

NC APCO Chapter Meeting
Perquimans County
March 27, 2009

President Withrow called the meeting to order. The pledge of allegiance was recited. President Withrow welcomed everyone to Perquimans County and thanked Perquimans County and Homaria Jeannette for hosting the meeting. President Withrow thanked Embarq and Gately Communications for providing lunch. First time attendees, past presidents and RPL's were recognized.

Remember the APCO EC Regional in April of 2010. If you know of APCO members who haven't renewed their membership, please contact them and encourage them to renew their membership. We now have 585 APCO members in North Carolina.

Ronnie Barefoot made a motion to dispense with the reading of the minutes. Jerry Boggs seconded the motion. Motion Carried.

Treasurer's Report:

TC Account - \$10,360.03
Main Account - \$4,213.20
East Coast - \$2,603.90
Scholarship - \$4,000.00
Money Market - \$47,991.83

Total Assets - \$68,278.96

Committee Reports:

Resolution and Bylaws – David Dodd has prepared a draft that the board is reviewing for the by-laws changes. Letter announcing the changes will be mailed out with the ballots.

Operations Technology – Richard Taylor reported that they met this week. The DVD from APCO came out on the VRS/IP Relay training. The 911 Board will post the video and training material on the 911 Board website so people can take the training from anywhere. They are going to try to add other training items on their website. This can be Power Points, video or links to other websites. NC911.nc.gov is their new web address.

CJIN – Steve Lingerfelt reported that the majority of the meeting was devoted to demonstrations of existing technology such as P2P and wireless data sharing. It is detailed within the minutes. The state is looking at a pilot program to deal with issues concerning digital signatures/e-forms. It is currently being conducted by the State ITS Division and is to report back to the general assembly by April 1, 2009. January meeting notes are on the website and they met again on March 26, 2009 and a report for the March meeting will be given in May. Their minutes will be posted on the APCO website.

Training – Jeryl Brown in February there was a CTO class with 13 students. Another CTO class will be April 20-22 in Cary for \$125.00/attendee. May 12-13 Charlotte Fire will be sponsoring two classes back to back handing suicidal callers. Class will be 830-500 with a limit of 20 students per day. It is free training and registration is through the North Carolina Justice Academy. In July Charlotte Fire will host the APCO Fire Communications class for \$125 with a limit of 16 attendees. The 2009 TC conference is still on. There will not be a TC conference next year. There are 7 scholarships for this year's conference that have not been taken. The 2009 School Directors conference is on this year. They are going to do the conference on two separate dates, one in the eastern and one in the western part of the state. The Justice Academy has a learning management assistance program. They have completed the pilot testing. You can register yourself and take the training as long as it takes you to take it and then will be able to print a certificate. Some of the in-service training will be on the site as soon as possible. These classes are free. Instructor updates for 2010 will be in October, November and December.

Members at Large Reports:

Region A – Chowan County is short two positions now and on a hiring freeze. Dare County will get two more positions in July. Perquimans County is under a hiring freeze as well. They have a new radio system and Power 911. Pitt County is fully staffed and just upgraded their radio system through a COPS grant. Beaufort County is working on the installation of a new 911 phone system with installation being in April. They purchased the Plant/CML Patriot system. Pasquotank County has one vacated position which has been frozen. They are migrating to a new 800 radio system.

Region B – Granville County just assisted Butner Public Safety installing new telephony, CAD, mapping, radio, and console furniture which allows them Wireless Phase II capability. Butner Public Safety is in the final stages of completely renovating their building and the 911 center was a portion of this renovation. This included building a new equipment room in the basement right below the center area which includes a UPS and HVAC systems.

Region C – nothing to report.

Region D – Region D – Janet King – Rockingham County has not moved into the new facility. They are waiting for the water. Piedmont Triad Airport Authority has CRS recording equipment and has completed training. Randolph County just celebrated merging and enhanced 911. The Highpoint Communications manager is doing well and is approaching a one year milestone. There will be another golf tournament on May 16th for another 911 personnel that needs the assistance. The proceeds this year will go toward a records clerk just diagnosed with breast cancer.

Region E – Former NC APCO President and Rowan County 911 Director, Rob Robinson's mother passed away. If you would like his address to send a card please see me after the meeting. Cabarrus County just moved into a new 911 center.

Region F – nothing to report

Executive Council Report – Frank Thomason

- 2nd Vice President Candidate
 - o Terry Hall – Virginia Chapter
 - o I personally know Terry from my time on the Executive Council and believe that he will be an excellent national officer. He is currently running unopposed.

