To [Employer HR/Benefits Coordinator]

I am writing to request a review of our current extended health policy in order to suggest a revision and modification of the counselling services that are covered. I understand that our current plan states that counselling treatments will only be covered if received by Registered Psychologists or Social Workers. I am also aware that, although Canadian Certified Counsellors do not qualify for our plan that many other health insurance plans DO permit psychological and counselling treatments to be conducted by Canadian Certified Counsellors. I have also been informed that fees for Canadian Certified Counsellors in Saskatchewan usually begin at $100.00 per hourly session compared to fees for Registered Psychologists, which are generally set to start at $150.00 per hour. By amending the benefit schedule of our plan, it seems that it would not make any difference to our health care provider, nor be of any additional cost to my employer, but would give more options to those covered under the plan. I am currently seeking treatment by a Canadian Certified Counsellor who specializes in the area I am needing support and I am very satisfied with the help I am receiving. For this reason, I would like to request the fees for my counselling be reimbursed by my current plan. I would appreciate your consideration and prompt attention to this matter as this reimbursement is essential to continuing my treatment.

Sincerely,