President Anderson called the meeting to order at 11:20. President Anderson thanked Ed Naybor with General Dynamics for sponsoring lunch. She thanked Guilford-Metro for hosting the meeting.

President Anderson introduced the executive board. 1st time attendees, past presidents and RPLs were recognized.

Joey Britt, NC APCO President from 1998-1999, passed away last night.

Ray Gilleland made a motion to dispense with the reading of the minutes. Ronnie Barefoot seconded the motion. Motion carried.

**Treasurer’s report:**
Main account - $3,222.58
TC Symposium account - $7,580.50
Scholarship account - $1,432.00
Money Market account - $24,367.12

Total - $36,602.20

Kelly Palmer made a motion to accept the treasurer’s report. Beth Smith seconded the motion. Motion carried.
Committee Reports:

Historical Committee: No report.

Pro-CHRT:

Ray Gilleland is stepping down as chairperson. Janet King, who is on the national committee, will be stepping in.

Inter-agency Communications: No report.

CJIN: No report.

911 Board:

Greg Hauser reported for Dinah Jeffries.

There is a school safety committee. By statute, everyone will now be required to have access to panic activation which would allow school staff to access emergency services via an app. There is a committee in charge of determining what the app will look like. This is in the early stages and more information will follow in the future.

Legislative:

Candy Strezinski has resigned as our chairperson. If you are interested in filling that role, please contact someone on the board.

Training:

President Anderson reported the following:

The TC N’Sanity Retreat will be held on December 9th at Guilford Metro from 9 a.m. to 4 p.m. The theme is “Back to Basics.” This is a very interactive class. The cost is $75 per person.

Cultural Diversity for Telecommunicators will be held December 30th in Burlington. The course is free. Please still register even though there is no fee.

APCO CTO will be held in Gaston County on January 20-22. Slots are still available. The cost is $175 per person. Students must have a 40 hour certificate of telecommunicator training to take this class.
APCO Supervisor course will be held February 10\textsuperscript{th} -12\textsuperscript{th} in Apex.

There will be a human trafficking course on March 23rd in Apex. This course is free for APCO members and $25 for non-APCO members.

The 2017 TC Training Symposium will be held April 9\textsuperscript{th}-11\textsuperscript{th} at the Embassy Suites in Greensboro. The cost is $130 for a full registration and $70 for a day pass. Call for papers and registration is open. We are in need for a few sponsorships for the conference. Please see Jeryl or Tammy. Items for attendee bags are also needed.

2016 Telecommunicator in-service training ends December 31\textsuperscript{st}. If you are an in-service instructor, you must test out of the blocks you teach. Any staff hired on or before July 1\textsuperscript{st} must complete in-serve training.

You can get in-service training through Alamance Community College, Richmond Community College (one offering in December), Wake Tech (beginning 2017) or through any agency doing classroom training that will allow you to send staff. If you host live in-service training, you must provide a lesson plan, complete the test and the roster and provide a certificate to those students visiting.

FirstNetNC Education and Outreach Technical Expo will be Tuesday November 29\textsuperscript{th} from 8:30 a.m. to 4:30 p.m. at the Raleigh Hilton Midtown.

A Victim’s Plea, Meeting Expectations, presented by the Denise Amber Lee Foundation, will be in Iredell County January 5\textsuperscript{th} and 6\textsuperscript{th} (class is held on two separate days.) The cost of the course is $175.

APCO Emerging Technology Forum will be in Raleigh 2/28-3/1. Registration is $25.

Please contact Jeryl or Crystal if there is any training you are looking for or if you are interested in hosting a class.

Executive Council: No report.

National APCO:

Frank Thomason reported:

We are going through the annual membership renewal process. You should be receiving information shortly if you have not already. Please remember that group membership is available that will be more cost effective for your agency.
National APCO and the Institute are in the process of streamlining both the on-line and agency-sponsored courses.

Activities and Membership:

This is not an actual committee but we are working hard on the membership drive. We will be working to get more APCO members this year.

CCAM:

Derrick Duggins talked about the APCO Sunshine Fund. There is an initiative with APCO International to increase this fund. North Carolina is trying to increase efforts as well. One of the ideas is the 50/50 raffle. We also will be selling NC APCO RTIC cups with the proceeds going to the Sunshine Fund as well as the TLC fund. The cups will be $20. You can see Tammy today if you are interested. These will also be placed for sale on the website.

In North Carolina, we had 12 distributions from the fund. Post-Matthew there has been 41 requests nationwide and the fear is there won’t be enough money.

Compassionate Care Committee:

Janet King reported that cards have gone out to several people. If you know anyone that is affected by anything, please let Janet know. We will be sending some cards to the PSAPs affected by the hurricane just to let me know

Regional Reports:

Region A: Reported in the NENA meeting.

Region B:

Richard Batchelor reported the following:

SHP Troop C is interviewing for a permanent position next week. They have several temporary positions open. Temporary positions can become permanent.

Apex PD is down one position. They signed a contract with Airbus. They are the last in North Carolina to stop using Rescue Star.
Cary PD has continuous advertising for telecommunicators.

Raleigh-Wake received their CALEA and IAED EMD re-accreditations. Raleigh also did a back-up exercise this week for several days and everything went well. Former Raleigh-Wake 911 Director Marvin Heller passed away last week. He was also NC APCO president from 1983-1984.

Region C: Reported in the NENA meeting.

Region D:

Forsyth County is building a new building. They are looking at a new CAD system. Currently, they are down seven people.

Guilford-Metro is currently down eight people.

Burlington got approved for two new positions in July which have just been filled.

High Point has installed a new Vista phone system. Two supervisors were promoted. They have two openings they will be hiring for in 2017.

Surry County has no openings at this time. Stephanie Connor completed RPL. They will be switching to their new phone system. They are in the process of going to a new building

Randolph County’s new center is still in progress. They hired 5 part-time employees. They will be having an employee appreciate event on December 5th.

Region E: Reported in the NENA meeting.

Region F:

Please keep the western PSAPs in mind during these wildfires affecting the western part of our state.

Old business:

We are raising money for the APCO Sunshine Fund. TLC is a North Carolina fund (similar to the Sunshine Fund) that we will be raising money for as well.

Remind everyone that group memberships are available. This is an affordable way for agencies to have more members.
The training committee has been dissolved.

Grayson will be working on our website and having a larger presence on social media.

NC APCO won an on-line class as a chapter – it will be on disaster preparedness – more information to follow.

New Business:

No new business

Vic Williams made a motion to adjourn the meeting. Del Hall seconded the motion. Meeting was adjourned at 11:55 a.m.

Respectfully submitted,

Judy Capparelli, NC APCO Secretary