

NC APCO Board Meeting
January 11, 2008
Elizabeth City, NC

President Reitz welcomed everyone. The pledge of allegiance was recited. President Reitz thanked Ed Conran and Pasquotank County for hosting us today. He thanks Carolina Recording System and Wireless Communications for sponsoring lunch.

President Reitz introduced the board. First time attendees and past presidents were recognized.

There was a motion to dispense with the reading of the minutes by Jerry Boggs and seconded by Delbert Edwards. Motion carried.

Treasurers Report

TC Account	\$6,000.00
Business Checking	\$6728.43
Money market	\$60,339.49
TOTAL	\$73,067.92

Committee Reports

Nominating Committee – Nomination forms will go out at the end of January.

Training – keep an eye on the website for upcoming classes. If you are interested in a class in your area, please let Kevin Medlin or President Reitz know.

East Coast Regional – We are trying to get East Coast Regional in 2010 – trying to determine between Greensboro and Charlotte. National APCO is in the process of picking the location for the national conference in 2015 - Charlotte is one of the top 5 cities being looked at.

Regional Reports

Region A – Ed Conran – Currituck County has filled all their vacancies – they had a 50% vacancy rate. They have also switched to 12-hour shifts. They have AVL in all units. They are also getting Pictometry in the February/March time frame.

Region B – Glen Parnell – Butner Public Safety has upgraded to Carolina Recording System. Harnett County upgraded their existing recording sytem with Carolina Recording System. Person County upgraded their recording system to Carolina Recording System. Wilson County PD and Wilson County SO is in the implantation process of OSSI as far as MCT's, RMS, etc. Barry Furey announced that Raleigh-Wake received accreditation from the NAEMD and from CALEA.

Region C – Delbert Edwards – Delbert is reporting on one half of the county and Debora Cottle will report on the other half during the NENA meeting. Sampson County is upgrading radios and furniture. Craven County is going with a new CAD and is fully staffed. Carteret has one opening and is upgrading their radio system and just upgraded CAD. Atlantic Beach police is looking at new consoles. Morehead City will be going EMD in the next couple of months. Wayne County is in the process of getting Pictometry; Pictometry is flying over the county now.

Region E – Grayson Gusa – Marsha Withrow reported that Charlotte Fire is implementing Location and has an RFP out for call boxes. Charlotte Fire has a field communications unit – it's an urban response unit and a regional response. This field unit is available for anyone who may need it that is in the Charlotte region (same region as used by Emergency Management).

Region F – Ben Adams

Region D – Randy Surratt – Randolph County will be installing Carolina Recording System. Montgomery County is looking to advertise a full-time position soon – they also recently had new consoles from Wrightline Furniture installed and they also updated their mapping. The raffle that was held for their High Point Communications Manager battling leukemia was very successful. They raised slightly more than the goal. Randy discussed the NextGen video that was presented at the last NENA meeting. He encourages everyone to look at adding new positions due to the amount of work this will create in the dispatch center.

Executive Council – Frank Thomason is going to the Executive Summit at the end of the month.

The 2006 conference was closed out and each chapter received \$15,000. The conference will be at Sea Trail again this year. The call for papers will be going out in the next week on the listserv.

The upcoming chapter meeting dates were announced:

March 28th – Guilford County
May 2nd – Charlotte
July 25th – Person County

This information will also be on the website and the address information will be updated as soon as possible. The September meeting will be at the conference.

North Carolina 911 board (joint report)

Delbert Edwards and Donna Wright reported on House Bill 1755. The legislation took effect January 1st. The new 911 board is waiting on appointments. Everyone is waiting to see what is allowable and what is not. NENA and APCO worked together on what they would like to see. The following letter was submitted to the board to be placed on the agenda for the next meeting. See attached. Along with a letter there is the list of what we want to be allowable expenses. The NENA Technical Standards and NENA GIS standards were used to help decide these

allowances. There are 3 service tiers – first tier is baseline. Second tier is Phase II. Third tier is next generation for the future. You need to complete one tier before going to the next tier. They are not saying that you can't purchase equipment in preparation for future but you need to concentrate on completing one tier before going to the next. It is important to remember that this has not been approved yet so do not make purchases based on this list.

IT 911 specialist/GIS specialist – there was a question about what percentage of funds could be used for this salary or just a percentage of funds. This would depend on the need for each county and what could be justified. Richard Taylor stated there is an attorney general letter from 2000 that clearly states that if you can show what portion of the person's job is related to 911, then that percentage is allowable. This must be in a job description that is on file with human resources. There was a question about the list and whether each item on the list would state what the percentage is. The items on the list, with the exception of the salary discussed before, would be 100% funded items.

Please keep in mind that this list is a living document and cannot cover every item that may come up.

There was a question about what current expenditures are allowed. Delbert stated that if what you are doing now is above board then that would not change. Richard agreed except there are still places that do not use their funds appropriately – i.e. spending money on radios. If there is a question about anything current going on, contact the 911 board so it can be looked at.

Again, just a reminder that this list has not been approved – this is what we believe should be allowable expenditures. The board meeting for next Friday has not been cancelled. The meeting will happen even though not all the appointments have been made, there is still a quorum. Richard expressed to the chair of the new board concerns about voting on this document without all voting members there. Richard does not believe it would be voted on at this meeting, but hopes to form a committee so that by the February meeting they can start making progress and maybe start approving parts of the document. The meeting is at the Wake County Commons Building at 4011 Cary Drive in Raleigh. The new 911 board chairman is Bill Willis.

