

## HSA Lively Reimbursements Instructions:

### Check Lively Balance:

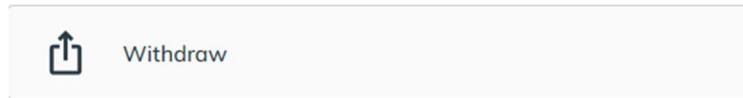
1. Log into Livelyme.com
2. On the main page check the balance of your lively account. If there is enough cash available for your needs then proceed to “Requesting Reimbursements”
3. If you need to pull funds from your investment account then proceed to step “Transfer Funds from Investments to Lively Account”

### Transfer Funds from Investments to Lively Account:

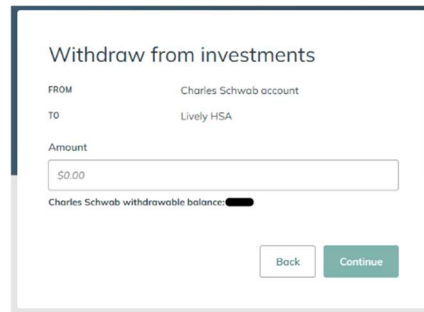
1. On the Home page, scroll down and find “Investments”
2. Click on the “Transfer Funds” Button



3. Click the “Withdraw” Button



4. The Account should display the amount of cash available:
5. Enter in the amount needed
6. Click “Continue”



### Requesting Reimbursement:

1. Click the three dashes in the top left corner:
4. Click on “Reimbursements”
5. Fill out all the information
6. Click “Continue”
7. Review all your information & click “Submit”




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If you would like to walk through this process with a Client Relationship Manager, please call our office at 260-234-2200 and we would be happy to help you. If you have any problem or questions throughout the process, we are more than willing to help and answer your questions!

-The Foster Financial Team

Advisory Services Offered Through Harbour Investments, Inc.