

# **Setting Up Your Foster Financial Client Portal**

Hosted by ORION

# **Setting up your portal:**

### 1. Watch for Your Invitation Email

You'll receive an email invitation from **noreply@orion.com** with the subject line:

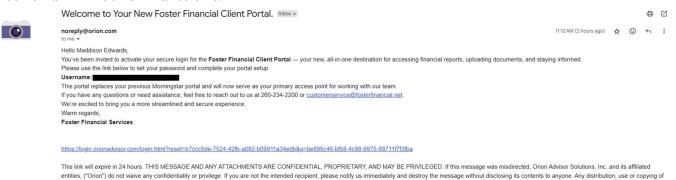
"Welcome to Your New Foster Financial Client Portal."

**Note:** The setup link in the email is valid for 24 hours. If it expires, contact us and we'll send a new one.

#### 2. What the Email Will Look Like

Your email will look similar to this:

phone number will not be responded to



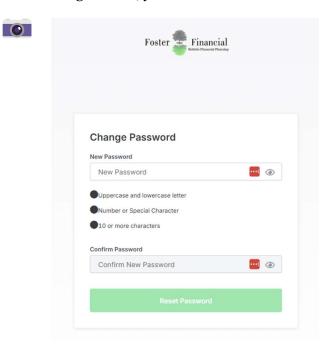
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Click the secure link at the bottom to begin setup.

2720 Dupont Commerce Ct, Suite 170 Fort Wayne, IN 46825 260-234-2200 Office/260-234-2132 Fax www.fosterfinancial.net

### 3. Create Your Password

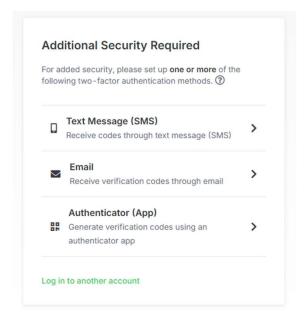
After clicking the link, you'll be directed to a screen where you can set your password:



# 4. Set Up Two-Factor Authentication

For your security, you'll be prompted to choose an authentication method (such as a text message or authentication app):





## 5. Log In and Accept Terms of Service

Once your password and authentication are set, log in to the portal. During your first login, you will be asked to accept the Terms of Service.



## Terms of Service

By clicking "Accept" below, such action constitutes your acceptance and acknowledgment of these Terms of Service.

Skip to main content

#### **GOVERNING USE OF THE ORION WEBSITE**

Last Updated May 9th, 2023

### BINDING AGREEMENT

PLEASE READ THE FOLLOWING TERMS AND CONDITIONS CAREFULLY. By using the Orion website software platforms products and/or services (collectively for

Accept

# **✓** You're All Set!

You now have full access to your Foster Financial Client Portal.

## **Need Help?**

Let If you experience any trouble uploading documents or accessing the portal, please call our office at **260-234-2200** — we're happy to help.

-The Foster Financial Team