- Financial Update
 - o Detailed financial reports archived with the NC Chapter Secretary.
 - o Even though the nation is currently in a recession, our Association continues to be financially strong.
 - Net total combined assets \$ 12.2 million, which continues to be very strong but about 10% less than last year

- Occupied the new Government Affairs Office in Alexandria, VA (DC)

- APCO and NENA co-located for APCO's Winter Summit & NENA's TDC/ODC with over 200 registrations. There is additional discussion on possibly holding additional future meetings together.

- Strategic Governance Implementation (SGI) Update:
 - o Overview
 - 63% of quorum voted to adopt the SGI at the 2008 Annual Conference
 - However, remainder of quorum wanted more time, details, and dialog.
 - SGI Task Force met again in early September after Conference
 - Conducted additional outreach to all areas of the membership
 - o Review
 - SGI is a “bottom-up” structure – driven by the membership
 - January 2009's APCO Bulletin's “Presidents Channel” contained updated information and comments on the SGI
 - Executive Council will be separate from the Board of Directors
 - When Regional Representative are selected by their respective regions by caucus/vote and moved to Board – they will relinquish their council seat. Chapters will select a replacement to serve on the Council.
 - Regional Representatives will serve a two year term with a maximum term limit of two terms (four years).
 - New and continued executive council committee members will be selected by the regions – not the President as is the current practice.
 - o Ongoing
 - Continue policy manual revisions by the Constitution & By Laws Committee
 - Continued outreach by the SGI Task Force

- Education of Chapters and input into SGI process by the Executive Council members.
 - Pursuit of qualified candidates by the Executive Council for contingent placement in August 2009 of new members for Regional Representatives to the new Board and Executive Council Committees such as Finance & Budget Committee and the Management Committee
 - At the upcoming 2009 Annual Conference
 - Recommendation to Quorum on Bylaws Resolution
 - Adoption of ALL Policy Manual Changes (Articles I – XIII)
 - Contingent election of Regional Reps and EC Committees
- Public Safety Foundation of American (PSFA):
 - Grants Made:
 - MAAP Wireless Grant, AFC for P25 Support, AFC for RPC Support totaling \$734,000.
- Current Balance totals approx \$4.8M that includes funds for grants; AT&T Foundation restricted funds, Sunshine Fund and value of real estate holdings (new DC/Alexandria office building).
- APCO Project \$42 – Situational Awareness Established:
 - The Board of Officers requested discussion and direction from the Council on the proposal to establish a new APCO Project (42) that would address the issue of the need to establish graphical geospatial standards
 - The Board proposes to fund the project mostly through grants with minor funding from the Association.
- Setting of Resolution #1 – Policy Manual Section 6.8 – Regional Representatives, for Quorum vote at Annual Conference:
 - Establishes appropriate wording to allow election of regional representatives for establishment of a Board of Directors as recommended by the SGI Task Force contingent on the approval of the SGI by the quorum. A copy of the Resolution is archived with the Chapter Secretary.
- Setting of Resolution #2 Policy Manual Section 13.7 for Quorum vote at Annual Conference:
 - Resolution to allow the presentation of Chapter Membership Awards at a time and place at the Annual Conference best suited for award recognition of this

nature.

Development of a Core Competencies document for Public Safety Communications Managers and Directors approved by Council

- No Due Increase for 2009:
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 - Due to current economic climate and good faith effort to the membership to curb costs the Board of Officers recommended no increase in dues for 2009.
- Membership:
 - 14,534 members
 - In December a total of 116 new members joined APCO
 - 42% are telecommunicators
- Technology:
 - The 1st CAD Data Transfer standard has been developed to allow integration between CAD systems and central station alarm companies. Much work was done in cooperation with the Central Station Alarm Association (CSAA). A medium size center in Virginia was used as a test site and showed an 80% reduction in work to process one alarm call by utilization of an automated data transfer standard into CAD.
- Management:
 - A new executive council member orientation training program has been developed.
 - Frank Thomason was nominated to serve as a standing member of the Association's Management Committee and began that service in January.
- National Joint TERT Initiative (NJTI) Committee
- National Joint TERT Initiative (NJTI) Committee has developed model recommendations for TERT and is pending acceptance by the Department of Homeland Security (DHS).
- A basic terrorism awareness training module for telecommunicators has been developed, accepted by DHS and being converted to their standard to allow offering as an ICS module.
- Reminder of the 75th Annual Conference in Las Vegas - August 16-20, 2009.
- Member Services – Susan Carter needs to be advised if there are any North Carolina members with greater than 25 years of membership to APCO. A recognition

breakfast will be held at the 2009 annual conference.

- Additional details or documents from the meeting are available from either Frank or the Chapter Secretary.