President Reitz thanked everyone from NENA and APCO who worked on this project. He is quite impressed with the work done.

President Reitz recognized Belinda Gurkins for her years of service in North Carolina.

Meeting was adjourned.

Respectfully submitted,

Judy Capparelli
NC APCO Secretary



January 3, 2008

RE: Allowable expenditures

North Carolina 911 Board

Dear Board Members:

In light of the changes to the structure of the 911 surcharge implemented by the passage of HB1755 the members of the North Carolina Chapters of NENA and APCO would like to work with the 911 Board in clarifying what we believe to be allowable expenditures, especially since the Wireless and Wireline funds have been consolidated. We have attached a list of items identified as standard PSAP equipment found in the NENA Technical References, NENA-04-001 Issue 2, March, 2001, *NENA Recommended Generic Standards for E9-1-1 PSAP Equipment* and NENA 02-014, Issue 1, July 17, 2007, *NENA GIS Data Collection and Maintenance Standards*. The publications can be located on NENA's website www.nena.org. Formalized NENA documents go through an established review and approval process. The Standards Committee reviews proposed standards for completeness, accuracy, operational and technical merit before being presented to the NENA Executive Board for approval. As technology and our public's expectations continually evolve this list can not be exclusive. There will be a need to evaluate this list from time to time to ensure that in 30 years our successors are not faced with equipment that is outdated due to administrative controls on spending. Please find attached the list compiled from these NENA Technical References, member input and legislative review.

It is our desire to work together effectively to provide the best possible service to anyone needing public safety assistance by ensuring the first, first responders have the necessary tools. We believe the best way to achieve this is by bringing all of our PSAP's to acceptable baselines and moving ahead from there. We envision a tiered approach whereby the first or baseline standard should be Phase I compliance. Once the PSAP has attained this level then they would receive eligibility for funds to proceed to the next level and only then would the expenditures to achieve the next level be approved. The second tier would obviously be Phase II compliance and finally NG9-1-1 capability. As expenditures are made to elevate the PSAP to the next service level it would be wise to choose equipment that will be capable of integrating into the next level and beyond. We believe that setting these standards of service provides PSAPs, the 911 Board

and the public with a roadmap detailing where we are and where we should be, thereby ensuring more efficient use of surcharge funds. NC NENA and NC APCO are excited about the perspective the new board brings. The possibilities are endless and we know that the 911 Board is going to be focused on ways to enhance the capabilities of our PSAP's while maintaining sound fiscal prudence. North Carolina has long be recognized as leaders in the 911 industry and it is our desire to have North Carolina be the best in the world at providing effective 911 service to her citizens well into the future. We know that the 911 Board is equally driven.

Respectfully,

Wesley Reid
911 Board Representative
NC NENA

David Dodd
911 Board Representative
NC APCO

Jason Barbour
911 Board Representative (*pending*)
NC NENA

ATT: (1)

Allowable Expenditures

Service Tier	Expenditure
1	Phone systems to include 911 trunks and administrative lines. {NENA -04-001, Issue 2, August 23, 2000 pg. 7}
1	Position equipment to include consoles, chairs, CPU's, monitors, headsets, etc.
1	ALI Database {NENA -04-001, Issue 2, August 23, 2000 pg. 10}
1	ALI Database Administrator
1	Telephone sets {NENA -04-001, Issue 2, August 23, 2000 pg. 31}
1	Call Detail Record Printer {NENA -04-001, Issue 2, August 23, 2000 pg. 20}
1	TDD/TTY {NENA -04-001, Issue 2, August 23, 2000 pg. 36}
1	Radio Consoles, if integrated with telephone {NENA -04-001, Issue 2, August 23, 2000 pg. 27}
1	Surge protection {NENA -04-001, Issue 2, August 23, 2000 pg. 55}
1	Voice recorder {NENA -04-001, Issue 2, August 23, 2000 pg. 17}
1	Master Clock {NENA -04-001, Issue 2, August 23, 2000 pg. 22}
1	Environmental Controls (HVAC) {NENA -04-001, Issue 2, August 23, 2000 pg. 60}
1	Uninterruptible Power Supply (UPS) {NENA -04-001, Issue 2, August 23, 2000 pg. 57}
1	Emergency Power Generator {NENA -04-001,

Issue 2, August 23, 2000 pg. 57}

1 Automatic Call Distribution systems {NENA -04-001, Issue 2, August 23, 2000 pg. 10}

1 Computer Aided Dispatch (CAD) {NENA -04-001, Issue 2, August 23, 2000 pg. 15}

1 IT/9-1-1 Technology Specialist

1 Management Information Systems (MIS) {NENA -04-001, Issue 2, August 23, 2000 pg. 52}

1 Back-up 911 Center

Service Tier

Expenditure

2 GIS Database {NENA -02-014, Issue 1, July 17, 2007 pg. 8}

2 GIS Specialist

2 Mapping (Software and back-up hard copy maps)

2 Orthoimagery {NENA -02-014, Issue 1, July 17, 2007 pg. 11}

2 Oblique Imaging

Service Tier

Expenditure

3 Next Generation 9-1-1 equipment. The specific types of NG 9-1-1 equipment will be identified as NG 9-1-1 is defined.