
- For questions email us at operations@clawsontroyelks.org.

Clawson Troy Elks Lodge #2169

2549 Elliott Ave. Troy, MI 48083

248-588-6500