



2025 – North Carolina Public Safety Communication Conference

May 4 – May 7, 2025

Exhibitor Information Packet



Dear Industry Partner –

On behalf of the North Carolina Chapters of NENA and APCO, thank you for your support of the 2025 North Carolina Public-Safety Communications Conference. Our conference would not be a success without the generous support of our industry partners!

This document will help provide you with specific details and important information about our event. We will be your primary Exhibitor Hall points of contact, so as we approach the event, if you have any questions or need any assistance, please do not hesitate to contact either of us at the information below.

QUESTIONS: Contact Conference Committee Group:

sponsorship@nc911conference.com

Wes Jones
Commercial Advisor
North Carolina NENA
wes.Jones@ncnena.org
607-226-1299

Ashlee Russell
Commercial Advisor
North Carolina APCO
ashlee.russell@crsnc.com
706-844-5731

Jamison Sears
Conference Committee
Conference Treasurer
Jamison.Sears@ncnena.org
336-225-0867

Exhibitor Information Guide

CONFERENCE LOCATION

Wilmington Convention Center
10 Convention Center Drive Wilmington NC 28401.

Learn more about the Wilmington Convention Center at <http://360.wilmingtonconventiondistrict.com/> .

LODGING ARRANGEMENTS

Lodging information can be found at [NC Public Safety Conference Lodging](#).

If you have not made your lodging, we encourage you to do so as soon as possible. We expect to run out of our block rate at the four contracted hotels.

LOGO AND BIO

We use Cvent for the conference app. Once the app is released, please upload your logo and brief company bio to the app.

Silver, Gold, Platinum, or Diamond sponsors - please provide your high-resolution logo to sponsorship@nc911conference.com for signage and recognition around the conference.

If you have questions in advance, send them to sponsorship@nc911conference.com

EXHIBITOR HALL REGISTRATION AND SETUP

Sunday, May 4

- › 2:00 p.m. - 7:00 p.m - Exhibitor Registration and Exhibit Hall Setup

Monday, May 5 –

- › 9:30 a.m. until 10:00 a.m. - Exhibitor Registration and Exhibit Hall Setup

**Loading dock is only available on Sunday. The dock is not available on Monday so plan accordingly.*

EXHIBITOR HALL HOURS

Monday, May 5

- › 11:30 a.m. – 2:45 p.m. - Decision Makers Event – Lunch & Speed Dating with the Vendors

- 11:30 a.m. – 12:45 p.m. – Lunch with Decision Makers

**Be ready to go on at 11:30 a.m. for the buffet lunch with Decision Makers!*

- 12:45 p.m. – 2:45 p.m. - Decision Makers Event - Speed Dating with the Vendors

**What is Speed Dating? Speed Dating is your exclusive opportunity to connect directly with every decision-maker at the conference! This fast-paced session ensures you get face-to-face time with key attendees right at the start of the show. In just two minutes, you can introduce yourself, deliver a powerful elevator pitch, exchange key information, and set the stage for deeper conversations later in the event. Don't miss this high-impact networking opportunity!*

- › 3:00 p.m. – 5:00 p.m. – Exhibitor Hall Grand Opening

**Ribbon Cutting and introduction of our Silver, Gold, Platinum and Diamond Sponsors at the Grand Opening*

Tuesday, May 6

- › 9:00 a.m. – 1:00 p.m. – Exhibitor Hall Open

**Lunch will be served in the Exhibitor Hall on Tuesday. Please do not break down your booth until 1:00.*

**Door Prize Drawings begin at 12:30 – Conference Committee will come by your booth and allow you to draw and announce the winner of your prizes. Thank you for your generosity in providing door prizes for our attendees!*

- › 1:00 pm to 4:30 p.m. - Exhibitor Move-Out

INCLUDED WITH YOUR BOOTH

Standard booths are 10 X10 and include:

- 8' High Back Drape
- 3' High Draped Side Rails
- (1) 6'L X 30"H 3-sided skirted table
- (1) Exhibitor ID Sign
- (2) Plastic Side Chairs
- (1) Waste Basket
- **POWER IS NOT INCLUDED** (see note below)

Platinum Sponsors are 10x20

Diamond booths are 20X20

- Power is included for Diamond

PRX is providing booth design and layout, along with everything listed above.

Contact PRX to order carpet and additional accessories for your booth. Carpet is not provided. PRX will be sending an email with specific details of how to order.

PRX contact information below.

Kerri Fielder

prx@preposition.com

803-926-5300

SHIPPING ITEMS FOR EXHIBITOR HALL BOOTH

All materials shipped in advance for use with your Exhibitor Hall Booth is to be coordinated by each exhibitor with the Convention Center. Please contact Christen Smith for advance shipping details.

Christen Smith

Event Manager Wilmington Convention Center

10 Convention Center Drive | Wilmington, NC 28401

Office: 910.386.4328 | F: 910-251-5102 | Cell: 828.446.4466

csmith@wilmingtonconventions.com

POWER FOR BOOTH AND ACCESSORIES

Power for each booth IS NOT included with your booth registration and sponsorship. Power must be purchased directly from the Wilmington Convention Center.

Please go to www.wilmingtonconventions.com to make your purchase. Please note Diamond Sponsorship includes Power.

WILMINGTON CONVENTION CENTER EXHIBITOR HELP DESK

An onsite representative will be available for any direct questions about the convention center. If you have any Convention Center-related questions prior to the conference, please contact Christen Smith our event manager (Contact information above)

BOOTH ASSIGNMENT

Booths are assigned by the Commercial Advisors. The **booths will be assigned after April 1st** and will be based on sponsorship level and the date in which a vendor registered for the conference. We make every effort to separate competitors based on the list you provided when registering. Booths are assigned from front to back and center outwards in the vendor hall. There is the possibility that booth assignments could change slightly if a higher-level sponsor (Diamond or Platinum) registers due to the larger booth size.

If you have any questions, reach out to sponsorship@nc911conference.com

*Thanks so much for your support of the
NCPSCC + 911 professionals across our state!*