

## College Choice 529 Direct Instructions on Requesting a Distribution:

- 1. Log into Collegechoicedirect.com
- 2. Click "View Details" for the account you want to request funds from
- 3. Click "Make a Distribution" (listed on the left side)
- 4. Answer the question; Will you use these funds to pay qualified education expenses
- 5. Choose where the funds should be sent
- 6. Choose Partial or Total Balance (most likely a partial distribution)
- 7. Enter in the amount needed & Click "Next"
- 8. Review and Click "Submit"

If you would like to walk through this process with a Client Relationship Manager, please call our office at 260-234-2200 and we would be happy to help you. If you have any problems or questions throughout the process, we are more than willing to help and answer your questions!

-The Foster Financial Team

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