911 Board Report: – David Dodd

The NC 911 Board's most recent meeting was March 13, 2009 in Raleigh. This was an extended meeting that began at 0900 hours and concluded approximately 14:15 hours. The following is a summary of the major events discussed at this meeting.

Lee County & City of Sanford

The City of Sanford operates the one PSAP in Lee County. Because the City of Sanford does not submit a revenue report to the Office of State Treasurer, by Statute, the 911 Board cannot disburse funds to them. Lee County does submit the required paperwork to the State Treasurer, but because they do not operate a primary PSAP, by Statute, the 911 Board cannot disburse funds to them either. The 911 Board, upon recommendation of staff and legal counsel, has suggested Lee County and the City of Sanford enter into a written agreement where the City of Sanford will provide 911 service for Lee County, and Lee County will receive the 911 surcharge funds they are entitled to and commit those funds to the operation of the Sanford PSAP.

Officials from Lee County and the City of Sanford were on hand at this meeting, and informed the Board, they had been unable to reach an agreement. They were asking the Board to negotiate a solution. The Board stated they would not become involved in a local issue, such as this. The Board was ready and willing to provide funding as described by Statute, but the local parties involved had to settle their differences without Board involvement.

It was announced that Bill Craigle from Alltel had resigned from the Board.

The 911 Grant Program is now open and accepting applications. The Grant Program is divided into two areas. Information and application forms are available at the 911 Board website. The website has a new address, www.nc911.nc.gov. A committee was appointed to help review the grant applications and make recommendations to the full board. The Board members on this committee are Joe Durham, Jason Barbour, David Dodd, Dave Corn, Jean Thaxton, and Margie Fry. The first meeting of this committee is scheduled for April 8, 2009. The goal is to have the applications reviewed, and awards announced by the latter part of June.

The rest of the meeting was a work session as the Board discussed short term and long range suggestions provided in the Intrado Report. The discussion focused around two areas, the creation of a State 911 Plan, which is mandated by Statute, and the need for legislative changes to better allow the Board to accomplish its goals. Some of the issues discussed included:

-The need for and how to establish minimum PSAP equipment, operating, and training standards.

-The benefits of a statewide 911 equipment catalog and procurement process, so that all entities would be paying the same price for the same equipment.

-A deeper and more detailed analysis of the actual costs of providing 911 service calculated on a per-capita basis.

-Explore different funding models, possibly placing more emphasis on per-capita or per-position funding.

-Because of the huge fund balance in the wireless carrier fund, there was a discussion on the need to have the capability and authority to adjust the surcharge rate more frequently than once every two years and to move monies between the Carrier fund, the PSAP fund, and the Administrative Fund as needed.

The Board did vote to pursue a legislative change in this session of the General Assembly that would allow the Board to adjust the surcharge rate one time in each calendar year.

Due to the amount large amount of issues the Board is dealing with, the Board voted to hold an additional meeting on April 17th, 2009. The next meeting would then be the regularly scheduled meeting in May.

Old Business:

Old Business – Read letter from Galveston Co., Texas, thanking NC APCO for sponsoring a Telecommunicator for Christmas. Please remember to nominate your staff for our awards, Telecommunicator, Line Supervisor, Center Manager/Director, Commercial Member, Technician, Communications Team/Shift, and the Craig Moser Award. The forms are on the website along with the deadlines for submission. Please click on the CVent link on the website and register to get notifications of conferences.

I am still trying to get a VIPER panel together for the May meeting. I've contacted Alan Melvin about being on the panel but have yet to receive a confirmation from him.

New Business:

New Business – The 2009 East Coast Regional that was being held in PA in May has been canceled due to low registration. In honor of/In memory of guidelines were adopted yesterday by the board and will be posted on the website. Jeryl and Donna reported on their 911 Goes to Washington experience. They thanked our NENA family for their assistance in letting them go around with them. The experience was

very informative and we hope to send more people next year. They highly recommend this experience. They thanked Carolina Recording System for being a sponsor. We are going to try not to schedule meetings on the same week as 911 Goes to Washington.

Conference Committee:

Jeryl Brown reported Members are working on CVent training and getting it up and running. Packets for vendors are going to be mailed out. The theme for the 2009 state conference is 911 Heroes in Action. It will be centered around red, white and blue and no one has to dress up. Committee is soliciting pictures from agencies across the state of staff doing what they do. Work is being done on a video loop to be played at the conference. There will be a save the date email with a conference brochure attached.

The next meeting is May 29, 2009 at the Charlotte Fire/Police Training Academy at 1000.

Ed Conran made a motion to adjourn and Ronnie Barefoot seconded.